

**TOWNSHIP OF CONCORD
121 GROVE STREET
PO BOX 236
CONCORD, MICHIGAN 49237**

(517) 524-6804

December 9, 2019

Concord Township Board Meeting Agenda

- 1) Meeting called to order at 6:00 P.M.
- 2) Pledge of Allegiance
- 3) Minutes for November
- 4) Public Comment
- 5) Bills
- 6) Reports
 - a. Treasurer's Report
 - b. Fire Report
 - c. Police Report
 - d. Planning Commission
- 7) Unfinished Business
- 8) New Business
- 9) Board Member Comments
- 10) Supervisor Comments



The Concord Township Board met in the Township Office at 121 Grove Street, Concord on Monday, December 9, 2019 for a regularly scheduled meeting.

Members present: Clerk Sheryll Dishaw, Treasurer Judy Clark, Trustee Jim Bush, Supervisor Al Cavasin and Trustee Naomi Carr.

Also present: Aaron Losey, Kilbourn Snow, Ken Wyatt, Kevin Bohl and Deputy Larry Jacobson.

Supervisor Al Cavasin called the meeting to order at 6:00 pm.

Trustee Carr honor led the Pledge of Allegiance.

Minutes for the November meeting were approved by consent with correction of the Total Dispatches for the Police Department during October being 56, not 55.

Public Comment: None.

Clerk Dishaw submitted the monthly bills in the amount of \$14,304.43. The payment of the bills was done by consent.

Reports:

- Treasurer Clark gave the financial conditional of the Township; revenues for November were \$30,059.17 and expenditures were \$19,539.70. The General Fund balance was \$229,024.63.
- Trustee Bush gave the November 2019 Fire Board Report. Runs for October consisted of 30 runs total (12 in the Township, 11 in the Village, 5 Mutual Aids and 2 training). Total of bills including payroll was \$58,083.35, which included the purchase of the new Rescue vehicle. Balance for Stabilization Fund as of November 30th was \$163,998.37. Discussion was held on the selling of the old Rescue vehicle.
- Trustee Carr gave the December 2019 Planning Commission Report. Discussion was held on how to proceed with a new Master Plan, designing signs welcoming people to the township and designing a survey for the Master Plan to be included in next tax mail out.
- Deputy Jacobson gave the November 2019 Police Report. Total Dispatches were 45; with 17 in the Village, 22 in the Township and 6 Out of Area/Backup calls. He also presented the recent Concord Blotter filled with information about his fall during a call, death of a swan, snow shoveling in the village, and an incident involving a family feud.

The reports were approved by consent.

Unfinished Business: None.

New Business: None.

Board Member comments:

- Bush – none.
- Clark – none.
- Carr – none.
- Dishaw – none.

Supervisor's comments:

- Cavasin informed the Board that the Christmas Lighting contest was proceeding and judging will be December 10th.

Motioned by Bush, supported by Carr to adjourn at 6:16 pm. Motion was approved.

Al Cavasin, Supervisor

Date: December 11, 2019

Concord Township Planning Commission Meeting

4 December 2019

- I. Meeting called to order at 6:05 by Kilburn Snow
 - II. All stood and recited the Pledge of Allegiance
 - III. Members present: Cindy Franssen, Kilburn Snow and Kevin Bohl. Absent were: Naomi Carr and Brain Kessman. Guest present was Sheri Hurst.
 - IV. Cindy Franssen motioned that the agenda be approved. Kilburn Snow Second.
 - V. Kilburn Snow motioned to approve last months minutes. Cindy Franssen seconded.
 - VI. Old Business: Master Plan. There are two issues concerning it going forward.
 - A. Al Cavasin informed the committee that it is on hold for 63 days pending notification to agencies, utilities and surrounding counties have been notified of the new Plan.
 - B. Because of concerns with the new plan in regards to length and difficulty in reading, discussion was centered on how to proceed from this point forward. Motion was made by Kevin Bohl to begin a new Master Plan starting from this point forward, with the goals and objectives to scale it down considerably, making it more user friendly and easier to read. Cindy Franssen seconded. Motion was voted on and passed.
 - VII. New Business: as it is the end of the year, discussions including designing new signs to welcome people to the township. Designing the survey for the Master Plan to be included in the next tax mail out. Becoming more involved in the Falling Water Trail. And looking into regulations on signage on the roadside placed by business.
 - VIII. Kilburn Snow moved to adjourn the meeting at 7:05. Cindy Franssen seconded.
- Meeting Minutes submitted by Kevin Bohl's

