

**TOWNSHIP OF CONCORD  
121 GROVE STREET  
PO BOX 236  
CONCORD, MICHIGAN 49237**

**(517) 524-6804**

February 10, 2020

**Concord Township Board Meeting Agenda**

- 1) Meeting called to order at 6:00 P.M.
- 2) Pledge of Allegiance
- 3) Minutes for January
- 4) Public Comment
- 5) Budget Revisions
- 6) Bills
- 7) Reports
  - a. Treasurer's Report
  - b. Fire Report
  - c. Police Report
  - d. Planning Commission
- 8) Unfinished Business
  - a. Adoption of Master Plan
  - b. New flag
- 9) New Business
  - a. Motion to adopt the revised Federal income guidelines and current asset test for hardship requests
  - b. Assessor's annual report
  - d. Purchase of driver for backups to the server
- 10) Board Member Comments
  - a. Carr
  - b. Dishaw
  - c. Clark – cemetery rate increases for Sundays
  - d. Bush
- 11) Supervisor Comments

*Happy  
Valentine's  
Day*

The Concord Township Board met in the Township Office at 121 Grove Street, Concord on Monday, January 13, 2020 for a regularly scheduled meeting.

Members present: Clerk Sheryll Dishaw, Treasurer Judy Clark, Supervisor Al Cavasin, Trustee Naomi Carr and Trustee Jim Bush.

Also present: Kevin Bohl, Edgar Root, Ken Wyatt, Kilbourn Snow, Aaron Losey and Deputy Larry Jacobson.

Supervisor Al Cavasin called the meeting to order at 6:00 pm.

Trustee Carr honor led the Pledge of Allegiance.

Motioned by Cavasin, supported by Bush to approve the December 2019 minutes with the following correction: Ken Wyatt was not present at the meeting. Motion was approved.

Public Comment:

- Ken Wyatt expressed his privilege and honor at being one of the judges for the Light Up Concord contest.
- Edgar Root submitted to the Board a paper concerning vaccinations and a lawsuit that the US Government lost.
- Kilbourn Snow spoke about getting the government class at the school involved in discussions on how Concord should evolve in the future, also about getting the school board and village board to attend a Planning Commission meeting to discuss future developments for the Master Plan.

Clerk Dishaw submitted the monthly bills in the amount of \$24,795.49. Motioned by Clark, seconded by Carr to approve the payment of the bills. Motion was approved.

Reports:

- Treasurer Clark gave the financial conditional of the Township; revenues for December were \$25,845.27 and expenditures were \$22,131.99. The General Fund balance was \$222,675.86.
- Trustee Bush gave the December 2019 Fire Board Report. Runs for November consisted of 27 runs total (12 in the Township, 11 in the Village, 2 Mutual Aids and 2 training). Total of bills including payroll was \$4440.36. Balance for Stabilization Fund as of December 31<sup>st</sup> was \$137,614.73. Gear that was damaged in the accident on N. Concord Road was being ordered. The new rescue has been placed in operation. Supervisor Cavasin wanted Trustee Bush to relay to Chief Mosher how impressed he is with the Chief's fiscal handling of the department.
- Deputy Jacobson gave the December 2019 Police Report. Total Dispatches were 44; with 14 in the Village, 20 in the Township and 10 Out of Area/Backup

calls. He also presented the recent Concord Blotter filled with information about an incident involving a student who threw a water bottle at the back of a school bus, a group of students involved in a fight with students from Springport High School, a stolen RV trailer that turned out not to be stolen, a fight between two men at the Concord PS Food Mart, a stolen vehicle and his assistance to multiple departments concerning various car thefts.

- Trustee Carr gave the January 2020 Planning Commission Report. Discussion was held on allow tiny homes and getting Concord school students involved in the workings of the Township.

The reports were approved by consent.

Unfinished Business: None.

New Business:

- With the Presidential Primary being held on March 10<sup>th</sup> which is in the middle of Board of Review week the Board of Review meeting dates need to be changed. Motioned by Cavasin, supported by Clark to change the March Board of Review dates to Wednesday, March 11<sup>th</sup> 3 pm to 9 pm and Thursday, March 12<sup>th</sup> from 9 am to 3 pm. Motion was approved.
- Motioned by Dishaw, supported by Clark to approve the new land division application. Motion was carried.

Board Member comments:

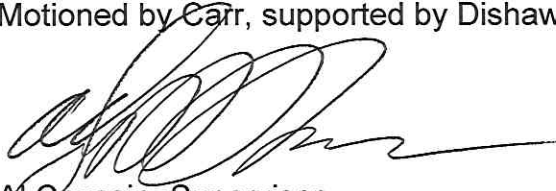
- Bush – none.
- Clark – Would like to see the High School government class observe the election process on March 10<sup>th</sup>.
- Dishaw – MTA 2020 Capital Conference is on February 26<sup>th</sup> at a cost of \$30 per attendee. Treasurer Clark, Trustee Carr and Planning Commission member Bohl would like to attend.
- Carr – Expressed interest in attending the Annual MTA conference in April, as well as Treasurer Clark.