User: JUDY
DB: Concord

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Dept 000						
101-000-402.000	PROPERTY TAX REVENUE	66,500.00	6.33	0.00	66,493.67	0.01
101-000-434.000	TRAILER FEES	200.00	93.00	18.50	107.00	46.50
101-000-447.000	ADMINISTRATION FEE	28,000.00	8,242.09	32.40	19,757.91	29.44
101-000-451.000	1 MILL - ROAD	75,000.00	7.18	0.00	74,992.82	0.01
101-000-475.000	BUILDING PERMITS	10,500.00	3,675.00	150.00	6,825.00	35.00
101-000-477.000	CABLE FRANCHISE FEE	800.00	368.04	178.34	431.96	46.01
101-000-478.000	LIQUOR FEES	350.00	398.75	0.00	(48.75)	113.93
101-000-502.000	STATE FUNDS	154,800.00	51,178.00	26,046.00	103,622.00	33.06
101-000-503.000	STATE ED BILLING FEE	4,200.00	4,182.50	0.00	17.50	99.58
101-000-573.000	STABILIZATION FUND (STATE)	0.00	0.00	0.00	0.00	0.00
101-000-629.000	ZONING AND BOARD OF APPEALS HEARINGS	0.00	0.00	0.00	0.00	0.00
101-000-630.000	ELECTIONS	2,000.00	0.00	0.00	2,000.00	0.00
101-000-631.000	LAND SPLITS	800.00	330.00	110.00	470.00	41.25
101-000-657.000	POLICE FINES	0.00	0.00	0.00	0.00	0.00
101-000-658.000	ORDINANCE FEES	100.00	100.00	100.00	0.00	100.00
101-000-665.000	INTEREST	4,900.00	1,661.25	778.93	3,238.75	33.90
101-000-665.001	SULLIVAN FUND INTEREST	0.00	0.00	0.00	0.00	0.00
101-000-673.000	POLICE ASSETS SOLD	0.00	0.00	0.00	0.00	0.00
101-000-677.000	MISCELLANEOUS	3,000.00	190.00	100.00	2,810.00	6.33
101-000-678.000	COMMUNITY PROMOTION PROCEEDS	2,500.00	1,756.61	595.00	743.39	70.26
101-000-691.000	TO BALANCE BUDGET-USE OF FUND BALANCE	20,258.00	0.00	0.00	20,258.00	0.00
101-000-693.000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
101-000-699.151	CEMETERY	18,000.00	6,565.00	1,950.00	11,435.00	36.47
Net - Dept 000		391,908.00	78,753.75	30,059.17	313,154.25	
Dept 101 - TOWNSHIP BOARD						
101-101-704.000	TOWNSHIP BOARD	3,120.00	1,170.00	260.00	1,950.00	37.50
101-101-709.000	FICA	194.00	72.54	16.12	121.46	37.39
101-101-711.000	MEDICARE	46.00	16.96	3.76	29.04	36.87
101-101-801.000	ATTORNEY	4,500.00	1,055.00	0.00	3,445.00	23.44
101-101-801.001	AUDIT	4,800.00	4,800.00	0.00	0.00	100.00
101-101-802.000	OFFICE LEASE	7,200.00	3,000.00	600.00	4,200.00	41.67
101-101-880.000	COMMUNITY PROMOTION	2,500.00	552.00	0.00	1,948.00	22.08
101-101-900.000	PRINTING AND PUBLISHING	1,800.00	111.36	0.00	1,688.64	6.19
101-101-915.000	MEMBERSHIPS	2,178.00	2,101.90	0.00	76.10	96.51
101-101-935.000	PROPERTY LIABILITY INSURANCE	3,500.00	3,368.00	0.00	132.00	96.23
101-101-935.100	WORKERS COMPENSATION INSURANCE	100.00	72.00	0.00	28.00	72.00
101-101-985.000	CAPITAL EXPENSES	12,900.00	8,166.07	0.00	4,733.93	63.30
Net - Dept 101 - TOWNSHIP BOARD		(42,838.00)	(24,485.83)	(879.88)	(18,352.17)	
Dept 171 - SUPERVISOR						
101-171-703.000	SUPERVISOR	10,000.00	4,166.65	833.33	5,833.35	41.67
101-171-709.000	FICA	620.00	258.33	51.66	361.67	41.67
101-171-711.000	MEDICARE	145.00	60.42	12.09	84.58	41.67
101-171-752.000	SUPPLIES	200.00	61.85	6.85	138.15	30.93
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-171-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-171-911.000	CONFERENCES/TRAINING	400.00	0.00	0.00	400.00	0.00
101-171-912.000	MEETINGS	240.00	0.00	0.00	240.00	0.00
101-171-915.000	MEMBERSHIPS	25.00	25.00	25.00	0.00	100.00