Supervisor's comments:

- The Board was informed that the digitizing of the ordinances were proceeding quicker than estimated, a rough draft could be available late March early April.
- A clause needs to be added to the permit application form to relieve the township from liability.
- Motioned by Dishaw, supported by Carr to appoint Kevin Bohl as alternate to the Board of Review. Motion was approved.

- Discussion was held on the letter from Grant Bauman of Jackson County Planning Commission concerning their review and approval of the Township/Village Master Plan and their recommendation concerning the mixed-use corridor. Motioned by Clark, supported by Dishaw to accept the letter as presented and to send an appropriate response. Motion was carried.

Motioned by Carr, supported by Dishaw to adjourn at 6:42 pm. Motion was approved.

A handwritten signature in black ink, appearing to read 'ALCavasin', with a long horizontal flourish extending to the right.

ALCavasin, Supervisor

Date: January 14, 2020

## Concord Township Planning Commission Meeting

5 February 2020

- I. Meeting called to order at 17:30 by Cindy Franssen
  - II. All stood and recited the Pledge of Allegiance
  - III. Members present: Cindy Franssen, Brian Kessman, Kevin Bohl.
    - A. Members absent: Kilburn Snow and Naomi Carr.
  - IV. Kevin Bohl motioned approval of the Agenda with Brian Kessman second.
  - V. Brian Kessman motioned approval of January Minutes with Kevin Bohl second.
  - VI. Old Business:
    - A. Discussion of Tiny Homes included State Regulations, what are the realities of building them in our climate, requirements to build and in what locations. Any decision to vote on any ordinance would occur when all members are present.
    - B. Discussion with the High School to get more students involved holding a Board Meeting at the High School as well as Board Members attending classes for a question and answer discussion.
  - VII. New Business: Tonight's vote on the final draft of the Master Plan for the Township and the Village.
  - VIII. Meeting was adjourned at 17:50.
- Minutes submitted by Kevin Bohl, secretary.

## Master Plan Meeting

5 February 2020

- I. Meeting called to order at 17:55
  - II. All stood for the Pledge of Allegiance
  - III. Members present:
    - A. From the Village of Concord: Ron Bradley, Cynthia Laeder, Patrick Laeder, Tim Casey, Jeremiah Bush and Mike Lovitt.
    - B. From the Planning Commission: Cindy Franssen, Brian Kessman and Kevin Bohl.
  - IV. Brian Kessman motioned approval of the Agenda with Mike Lovitt second.
  - V. There were no public comments made.
  - VI. New Business: There was no new discussion concerning the Master Plan. Mike Lovitt motioned for approval of the plan with Ron Bradley second. Motion was passed and approved.
  - VII. Roll call vote was taken with all approving.
  - VIII. Meeting was Adjourned at 18:05.
- Meeting Minutes submitted by Kevin Bohl, secretary.

## ASSESSING DEPARTMENT REPORT

The assessing department completed 299 site inspections in 2019. 195 of them were in the residential class, 58 agricultural class, 40 commercial (which includes a canvas of personal property) and 3 industrial.

The CPI for 2020 is 1.019, which is slightly lower than last's year 1.024. However, even though it is lower than last year, it still is an increase in the taxable value. The CPI is received from the State of Michigan, which is based on the cost of living per federal guidelines.

Per the County's Equalization analyses, the assessment of the township properties have to be changed approximately by:

Agricultural class	an increase of 6%%,
Commercial class	an increase of 8%,
Industrial class	an increase of .016%,
Residential class	an increase of 5%.

These changes are for the classes as a whole and affect assessed values, not taxable values. Individual parcels will increase or decrease depending on their own particular circumstances.

Due to sales, tillable land increased as well as rural residential land and land in the Village of Concord. Most of the economic condition factors (difference between cost manual and actual sales) went up, which is why each classes' values had to increase.

The assessed and taxable values have increased over last year, with the tentative assessed value including personal property \$126,307,800 (difference of \$7,678,200) and the tentative taxable value \$83,809,251 (difference of \$3,369,455) but the numbers won't be finalized until after the March Board of Review.

The March Board of Review will meet on Wednesday, March 11<sup>th</sup> from 3 pm to 9 pm and on Thursday, March 12<sup>th</sup> from 9 am to 3 pm in the Concord Township Office. Once again appointments are being scheduled with walk-ins to be seen between scheduled times. Change notices will be mailed by February 26<sup>th</sup>.