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	11/30/2019	MONTH 11/30/2019	INCREASE (DECREASE)	BALANCE	
Fund 101 - GENERAL FUND								
Net - Dept 171 - SUPERVISOR		(11,630.00)	(4,572.25)	(928.93)	(7,057.75)			
Dept 215 - CLERK								
101-215-703.002	CLERK	17,300.00	7,208.35	1,441.67	10,091.65	41.67		
101-215-704.002	DEPUTY CLERK	3,000.00	585.00	54.00	2,415.00	19.50		
101-215-709.000	FICA	1,260.00	483.17	92.73	776.83	38.35		
101-215-711.000	MEDICARE	295.00	113.00	21.69	182.00	38.31		
101-215-752.000	SUPPLIES	205.00	110.00	55.00	95.00	53.66		
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00		
101-215-861.000	MILEAGE REIMBURSEMENT	200.00	31.78	15.89	168.22	15.89		
101-215-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00		
101-215-912.000	MEETINGS	264.00	66.00	22.00	198.00	25.00		
101-215-915.000	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00		
101-215-933.000	SOFTWARE MAINTENANCE AGREEMENT	800.00	0.00	0.00	800.00	0.00		
Net - Dept 215 - CLERK		(23,324.00)	(8,597.30)	(1,702.98)	(14,726.70)			
Dept 223 - AUDITOR								
101-223-801.001	AUDIT	0.00	0.00	0.00	0.00	0.00		
Net - Dept 223 - AUDITOR		0.00	0.00	0.00	0.00	0.00		
Dept 247 - BOARD OF REVIEW								
101-247-704.008	BOARD OF REVIEW	950.00	60.00	0.00	890.00	6.32		
101-247-709.000	FICA	59.00	3.72	0.00	55.28	6.31		
101-247-711.000	MEDICARE	14.00	0.86	0.00	13.14	6.14		
101-247-861.000	MILEAGE REIMBURSEMENT	200.00	0.00	0.00	200.00	0.00		
101-247-911.000	CONFERENCES/TRAINING	200.00	0.00	0.00	200.00	0.00		
Net - Dept 247 - BOARD OF REVIEW		(1,423.00)	(64.58)	0.00	(1,358.42)			
Dept 253 - TREASURER								
101-253-703.003	TREASURER	17,300.00	7,208.35	1,441.67	10,091.65	41.67		
101-253-704.003	DEPUTY TREASURER	3,000.00	0.00	0.00	3,000.00	0.00		
101-253-709.000	FICA	1,260.00	446.92	89.39	813.08	35.47		
101-253-711.000	MEDICARE	295.00	104.50	20.90	190.50	35.42		
101-253-752.000	SUPPLIES	600.00	517.97	95.00	82.03	86.33		
101-253-801.000	SUBSCRIPTIONS AND PUBLICATIONS	465.00	0.00	0.00	465.00	0.00		
101-253-851.000	MAIL/POSTAGE	1,320.00	1,242.90	550.00	77.10	94.16		
101-253-861.000	MILEAGE REIMBURSEMENT	500.00	201.84	49.30	298.16	40.37		
101-253-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00		
101-253-911.000	CONFERENCES/TRAINING	1,000.00	100.00	100.00	900.00	10.00		
101-253-912.000	MEETINGS	150.00	32.23	10.22	117.77	21.49		
101-253-915.000	MEMBERSHIPS	10.00	0.00	0.00	10.00	0.00		
101-253-933.000	SOFTWARE MAINTENANCE AGREEMENT	1,600.00	0.00	0.00	1,600.00	0.00		
Net - Dept 253 - TREASURER		(27,500.00)	(9,854.71)	(2,356.48)	(17,645.29)			
Dept 257 - ASSESSOR								
101-257-703.001	ASSESSOR	20,780.00	8,658.35	1,731.67	12,121.65	41.67		
101-257-704.001	DEPUTY ASSESSOR	0.00	0.00	0.00	0.00	0.00		
101-257-709.000	FICA	1,290.00	536.84	107.37	753.16	41.62		

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 101 - GENERAL FUND						
101-257-711.000	MEDICARE	302.00	125.55	25.11	176.45	41.57
101-257-752.000	SUPPLIES	100.00	11.76	0.00	88.24	11.76
101-257-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-257-851.000	MAIL/POSTAGE	715.00	55.00	55.00	660.00	7.69
101-257-861.000	MILEAGE REIMBURSEMENT	100.00	46.57	0.00	53.43	46.57
101-257-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-257-911.000	CONFERENCES/TRAINING	205.00	75.00	0.00	130.00	36.59
101-257-912.000	MEETINGS	25.00	0.00	0.00	25.00	0.00
101-257-915.000	MEMBERSHIPS	265.00	0.00	0.00	265.00	0.00
101-257-933.000	SOFTWARE MAINTENANCE AGREEMENT	1,200.00	846.00	0.00	354.00	70.50
Net - Dept 257 - ASSESSOR		(24,982.00)	(10,355.07)	(1,919.15)	(14,626.93)	
Dept 262 - ELECTIONS						
101-262-707.000	ELECTION WORKERS	3,300.00	0.00	0.00	3,300.00	0.00
101-262-709.000	FICA	190.00	0.00	0.00	190.00	0.00
101-262-711.000	MEDICARE	90.00	0.00	0.00	90.00	0.00
101-262-752.000	SUPPLIES	2,800.00	23.31	0.00	2,776.69	0.83
101-262-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-262-851.000	MAIL/POSTAGE	1,200.00	70.00	35.00	1,130.00	5.83
101-262-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-262-900.000	PRINTING AND PUBLISHING	150.00	0.00	0.00	150.00	0.00
101-262-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-262-933.000	SOFTWARE MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00
101-262-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00
Net - Dept 262 - ELECTIONS		(7,730.00)	(93.31)	(35.00)	(7,636.69)	
Dept 265 - BUILDING & GROUNDS						
101-265-704.006	BUILDING & PLANNING	0.00	0.00	0.00	0.00	0.00
101-265-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-265-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-265-752.000	SUPPLIES	4,000.00	493.47	120.90	3,506.53	12.34
101-265-810.000	PERMIT EXPENSE	0.00	0.00	0.00	0.00	0.00
101-265-852.000	INTERNET/PHONE	1,700.00	757.62	178.74	942.38	44.57
101-265-854.000	SERVER EXPENSES	1,800.00	1,489.84	0.00	310.16	82.77
101-265-918.000	UTILITIES	3,600.00	1,380.44	238.91	2,219.56	38.35
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-265-985.000	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00
Net - Dept 265 - BUILDING & GROUNDS		(11,600.00)	(4,121.37)	(538.55)	(7,478.63)	
Dept 266 - ATTORNEY						
101-266-801.000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
Net - Dept 266 - ATTORNEY		0.00	0.00	0.00	0.00	
Dept 268 - PERMITS						
101-268-704.010	EMPLOYEE INSPECTOR	3,000.00	2,095.27	341.09	904.73	69.84
101-268-709.000	FICA	186.00	129.91	21.15	56.09	69.84
101-268-711.000	MEDICARE	44.00	30.39	4.95	13.61	69.07
101-268-752.000	SUPPLIES	1,200.00	59.16	0.00	1,140.84	4.93
101-268-810.000	CONTRACTED INSPECTORS	4,000.00	963.33	180.00	3,036.67	24.08

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 11/30/2019 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2019 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 101 - GENERAL FUND						
Net - Dept 268 - PERMITS						
		(8,430.00)	(3,278.06)	(547.19)	(5,151.94)	
Dept 301 - POLICE						
		41,000.00	16,974.40	3,414.77	24,025.60	41.40
	101-301-804.000					
	POLICE CONTRACTED SERVICES					
Net - Dept 301 - POLICE						
		(41,000.00)	(16,974.40)	(3,414.77)	(24,025.60)	
Dept 336 - FIRE						
		1,440.00	360.00	0.00	1,080.00	25.00
	101-336-704.004					
	FIRE BOARD MEMBER					
	101-336-709.000					
	FICA					
	101-336-711.000					
	MEDICARE					
	101-336-807.000					
	CONTRACTED					
	61,000.00		30,278.76	0.00	30,721.24	49.64
Net - Dept 336 - FIRE						
		(62,551.00)	(30,666.30)	0.00	(31,884.70)	
Dept 446 - ROADS						
		75,000.00	34,000.00	0.00	41,000.00	45.33
	101-446-806.000					
	ROADS					
Net - Dept 446 - ROADS						
		(75,000.00)	(34,000.00)	0.00	(41,000.00)	
Dept 567 - CEMETERY						
		2,100.00	875.00	175.00	1,225.00	41.67
	101-567-704.005					
	SEXTON					
	101-567-709.000					
	FICA					
	101-567-711.000					
	MEDICARE					
	101-567-752.000					
	SUPPLIES					
	101-567-807.000					
	CONTRACTED					
	36,000.00		20,128.65	3,917.93	15,871.35	55.91
	101-567-918.000					
	UTILITIES					
	101-567-933.000					
	SOFTWARE MAINTENANCE AGREEMENT					
	101-567-934.000					
	OTHER REPAIRS AND MAINTENANCE					
	7,500.00		2,950.60	2,950.60	4,549.40	39.34
	101-567-985.000					
	CAPITAL EXPENSES					
	0.00		0.00	0.00	0.00	0.00
Net - Dept 567 - CEMETERY						
		(47,400.00)	(25,063.21)	(7,216.77)	(22,336.79)	
Dept 701 - PLANNING						
		4,500.00	975.00	0.00	3,525.00	21.67
	101-701-704.009					
	PLANNING MEMBERS					
	101-701-709.000					
	FICA					
	101-701-711.000					
	MEDICARE					
	101-701-791.000					
	SUBSCRIPTIONS AND PUBLICATIONS					
	101-701-851.000					
	MAIL/POSTAGE					
	101-701-861.000					
	MILEAGE REIMBURSEMENT					
	101-701-900.000					
	PRINTING AND PUBLISHING					
	101-701-911.000					
	CONFERENCES/TRAINING					
	1,000.00		188.00	0.00	812.00	18.80
Net - Dept 701 - PLANNING						
		(6,500.00)	(1,303.13)	0.00	(5,196.87)	
Dept 702 - APPEALS BOARD						
		0.00	0.00	0.00	0.00	0.00
	101-702-704.007					
	APPEALS BOARD MEMBERS					
	101-702-709.000					
	FICA					
	101-702-711.000					
	MEDICARE					
	101-702-851.000					
	MAIL/POSTAGE					
	0.00		0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 11/30/2019	ACTIVITY FOR MONTH 11/30/2019	AVAILABLE BALANCE	% BGT & USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 101 - GENERAL FUND							
101-702-861.000	MILEAGE REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
101-702-900.000	PRINTING AND PUBLISHING	0.00		0.00	0.00	0.00	0.00
101-702-911.000	CONFERENCES/TRAINING	0.00		0.00	0.00	0.00	0.00
Net - Dept 702 - APPEALS BOARD		0.00		0.00	0.00	0.00	
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		391,908.00		78,753.75	30,059.17	313,154.25	20.09
TOTAL EXPENDITURES		391,908.00		173,429.52	19,539.70	218,478.48	44.25
NET OF REVENUES & EXPENDITURES		0.00		(94,675.77)	10,519.47	94,675.77	100.00