Sheryll A. Dishaw  
Concord Township Assessor

BUDGET REVISIONS 02/10/2020

		DR	CR
To Balance Budget - Use of Fund Balance			
101-101-691.000			\$22,411.00
Assessor			
101-257-752.000	Supplies	\$100.00	
Roads			
101-446-806.000	Roads	\$20,001.00	
Fire			
101-336-807.000	Contracted	\$310.00	
Cemetery			
101-567-807.000	Contracted	\$2,000.00	
		\$22,411.00	\$22,411.00



PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	YTD BALANCE	MONTH 01/31/2020	ACTIVITY FOR	NORMAL (ABNORMAL)	AVAILABLE	% BDT USED
				01/31/2020		INCREASE (DECREASE)		BALANCE	
Fund 101 - GENERAL FUND									
Dept 000									
101-000-402.000	PROPERTY TAX REVENUE	66,500.00		36,566.70		28,272.96		29,933.30	54.99
101-000-434.000	TRAILER FEES	200.00		111.00		18.00		89.00	55.50
101-000-447.000	ADMINISTRATION FEE	28,000.00		18,746.64		8,067.49		9,253.36	66.95
101-000-451.000	1 MILL - ROAD	75,000.00		41,446.01		32,043.72		33,553.99	55.26
101-000-475.000	BUILDING PERMITS	10,500.00		5,835.00		960.00		4,665.00	55.57
101-000-477.000	CABLE FRANCHISE FEE	800.00		368.04		0.00		431.96	46.01
101-000-478.000	LIQUOR FEES	350.00		398.75		0.00		(48.75)	113.93
101-000-502.000	STATE FUNDS	154,800.00		78,361.00		27,183.00		76,439.00	50.62
101-000-503.000	STATE ED BILLING FEE	4,200.00		4,182.50		0.00		17.50	99.58
101-000-573.000	STABILIZATION FUND (STATE)	0.00		0.00		0.00		0.00	0.00
101-000-629.000	ZONING AND BOARD OF APPEALS HEARINGS	0.00		0.00		0.00		0.00	0.00
101-000-630.000	ELECTIONS	2,000.00		0.00		0.00		2,000.00	0.00
101-000-631.000	LAND SPLITS	800.00		330.00		0.00		470.00	41.25
101-000-657.000	POLICE FINES	0.00		0.00		0.00		0.00	0.00
101-000-658.000	ORDINANCE FEES	100.00		100.00		0.00		0.00	100.00
101-000-665.000	INTEREST	4,900.00		1,694.04		18.10		3,205.96	34.57
101-000-665.001	SULLIVAN FUND INTEREST	0.00		0.00		0.00		0.00	0.00
101-000-673.000	POLICE ASSETS SOLD	0.00		0.00		0.00		0.00	0.00
101-000-677.000	MISCELLANEOUS	3,000.00		290.00		0.00		2,710.00	9.67
101-000-678.000	COMMUNITY PROMOTION PROCEEDS	2,500.00		2,311.61		0.00		188.39	92.46
101-000-691.000	TO BALANCE BUDGET-USE OF FUND BALANCE	20,258.00		0.00		0.00		20,258.00	0.00
101-000-693.000	SALE OF ASSETS	0.00		0.00		0.00		0.00	0.00
101-000-699.151	CEMETERY	18,000.00		12,471.00		2,050.00		5,529.00	69.28
Net - Dept 000		391,908.00		203,212.29		98,613.27		188,695.71	
Dept 101 - TOWNSHIP BOARD									
101-101-704.000	TOWNSHIP BOARD	3,120.00		1,690.00		260.00		1,430.00	54.17
101-101-709.000	FICA	194.00		104.78		16.12		89.22	54.01
101-101-711.000	MEDICARE	46.00		24.52		3.78		21.48	53.30
101-101-801.000	ATTORNEY	4,500.00		1,055.00		0.00		3,445.00	23.44
101-101-801.001	AUDIT	4,800.00		4,800.00		0.00		0.00	100.00
101-101-802.000	OFFICE LEASE	7,200.00		4,200.00		600.00		3,000.00	58.33
101-101-880.000	COMMUNITY PROMOTION	2,500.00		1,477.00		0.00		1,023.00	59.08
101-101-900.000	PRINTING AND PUBLISHING	1,800.00		1,111.36		1,000.00		688.64	61.74
101-101-911.000	CONFERENCES/TRAINING	0.00		(1,000.00)		(1,000.00)		1,000.00	100.00
101-101-915.000	MEMBERSHIPS	2,178.00		2,101.90		0.00		76.10	96.51
101-101-935.000	PROPERTY LIABILITY INSURANCE	3,500.00		3,368.00		0.00		132.00	96.23
101-101-935.100	WORKERS COMPENSATION INSURANCE	100.00		72.00		0.00		28.00	72.00
101-101-985.000	CAPITAL EXPENSES	12,900.00		11,366.06		0.00		1,533.94	88.11
Net - Dept 101 - TOWNSHIP BOARD		(42,838.00)		(30,370.62)		(879.90)		(12,467.38)	
Dept 171 - SUPERVISOR									
101-171-703.000	SUPERVISOR	10,000.00		5,833.31		833.33		4,166.69	58.33
101-171-709.000	FICA	620.00		361.67		51.67		298.33	58.33
101-171-711.000	MEDICARE	145.00		84.58		12.08		60.42	58.33
101-171-752.000	SUPPLIES	200.00		64.15		0.00		135.85	32.08
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00		0.00		0.00		0.00	0.00
101-171-861.000	MILEAGE REIMBURSEMENT	0.00		0.00		0.00		0.00	0.00
101-171-911.000	CONFERENCES/TRAINING	400.00		0.00		0.00		400.00	0.00
101-171-912.000	MEETINGS	240.00		0.00		0.00		240.00	0.00
101-171-915.000	MEMBERSHIPS	25.00		25.00		0.00		0.00	100.00

User: JUDY  
 DB: Concord  
 PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	ACTIVITY FOR MONTH 01/31/2020	AVAILABLE BALANCE	% BDT USED
		NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
<b>Fund 101 - GENERAL FUND</b>						
Net - Dept 171 - SUPERVISOR						
		(11,630.00)	(6,368.71)	(897.08)	(5,261.29)	
<b>Dept 215 - CLERK</b>						
101-215-703.002	CLERK	17,300.00	10,091.69	1,441.67	7,208.31	58.33
101-215-704.002	DEPUTY CLERK	3,000.00	882.00	252.00	2,118.00	29.40
101-215-709.000	FICA	1,260.00	680.35	105.01	579.65	54.00
101-215-711.000	MEDICARE	295.00	159.11	24.56	135.89	53.94
101-215-752.000	SUPPLIES	205.00	110.00	0.00	95.00	53.66
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-215-861.000	MILEAGE REIMBURSEMENT	200.00	31.78	0.00	168.22	15.89
101-215-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-215-912.000	MEETINGS	264.00	66.00	0.00	198.00	25.00
101-215-915.000	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
101-215-933.000	SOFTWARE MAINTENANCE AGREEMENT	800.00	0.00	0.00	800.00	0.00
Net - Dept 215 - CLERK						
		(23,324.00)	(12,020.93)	(1,823.24)	(11,303.07)	
<b>Dept 223 - AUDITOR</b>						
101-223-801.001	AUDIT	0.00	0.00	0.00	0.00	0.00
Net - Dept 223 - AUDITOR						
		0.00	0.00	0.00	0.00	
<b>Dept 247 - BOARD OF REVIEW</b>						
101-247-704.008	BOARD OF REVIEW	950.00	150.00	0.00	800.00	15.79
101-247-709.000	FICA	59.00	9.30	0.00	49.70	15.76
101-247-711.000	MEDICARE	14.00	2.18	0.00	11.82	15.57
101-247-861.000	MILEAGE REIMBURSEMENT	200.00	150.00	0.00	50.00	75.00
101-247-911.000	CONFERENCES/TRAINING	200.00	64.65	0.00	135.35	32.33
Net - Dept 247 - BOARD OF REVIEW						
		(1,423.00)	(376.13)	(214.65)	(1,046.87)	
<b>Dept 253 - TREASURER</b>						
101-253-703.003	TREASURER	17,300.00	10,091.69	1,441.67	7,208.31	58.33
101-253-704.003	DEPUTY TREASURER	3,000.00	0.00	0.00	3,000.00	0.00
101-253-709.000	FICA	1,260.00	625.00	89.38	634.32	49.66
101-253-711.000	MEDICARE	295.00	146.31	20.90	148.69	49.60
101-253-752.000	SUPPLIES	600.00	557.97	0.00	42.03	93.00
101-253-801.000	SUBSCRIPTIONS AND PUBLICATIONS	465.00	399.00	0.00	66.00	85.81
101-253-851.000	MAIL/POSTAGE	1,320.00	1,256.40	0.50	63.60	95.18
101-253-861.000	MILEAGE REIMBURSEMENT	500.00	353.80	82.94	146.20	70.76
101-253-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-253-911.000	CONFERENCES/TRAINING	1,000.00	100.00	0.00	900.00	10.00
101-253-912.000	MEETINGS	150.00	54.25	11.01	95.75	36.17
101-253-915.000	MEMBERSHIPS	10.00	0.00	0.00	10.00	0.00
101-253-933.000	SOFTWARE MAINTENANCE AGREEMENT	1,600.00	0.00	0.00	1,600.00	0.00
Net - Dept 253 - TREASURER						
		(27,500.00)	(13,585.10)	(1,646.40)	(13,914.90)	
<b>Dept 257 - ASSESSOR</b>						
101-257-703.001	ASSESSOR	20,780.00	12,121.69	1,731.67	8,658.31	58.33
101-257-704.001	DEPUTY ASSESSOR	0.00	0.00	0.00	0.00	0.00
101-257-709.000	FICA	1,290.00	751.57	107.37	538.43	58.26