DECEMBER 2019		
VENDOR	DESCRIPTION	AMOUNT
ACCUSHRED	QUARTERLY SHREDDING	\$80.00
AL CAVASIN	ZONING INSPECTIONS REIMBURSEMENT	\$200.00
ALLEGRA	TAX BILLS	\$40.00
AMERICAN LEGAL	FIRST 40% BILLING FOR CODIFICATION	\$3,000.00
BEACON FORMS	TWO PART RECEIPTS	\$222.00
BRIGHAM HARDWARE	CLEANING SUPPLIES	\$23.68
BURNHAM & FLOWER	RENEWAL OF TREASURER'S BOND	\$299.00
BUTTERS EXCAVATING	MONTHLY FEE/CREMATION	\$3,483.33
CONSUMERS ENERGY	NOVEMBER USAGE FOR OFFICE	\$124.24
CONSUMERS ENERGY	NOVEMBER USAGE FOR CEMETERY33.24	\$33.24
CREDIT CARD	PRINTING OF CHRISTIMAS FLYERS/POSTAGE	\$1,370.29
DBI	PRINTER PAPER/HANGING TABS	\$37.00
GREENSTONE FARM CREDIT	DECEMBER RENT	\$600.00
H.THOMAS ELECTRIC	NOVEMBER INSPECTIONS	\$240.00
JACKSON COUNTY TREASURER	NOVEMBER POLICE SERVICES	\$3,414.77
JUDY CLARK	MILEAGE REIMBURSEMENT/TREASURER'S LUNCH	\$80.03
LESTER BROTHERS EXCAVATING	FINAL FOR PORTABLE TOILET	\$75.00
LIBERTY ENVIRONMENTALISTS	DUMPSTER FOR CEMETERY	\$255.00
MICHIGAN ASSESSORS ASSOCIATION	2020 MEMBERSHIP	\$90.00
PRECISE MACHINGING	SHOVELING & SALTING CEMETERY SIDEWALK	\$50.00
PRINTER SOURCE PLUS	NOVEMBER MAINTENANCE & PAGES	\$44.94
SEMCO ENERGY	NOVEMBER USAGE	\$62.32
STATE OF MICHIGAN	2020 ASSESSOR CERTIFICATION	\$175.00
VILLAGE OF CONCORD	NOVEMBER USAGE FOR CEMETERY	\$52.13
VILLAGE OF CONCORD	NOVEMBER USAGE FOR OFFICE	\$87.71
WOW	INTERNET & PHONE CHARGES	\$164.75
	TOTAL	\$14,304.43



NOVEMBER 2019 BY THE NUMBERS



PATROL DAYS IN NOVEMBER : 22

PATROL HOURS WORKED : 176

TOTAL DISPATCHES:	45
Concord TOWNSHIP:	22
Concord VILLAGE:	17
Calls OOA (Out of Area / Back-up)	6

	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
Calls for Service	17	22	39
Through 911 Dispatch	6	10	16
Thru Local Means	11	12	23
Traffic Stops	8	7	15
Citations	2	1	3
Verbal Warnings	6	4	10
Motorist Assists	0	2	2
FULL Reports	2	2	4
CHARGE Packages	1	1	2
'Add Narratives'	14	12	26
In-Custody Arrests	0	0	0
Citation Arrests	0	0	0
Warrant / Admin. Arrests	0	0	0
CIVIL CITATIONS	0	0	0
Charges AUTHORIZED	0	0	0
Charges DECLINED	1	1	2
Prop. & Vacation checks	14	12	26
Ordinance Visits	6	11	17
PARKING TICKETS	1	---	1
COURT Appearances	0	2	2

- 911 calls when I was NOT on-duty - 10 (4 village / 6 township)
 - Of the 10, 9 were car/deer crashes.

<i>Type of complaints</i>	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
Larceny Complaints	1	1	2
Simple Assaults	0	0	0
Fraud / I.D Theft Complaints	0	0	0
Animal Complaints / Conservation	3	3	6
Verbal Arguments (TWS)	1	0	1
Domestic Situations	1	2	3
Child Custody / CPS Complaints	1	0	1
Drug Complaints	0	0	0
MDOP Complaints	0	0	0
Trespassing Issues	2	2	4
Alarms	1	0	1
Illegal Dumping Complaints	0	0	0
Traffic Crashes	0	4	4
Traffic Issues (Trees, lines)	1	0	1
B&E (Burglary)	0	0	0
Personal Welfare Checks	2	4	6
Suspicious Situations (BOL's)	1	2	3
Peace Officer / Neighbor Disputes	0	1	1
Lost/Found Property	0	0	0
Tagged vehicles (48 hrs to tow)	0	1	1
VIN Inspections	0	1	1
Computer Crimes & Scams	0	0	0
Natural Deaths	0	0	0
Landlord / Tenant Disputes	0	0	0
Ordinance Complaints (NEW)	2	1	3
Noise Complaints	0	0	0
Runaways (Juveniles)	1	0	1
<i>Misc. Disp. (Assists)</i>	0	0	0



OFF DUTY POLICE RELATED CALLS

((These are phone calls, text messages or chat conversations about police related needs while I'm NOT on duty))

15 Village / 9 Township – 24 TOTAL..

Deputy Larry Jacobson / Badge# 5606 – Concord Detachment

CONCORD BLOTTER

DOWN GOES THE DEPUTY!



PROPERTY



This crude artist rendering shows what Dep. Jacobson may have looked like as he fell off a hill.

Deputy Suffers Concussion During Fall

OWNER CONFUSION LEADS TO 911 CALLS

Deputies responded to several calls in the township in November in which deer hunters returned to locations which hadn't been used in several years. During this time of inactivity, the land actually changed owners and the hunters had no idea they were inadvertently now hunting on private land. It's a good idea to check-in with the people who may let you use their land for hunting – to double check that they actually still own it!