REVENUE AND EXPENDITURE REPORT FOR CONCORD TOWNSHIP

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE 01/31/2020	ACTIVITY FOR MONTH 01/31/2020		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
101-257-711.000	MEDICARE	302.00	175.77	25.11	126.23	58.20		
101-257-752.000	SUPPLIES	100.00	11.76	0.00	88.24	11.76		
101-257-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00		
101-257-851.000	MAIL/POSTAGE	715.00	650.00	560.00	65.00	90.91		
101-257-861.000	MILEAGE REIMBURSEMENT	100.00	65.30	18.73	34.70	65.30		
101-257-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00		
101-257-911.000	CONFERENCES/TRAINING	205.00	175.00	100.00	30.00	85.37		
101-257-912.000	MEETINGS	25.00	12.00	12.00	13.00	48.00		
101-257-915.000	MEMBERSHIPS	265.00	265.00	0.00	0.00	100.00		
101-257-933.000	SOFTWARE MAINTENANCE AGREEMENT	1,200.00	846.00	0.00	354.00	70.50		
Net - Dept 257 - ASSESSOR		(24,982.00)	(15,074.09)	(2,554.88)	(9,907.91)			
Dept 262 - ELECTIONS								
101-262-707.000	ELECTION WORKERS	3,300.00	0.00	0.00	3,300.00	0.00		
101-262-709.000	FICA	190.00	0.00	0.00	190.00	0.00		
101-262-711.000	MEDICARE	90.00	0.00	0.00	90.00	0.00		
101-262-752.000	SUPPLIES	2,800.00	79.53	56.22	2,720.47	2.84		
101-262-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00		
101-262-851.000	MAIL/POSTAGE	1,200.00	235.00	165.00	965.00	19.58		
101-262-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00		
101-262-900.000	PRINTING AND PUBLISHING	150.00	0.00	0.00	150.00	0.00		
101-262-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00		
101-262-933.000	SOFTWARE MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00		
101-262-934.000	OTHER REPAIRS AND MAINTENANCE	0.00	0.00	0.00	0.00	0.00		
Net - Dept 262 - ELECTIONS		(7,730.00)	(314.53)	(221.22)	(7,415.47)			
Dept 265 - BUILDING & GROUNDS								
101-265-704.006	BUILDING & PLANNING	0.00	0.00	0.00	0.00	0.00		
101-265-709.000	FICA	0.00	0.00	0.00	0.00	0.00		
101-265-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00		
101-265-752.000	SUPPLIES	4,000.00	1,007.40	106.31	2,992.60	25.19		
101-265-810.000	PERMIT EXPENSE	0.00	0.00	0.00	0.00	0.00		
101-265-852.000	INTERNET/PHONE	1,700.00	1,087.12	164.75	612.88	63.95		
101-265-854.000	SERVER EXPENSES	1,800.00	1,489.84	0.00	310.16	82.77		
101-265-918.000	UTILITIES	3,600.00	1,942.00	287.29	1,658.00	53.94		
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	500.00	0.00	0.00	500.00	0.00		
101-265-985.000	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00		
Net - Dept 265 - BUILDING & GROUNDS		(11,600.00)	(5,526.36)	(558.35)	(6,073.64)			
Dept 266 - ATTORNEY								
101-266-801.000	ATTORNEY	0.00	0.00	0.00	0.00	0.00		
Net - Dept 266 - ATTORNEY		0.00	0.00	0.00	0.00			
Dept 268 - PERMITS								
101-268-704.010	EMPLOYEE INSPECTOR	3,000.00	2,522.66	146.18	477.34	84.09		
101-268-709.000	FICA	186.00	144.01	9.06	41.99	77.42		
101-268-711.000	MEDICARE	44.00	33.68	2.12	10.32	76.55		
101-268-752.000	SUPPLIES	1,200.00	59.16	0.00	1,140.84	4.93		
101-268-810.000	CONTRACTED INSPECTORS	4,000.00	1,380.00	176.67	2,620.00	34.50		

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020	ACTIVITY FOR MONTH 01/31/2020	AVAILABLE BALANCE	% BDT USED
Fund 101 - GENERAL FUND						
Net - Dept 268 - PERMITS						
		(8,430.00)	(4,139.51)	(334.03)	(4,290.49)	
Dept 301 - POLICE						
101-301-804.000	POLICE CONTRACTED SERVICES	41,000.00	23,803.94	3,414.77	17,196.06	58.06
Net - Dept 301 - POLICE						
		(41,000.00)	(23,803.94)	(3,414.77)	(17,196.06)	
Dept 336 - FIRE						
101-336-704.004	FIRE BOARD MEMBER	1,440.00	720.00	0.00	720.00	50.00
101-336-709.000	FICA	90.00	44.64	0.00	45.36	49.60
101-336-711.000	MEDICARE	21.00	10.44	0.00	10.56	49.71
101-336-807.000	CONTRACTED	61,000.00	45,793.14	15,514.38	15,206.86	75.07
Net - Dept 336 - FIRE						
		(62,551.00)	(46,568.22)	(15,514.38)	(15,982.78)	
Dept 446 - ROADS						
101-446-806.000	ROADS	75,000.00	34,000.00	0.00	41,000.00	45.33
Net - Dept 446 - ROADS						
		(75,000.00)	(34,000.00)	0.00	(41,000.00)	
Dept 567 - CEMETERY						
101-567-704.005	SEXTON	2,100.00	1,225.00	175.00	875.00	58.33
101-567-709.000	FICA	160.00	75.95	10.85	84.05	47.47
101-567-711.000	MEDICARE	40.00	17.78	2.54	22.22	44.45
101-567-752.000	SUPPLIES	100.00	0.00	0.00	100.00	0.00
101-567-807.000	CONTRACTED	36,000.00	26,870.31	3,258.33	9,129.69	74.64
101-567-918.000	UTILITIES	1,100.00	910.32	51.94	189.68	82.76
101-567-933.000	SOFTWARE MAINTENANCE AGREEMENT	400.00	344.00	0.00	56.00	86.00
101-567-934.000	OTHER REPAIRS AND MAINTENANCE	7,500.00	3,255.60	0.00	4,244.40	43.41
101-567-985.000	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00
Net - Dept 567 - CEMETERY						
		(47,400.00)	(32,698.96)	(3,498.66)	(14,701.04)	
Dept 701 - PLANNING						
101-701-704.009	PLANNING MEMBERS	4,500.00	1,875.00	0.00	2,625.00	41.67
101-701-709.000	FICA	280.00	116.25	0.00	163.75	41.52
101-701-711.000	MEDICARE	70.00	27.18	0.00	42.82	38.83
101-701-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-701-851.000	MAIL/POSTAGE	100.00	0.00	0.00	100.00	0.00
101-701-861.000	MILEAGE REIMBURSEMENT	300.00	65.54	0.00	234.46	21.85
101-701-900.000	PRINTING AND PUBLISHING	250.00	0.00	0.00	250.00	0.00
101-701-911.000	CONFERENCES/TRAINING	1,000.00	188.00	0.00	812.00	18.80
Net - Dept 701 - PLANNING						
		(6,500.00)	(2,271.97)	0.00	(4,228.03)	
Dept 702 - APPEALS BOARD						
101-702-704.007	APPEALS BOARD MEMBERS	0.00	0.00	0.00	0.00	0.00
101-702-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-702-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-702-851.000	MAIL/POSTAGE	0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CONCORD TOWNSHIP

PERIOD ENDING 01/31/2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 01/31/2020 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2020 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGT USED
Fund 101 - GENERAL FUND						
101-702-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-702-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-702-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
Net - Dept 702 - APPEALS BOARD						
		0.00	0.00	0.00	0.00	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		391,908.00	203,212.29	98,613.27	188,695.71	51.85
TOTAL EXPENDITURES		391,908.00	227,119.07	31,557.56	164,788.93	57.95
NET OF REVENUES & EXPENDITURES		0.00	(23,906.78)	67,055.71	23,906.78	100.00

JANAURY 31, 2020

SAVINGS S BANK BALANCE	\$57,211.78
MONEY MKT	\$125,433.67
CD - 7113	\$118,066.92
	-----
	\$300,712.37
LESS ROAD FUNDS	\$72,109.85
GENERAL FUND BALANCE	\$228,602.52

CEMETERY FUNDS - RESTRICTED

COUNTY NATL - CEMETERY FD	7328	4071.18
COUNTY NATL - CHAPEL FD	4259	18144.26
COUNTY NATL - CEMETERY FD	7664	20147.89
COUNTY NATL - CEM FDS	TOTAL	42363.33
		=====

<b>FEBRUARY 2020</b>	
<b>VENDOR</b>	<b>DESCRIPTION</b>
ALLEGRA	ENVELOPES FOR BOARD OF REVIEW NOTICES
BUTTERS EXCAVATING	MONTHLY FEE/CREMATION/BURIALS
CONSUMERS ENERGY	JANUARY USAGE FOR OFFICE
CREDIT CARD	POSTAGE/TOWNSHIP FLAGS/CAPITAL CONFERENCE
DBI	LABELS/ENVELOPES/MONITOR STANDS
GREENSTONE FARM CREDIT	FEBRUARY RENT
H.THOMAS ELECTRIC	JANUARY INSPECTIONS
JACKSON COUNTY DEPT. OF TRANS.	2019 ROAD PROJECT BALANCE
JACKSON COUNTY EQUALIZATION	PERSONAL PROPERTY STATEMENTS
JACKSON COUNTY TREASURER	JANUARY POLICE CONTRACT
JKN COUNTY TREASURER'S ASSOC.	YEARLY DUES
JUDY CLARK	MILEAGE/TREASURER'S LUNCHEON/BLD SUPPLIES
PRECISE MACHINE UNLIMITED	JANUARY SNOW & SALT FOR CEMETERY
PRINTER SOURCE PLUS	JANUARY PRINTING
SEMCO ENERGY	JANUARY USAGE
SHERYLL DISHAW	MILEAGE/CLERK'S LUNCHEON/SCANNER FOR QVF
VILLAGE OF CONCORD	JANUARY USAGE FOR CEMETERY
VILLAGE OF CONCORD	JANUARY USAGE FOR OFFICE
WOW	INTERNET & PHONE CHARGES
	<b>TOTAL</b>

<b>AMOUNT</b>
\$121.79
\$3,333.33
\$129.74
\$684.27
\$367.21
\$600.00
\$120.00
\$61,000.76
\$31.41
\$3,414.77
\$10.00
\$109.85
\$50.00
\$18.23
\$86.84
\$74.75
\$51.94
\$86.22
\$163.98
<b>\$70,455.09</b>