Death of Swan Saddens Community

The fate of one of the swans on the Concord Mill Pond led to a series of 911 calls with no clear answers. Initially a swan was thought to be ill, but when deputies or others attempted to get close to it, it swam out onto the water and

While on a call with fellow deputies in the township, Deputy Jacobson slipped on a steep hill and fell – smacking his head on the ground. During medical tests he was diagnosed with a concussion and promptly entered the department's concussion protocol system – which doesn't exist. Ultimately, he missed a day of work to rest his big head and returned without incident. The entire episode was captured on his police body camera, but the footage has since been locked in a secure vault and forever hidden from prying eyes. It WAS, however, filled with expletives and choice language.



appeared fine. Several days later, a *different* swan turned up dead near the NAPA store on M-60. While the DNR may – if available – respond to check on the animal’s well being, if the animal dies, they will not respond for disposal. Disposal of an animal’s body generally falls under a community cooperation platform.

SNOW SHOVELING IS NOT AN OPTION! (It’s the law in the village)


Village residents be warned: Shoveling your sidewalk in the winter is NOT an option – it’s the law!!! The village (and



The woman in this picture appears to be enjoying the job of shoveling snow. Generally, this is NOT the case.

CALLS OF NOTE IN NOVEMBER


- Deputy Jacobson attended a four hour training program at a vacant home in Summit Township in which paintball



most, if not all villages and towns) have an ordinance that mandates residents shovel their sidewalks within 48/72 hours of a snowstorm. If the village's DPW crew has to do it, you WILL be cited and fined!

style weapons were used during 'live fire' scenarios.

- Deputies were dispatched to a residence on Warner Rd. to investigate a situation in which a feuding family member allegedly fired a rifle – at a distance – towards the callers' property, striking some farming equipment.
CHARGES ARE PENDING IN THIS CASE.
- * On the night of the November blizzard, Deputy Jacobson assisted the fire department and



rescue personnel with a motorist on M-60 who suffered a medical emergency before pulling over. When he exited his vehicle he fell onto the road and remained there for up to 20 minutes before 911 was called.

Prior to the Thanksgiving break, Deputy Jacobson investigated another case of potentially threatening messages on social media involving juveniles. The Sheriff Department's Detective Bureau is now handling this case.



UPDATE



Concord Fire Board Minutes – November 20, 2019

Board Members Present: Meeks, Norris, Bush, Lauer & Clark

Board Members Absent: None

Other Present: Chief Lloyd Mosher

The November 20, 2019 meeting was called to order at 6:00 pm. The Pledge of Allegiance was honored, a quorum declared and agenda approved. Minutes for the October meeting were presented, Bush made a motion to accept the minutes as printed. Meeks supported. Minutes approved.

Chief's Agenda:

Review of runs for the month of October 2019: 30 Runs (12 Township, 11 Village, 5 Mutual Aid & 2 training) with a payroll of \$2,460.00.

Review of bills for October 2019

Salaries – Firefighters – 5,745.00

Salaries – Officers – 2,930.00

Salaries – Training – 1,360.00

Social Security – 767.69

Vehicle Supplies – 191.93

Internet/phone – 81.54

Electric – 50.74

Water/Sewer/Garbage – 137.60

Building Maintenance – 100.00

Equipment Repairs & Maintenance – 6.00

Apparatus Fund – 46,712.85

Total Bills Paid: \$58,083.35

Bills were accepted as printed.

Fire Stabilization report showed \$165,785.37 at the end of October 2019.

Chief's Report:

Old Business:

None

New Business:

Suburban that was purchased as the new Rescue or Squad 3 turned out to be a 2020 and saved a little over \$1,000. It will now be taken to Spry's for lettering and then it will be at Upfitters for lights and sirens. There is no one interested in our old Rescue so Lloyd is going to have Al Cavasin advertise it in Municipal bid auction site. Chief Mosher also asked permission to replace the gear that was damaged in the accident on Concord Road with Capital Expense. There is enough money in that account for 2 sets. Chief Mosher also has a buyer for the old radios that are no longer of any use to us. He will get as much as he can for them.

Public Comment:

None

Board Comment:

None

Next meeting is to be held on December 18, 2019 at 6:00 pm. Meeks made a motion to adjourn at 6:40 pm. Lauer supported. Motion carried.

Submitted by:

Judy Clark, Secretary

Fire Stabilization November 30, 2019

Beginning Balance 2019	143,964.26
January Interest	43.52
February Interest	49.96
March Interest	50.71
April Interest	151.34
May Interest	149.88
June Interest	46.65
July Interest	49.40
August Interest	149.69
September Interest	39.05
October Interest	41.85
November Interest	73.36
December Interest	
Public Donations	
1st Quarter Payments	30,279.38
2nd Quarter Payments	30,279.38
3rd Quarter Payments	30,279.38
4th Quarter Payments	30,276.88
Worker's Comp Refund	
Cost Recovery Income	
MML Refund (Liability +Property Pool)	
Miscellaneous	505.00
Total Beginning Balance + Revenues	266,429.69
January Expenses	4,838.16
February Expenses	1,559.50
March Expenses	2,437.15
April Expenses	13,326.72
May Expenses	2,811.02
June Expenses	1,801.99
July Expenses	11,548.33
August Expenses	3,359.86
September Expenses	804.88
October Expenses	58,083.35
November Expenses	1,860.36
December Expenses	
Total Expenses	102,431.32
Balance as of November 30, 2019	163,998.37