# Jackson County Sheriff's Office 2019 Yearly Report

## Concord Village & Concord Township Detachment

Total patrol days worked: 259

Total patrol hours worked: 2,072

2019 CALLS FOR SERVICE: 597

Type	Village		Township		TOTAL	
<b>Calls for Service</b>	<b>265</b>	<b>(-7)</b>	<b>253</b>	<b>(-7)</b>	<b>518</b>	<b>(-14)</b>
• Thru 911	107		135		242	
• Thru Local Means	158		118		276	
<b>Calls OOA (Back-Up Unit) —</b>			<b>—</b>		<b>79</b>	
<b>Traffic Stops</b>	<b>106</b>	<b>(-6)</b>	<b>74</b>	<b>(-24)</b>	<b>180</b>	<b>(-30)</b>
<b>Citations</b>	<b>22</b>		<b>13</b>		<b>35</b>	
<b>Verbal Warnings</b>	<b>73</b>		<b>47</b>		<b>120</b>	
<b>Motorist Assists</b>	<b>11</b>		<b>14</b>		<b>25</b>	
<b>PARKING TICKETS</b>	<b>6</b>		<b>—</b>		<b>6</b>	
<b>FULL Reports</b>	<b>21</b>		<b>19</b>		<b>40</b>	
<b>CHARGE Packages</b>	<b>12</b>		<b>5</b>		<b>17</b>	
<b>ADD NARRATIVE DOC.</b>	<b>197</b>		<b>132</b>		<b>329</b>	
<b>In-Custody Arrests</b>	<b>4</b>		<b>1</b>		<b>5</b>	
<b>Citation Arrests</b>	<b>2</b>		<b>2</b>		<b>4</b>	
<b>Warrant / Admin. Arrests</b>	<b>2</b>		<b>5</b>		<b>7</b>	
<b>CIVIL Citations</b>	<b>7</b>		<b>6</b>		<b>13</b>	
<b>COURT Appearances</b>	<b>3</b>		<b>6</b>		<b>9</b>	
<b>Prop./Vacation checks</b>	<b>231</b>		<b>265</b>		<b>496</b>	
<b>Ordinance Checks</b>	<b>62</b>		<b>66</b>		<b>128</b>	

<b><i>Type of complaints</i></b>	<b><i>Village</i></b>	<b><i>Township</i></b>	<b><i>TOTAL</i></b>
Traffic Crashes	19	47	66
Ordinance Complaints (NEW)	38	18	56
Animal Complaints (Conservation)	24	27	51
Suspicious Situations (BOL's)	29	17	46
Personal Welfare Checks	19	22	41
Verbal Arguments / Harassment	24	16	40
Peace Officer / Neighbor Disputes	27	11	38
Traffic Issues (Trees, lines)	4	22	26
Domestic Situations	15	10	25
Misc. Disp. (Assists)	7	9	16
Property/Security Checks (w/ #'s)	3	11	14
Larceny Complaints	7	7	14
Child Custody / CPS Complaints	8	3	11
VIN Inspections	8	2	10
Trespassing Issues	7	1	8
Alarms	5	3	8
Fraud / I.D Theft Complaints	5	3	8
Drug Complaints	3	4	7
Tagged vehicles (48 hrs to tow)	2	4	6
Illegal Dumping Complaints	1	4	5
MDOP Complaints	2	2	4
Noise Complaints	3	1	4
B&E (Burglary)	1	2	3

<b>Lost/Found Property</b>	<b>3</b>	<b>0</b>	<b>3</b>
<b>Mental Health Evaluations</b>	<b>1</b>	<b>2</b>	<b>3</b>
<b>Social Media Warfare</b>	<b>3</b>	<b>0</b>	<b>3</b>
<b>Simple Assaults</b>	<b>1</b>	<b>1</b>	<b>2</b>
<b>Natural Deaths</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>Landlord / Tenant Disputes</b>	<b>1</b>	<b>1</b>	<b>2</b>
<b>Parking Complaints</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Runaway Juveniles</b>	<b>2</b>	<b>0</b>	<b>2</b>
<b>Computer Crimes &amp; Scams</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>OFF-DUTY POLICE CALLS</b>	<b>43</b>	<b>32</b>	<b>75</b>



# CONCORD BLOTTER JANUARY 2020



Jackson County Sheriff's Office Report - Concord Detachment J A N U A R Y 2 0 2 0

**PATROL DAYS IN JANUARY : 23**

**PATROL HOURS WORKED : 184**

<b>TOTAL DISPATCHES:</b>	<b>53</b>
<b>Concord TOWNSHIP:</b>	<b>28</b>
<b>Concord VILLAGE:</b>	<b>16</b>
<b>Calls OOA (Out of Area / Back-up)</b>	<b>9</b>

	<i>Village</i>		<i>Township</i>
<u><b>TOTAL</b></u>			
Calls for Service	16	28	44
Through 911 Dispatch	4	16	20
Thru Local Means	12	12	24
Traffic Stops	13	11	24
Citations	1	1	2
Verbal Warnings	11	7	18
Motorist Assists	1	3	4
FULL Reports	2	1	3
CHARGE Packages	0	2	2
'Add Narratives'	11	14	25
In-Custody Arrests	0	0	0
Citation Arrests	0	0	0
Warrant / Admin. Arrests	0	0	0
CIVIL CITATIONS	0	1	1
Charges AUTHORIZED	0	0	0
Charges DECLINED	1	2	3
Prop. & Vacation checks	16	15	31
Ordinance Visits	12	6	18
PARKING TICKETS	4	---	4
COURT Appearances	0	0	0

911 Dispatch took 9 calls in January in which I was NOT on duty. Of those 9, 8 involved car/deer crashes or injured deer!