Concord Fire Department
Incident Summary Listing

October 2019

<u>No.</u>	<u>Date</u>	<u>Time</u>	<u>Type of Run</u>	<u>Address</u>	<u>Municipality</u>	<u>Amount</u>
R19-175	10/2/2019	1933	Emergency Medical	127 Michigan St	Village	\$105.00
F19-176	10/3/2019	1404	Mutual Aid	Erie Rd	Parma Twp	\$90.00
R19-177	10/3/2019	1748	Emergency Medical	13143 Spring Arbor Rd	TWP	\$60.00
R19-178	10/4/2019	520	Emergency Medical	212 Hanover St	Village	\$30.00
F19-179	10/4/2019	937	Mutual Aid/Medical	244 Lake Hills Dr	Pulaski Twp	\$30.00
R19-180	10/6/2019	1403	Emergency Medical	212 Hanover St	Village	\$105.00
R19-181	10/6/2019	1937	Assist JCA	2892 Litle Rd	TWP	\$105.00
F19-182	10/7/2019	748	PI Accident	M60 & Main St	Village	\$135.00
TRAIN	10/7/2019	1900	Training	428 Homer Rd	Twp/ Village	\$220.00
R19-183	10/8/2019	1000	Emergency Medical	7490 Three Oaks Dr	Village	\$45.00
R19-184	10/10/2019	1345	Emergency Medical	200 E Jackson Rd	Village	\$45.00
R19-185	10/11/2019	1256	Assist JCA	209 Railroad St	TWP	\$60.00
F19-186	10/13/2019	1805	Mutual Aid	4548 Westbrook	Spring Arbor Twp	\$90.00
R19-187	10/14/2019	1336	Emergency Medical	118 S Concord St	Village	\$45.00
R19-188	10/14/2019	1458	Emergency Medical	7511 Three Oaks Dr	Village	\$60.00
TRAIN	10/20/2019	900	Training	428 Homer Rd	Twp/ Village	\$230.00
F19-189	10/20/2019	1514	Moped PI	Allman Rd	TWP	\$90.00
R19-190	10/21/2019	915	Emergency Medical	13221 Allman Rd	TWP	\$45.00
F19-191	10/21/2019	1624	Cancelled Enroute	211 Harmon St	Village	\$45.00
F19-192	10/22/2019	1611	Mutual Aid	2400 N Dearing Rd	Parma Twp	\$165.00
F19-193	10/25/2019	106	Unknown PI	Hutchisson Rd	TWP	\$105.00
R19-194	10/25/2019	722	Emergency Medical-Fall from tree	Kassock Rd	TWP	\$60.00
F19-195	10/26/2019	304	Assist PD	15205 Homer Rd	TWP	\$30.00
R19-196	10/28/2019	950	Emergency Medical	Allman Rd W of M60	TWP	\$30.00
R19-197	10/29/2019	1448	Emergency Medical	405 S Main St	Village	\$45.00
R19-198	10/29/2019	1750	Emergency Medical	13440 Allman Rd	TWP	\$75.00
F19-199	10/29/2019	1828	Assist PD	11895 Sears Rd	TWP	\$105.00
R19-200	10/30/2019	22	Emergency Medical	415 Elizabeth Ct	Village	\$60.00
R19-201	10/30/2019	836	Assist JCA	15161 Erie Rd	TWP	\$75.00
F19-202	10/30/2019	1527	Cancelled Enroute	Hatch Rd & Moscow Rd	Hanover Twp	\$75.00

					Village Total Cost	\$720.00
					TWP Total Cost	\$840.00
					Twp/ Village	\$450.00
					Mutual Aid	\$450.00
					Total	\$2,460.00
5			Twp Medicals			
9			Village Medicals			
2			Vehicle Accidents(Twp.)			
1			Vehicle Accidents(Village.)			
0			Village Fire calls			
5			Public Service Assist- JCA---PD			
0			Twp Fire calls			
4			Mutual Aids			
2			Cancelled Enroute			
2			Training			
0			False Call			
0			Hazard/ Weather			
30						

CONCORD TOWNSHIP		NOV 19	
REGULAR ACCOUNT DEPOSITS			
NOVEMBER 30, 2019			
11/4/2019	\$ 26,046.00		
11/11/2019	\$ 105.00		
11/11/2019	\$ 22.14		
11/18/2019	\$ 178.34		
11/18/2019	\$ 325.00		
11/18/2019	\$ 800.00		
11/20/2019	\$ 15.00		
11/20/2019	\$ 150.00		
11/20/2019	\$ 100.00		
11/20/2019	\$ 150.00		
11/25/2019	\$ 28.76		
11/25/2019	\$ 110.00		
11/25/2019	\$ 350.00		
11/26/2019	\$ 800.00		
11/26/2019	\$ 100.00		
10/31/2019	\$ 15.95	SAVINGS INT	
10/31/2019	\$ 0.15	CHECKING INT	
	\$ 762.83	CD INT	
TOTAL	\$ 30,059.17		
	\$ 26,046.00	REVENUE SHARING	
	\$ -	CEMTERY DEED TRANSFERS	
	\$ 1,950.00	CEMETERY BURIAL & CREMATION FEES	
	\$ -	CEMETERY LOTS	
	\$ 150.00	BLDG & MISC PERMITS	
	\$ -	CEMETERY FOUNDATIONS	
	\$ 15.95	SAVINGS INTEREST	
	\$ 0.15	CHECKING ACCT INT	
	\$ 762.83	CD INTEREST	
	\$ 16.50	THREE OAKS TRAILER FEES- NOV	
	\$ 2.00	LILLY BANK LANE -OCT	
	\$ 178.34	WOW 3rd QTR 2019 FRANCHISE FEE	
	\$ -	2018 PROPERTY TAXES - TWP	
	\$ -	2018 PROPERTY TAXES - ROADS	
	\$ -	2018 ADMIN FEES	
	\$ 32.40	2019 ADMIN FEES	
	\$ 110.00	LAND SPLIT	
	\$ 100.00	ORDINANCE FINES	
	\$ -	SET REIMBUREMENT	
	\$ 595.00	COMMUNITY PROMOTIONS	
	\$ 100.00	MISCELLEANEOUS	
TOTAL	\$ 30,059.17		

NOV 19

GENERAL FUND BALANCES AS OF 11/30/2019							
BANK BALANCE		\$11,701.75		CEMETERY FUNDS - RESTRICTED			
MONEY MKT		\$100,401.75					
CD - 7113		\$ 118,066.92		COUNTY NATL - CEMETERY FD	7328		4071.18
				COUNTY NATL - CHAPEL FD	4259		18092.39
				COUNTY NATL - CEMETERY FD	7664		20014.16
LESS ROAD FUNDS		\$ 230,170.42					
		\$ 1,145.79					
GENERAL FUND BALANCE		\$ 229,024.63		COUNTY NATL - CEM FDS			0.00
				TOTAL			

The Concord Township Board met in the Township Office at 121 Grove Street, Concord on Monday, November 11, 2019 for a regularly scheduled meeting.

Members present: Clerk Sheryll Dishaw, Treasurer Judy Clark, Trustee Jim Bush, Supervisor Al Cavasin and Trustee Naomi Carr.

Also present: Aaron Losey, Kilbourn Snow, Ken Wyatt, Kevin Bohl and Deputy Larry Jacobson.

Supervisor Al Cavasin called the meeting to order at 6:00 pm and led the Pledge of Allegiance.

Minutes for the October meeting were approved by consent.

Public Comment:

- Ken Wyatt asked about County Commissioner Alan Tompkins. Mr. Tompkins had earlier informed the Clerk that he had planned on attending tonight's meeting but because of the inclement weather cancelled.

Clerk Dishaw submitted the monthly bills in the amount of \$12,085.96. The payment of the bills was done by consent.

Reports:

- Treasurer Clark gave the financial conditional of the Township; revenues for October were \$7,562.36 and expenditures were \$72,597.41. The General Fund balance was \$218,270.69.
- Trustee Bush gave the October 2019 Fire Board Report. Runs for September consisted of 21 runs total (5 in the Township, 12 in the Village, 3 Mutual Aids and 1 training). Total of bills including payroll was \$3119.88. Balance for Stabilization Fund as of October 31st was \$165,785.37. New rescue has been purchased more information will be forthcoming. 2020 Proposed Fire Budget was submitted.

Motioned by Dishaw, supported by Clark to adopt the 2020 Fire Budget with the Township's share being \$62,057.50. Roll Call Vote: Ayes – Bush, Clark, Carr, Dishaw and Cavasin; Nays – None. Motion was approved.

Reports Continued:

- Deputy Jacobson gave the October 2019 Police Report. Total Dispatches were 55; with 30 in the Village, 23 in the Township and 3 Out of Area/Backup calls. He also presented a new newsletter type Concord Blotter filled with information about deer/vehicle accidents, hunting issues, gift card scams, piling of garbage and thieves in the area.
- Trustee Carr gave the November 2019 Planning Commission Report. Their main business was the approval of the New Master Plan subject to corrections

being made; and changing the meeting time for the winter from 7:30 pm to 5:30 pm.

The reports were approved by consent.

Unfinished Business:

- Discussion was held on the new Master Plan, improvements that need to be made, and a possible time frame for working on the future Master Plan due in 2025. Motioned by Clark, supported by Dishaw to approve the Master Plan as it has been submitted with the corrections being made. Roll Call Vote: Ayes – Dishaw, Clark, Cavasin and Bush. Nays: Carr. Motion was approved.
- Cavasin gave the status of the Codification of the Township's Ordinances. The contract has been signed and welcome letter has been received from American Legal. Motioned by Dishaw, supported by Bush to pay the first invoice of 40% when it is received. Ayes: five, Nays: none. Motion was approved.

New Business:

- Adoption of the 2020 Fire Budget which was done with the Fire Reports.
- Letter of Intent for the Township to participate in the 2020 Jackson County Aerial Imagery Acquisition Project at a cost of \$2110. Motioned by Cavasin, supported by Carr to sign the letter of intent. Ayes: five, Nays: none. Motion was approved.

Board Member comments:

- Bush – none.
- Clark informed the Board of the many requests she gets for copies of the tax roll from different marketing companies. She stated that the smaller townships in the County charges \$100 for such requests. Motioned by Clark, supported by Cavasin to charge \$100 for these requests. Ayes: five, Nays: none. Motioned was approved.
- Carr – none.
- Dishaw – none.

Supervisor's comments:

- Cavasin informed the Board that we have received the Final Decision from the State Construction Code Commission approving the Township to administer the plumbing inspections.

Motioned by Bush, supported by Cavasin to adjourn at 6:40 pm. Motion was approved.


Al Cavasin, Supervisor

Date: November 12, 2019