<u>Type of complaints</u>	<u>Village</u>	<u>Township</u>	<u>TOTAL</u>
Larceny Complaints	0	0	0
Simple Assaults	0	0	0
Fraud / I.D Theft Complaints	0	0	0
Animal Complaints (Conservation)	3	4	7
Verbal Arguments (TWS)	1	1	2
Domestic Situations	0	2	2
Child Custody / CPS Complaints	0	1	1
Drug Complaints	1	0	1
MDOP Complaints	0	0	0
Trespassing Issues	1	0	1
Alarms	2	1	3
Illegal Dumping Complaints	0	1	1
Traffic Crashes	0	2	2
Traffic Issues (Trees, lines)	0	5	5
B&E (Burglary)	0	0	0
Personal Welfare Checks	1	1	2
Suspicious Situations (BOL's)	3	1	4
Peace Officer / Neighbor Disputes	0	0	0
Lost/Found Property	0	0	0
Tagged vehicles (48 hrs to tow)	0	0	0
VIN Inspections	0	1	1
Computer Crimes & Scams	0	0	0
Natural Deaths	0	0	0
Landlord / Tenant Disputes	0	0	0
Ordinance Complaints (NEW)	0	5	5
Noise Complaints	1	1	2
Runaway Juveniles	0	0	0
Threats	1	0	1
Weapons Complaints	1	0	1
<i>Misc. Disp. (Assists)</i>	1	2	3



**OFF DUTY POLICE RELATED CALLS**

(( These are phone calls, text messages or chat conversations about police related needs while I'm NOT on duty ))

2 Village / 4 Township – 6 TOTAL..

## **CALLS OF NOTE**



On 1/1 I backed up the State Police on two domestic related arrests – one in Hanover and one in Pulaski. They also backed ME up on a verbal domestic situation in Concord Village. Happy New Year! Nothing brings out the best in people like a good, alcohol fueled holiday.



The parking lot at the ballfields looks amazing with new millings courtesy of Concord Excavating! It took less than 48 hours for a couple of vehicles – at different times – to go down there and do donuts on the new surface. One of the vehicles – and occupants – has been identified and restitution, in the form of lots of raking and smoothing, will take place once the weather warms up... Our DPW crew will oversee this activity.



Someone broke into the basement of the Universalist Church on Hanover St. They weren't able to gain access to the church itself, only the basement, and it appears – based on a bottle of liquor and some blankets – they just slept in there. Right now we're looking at it as a vagrant looking for a place to sleep and a suspect has been loosely identified. The church door will be replaced and secured and I will continue to check vacant houses.



We have had more issues involving deer in December and January than we had in Aug/Sep/Oct/Nov combined! Deputy Mercure, who lives in Concord Township, crashed into one while driving his patrol vehicle.



A woman was driving on M-60 when she spotted a raccoon in a snow bank alongside the roadway, 'partially frozen in the snow and trying to get free.' She stopped and, while she was unable to free the little rascal, she wrapped him in a warm t-shirt. The raccoon was NOT frozen in the snow, but instead had distemper and was very sick. After putting him out of his misery, I contacted the woman to advise her the dangers of getting scratched or bitten by an animal with distemper. Yikes!



A tip of the cap to the group of parents who got into a scuffle at the end of the Bronson/Concord boys basketball game on 1/31. Here's a quick reminder: That sort of behavior should have ended when your high school years did. Stay classy out there.

**Deputy Larry Jacobson / Badge# 5606 – Concord Detachment**



## Concord Fire Board Minutes – January 15, 2020

Board Members Present: Meeks, Norris, Bush, Lauer & Clark

Board Members Absent: None

Other Present: Chief Lloyd Mosher & Ryan Betz

The January 15, 2020 meeting was called to order at 6:00 pm. The Pledge of Allegiance was honored, a quorum declared and agenda approved. Minutes for the December 2019 meeting were presented, Bush made a motion to accept the minutes as printed. Lauer supported. Minutes approved.

Chief's Agenda:

Review of runs for the month of December 2019: 14 Runs (5 Township, 3 Village, 3 Mutual Aid & 3 training) with a payroll of \$1,660.00.

Review of bills for December 2019

Salaries - Firefighters – 5062.50

Salaries – Officers – 2870.00

Salaries – Training – 1720.00

Social Security – 738.39

Operating Supplies – 282.64

Vehicle Supplies – 284.72

Dues & Training – 2188.98

Internet/phone – 81.76

Electric – 74.32

Natural Gas – 67.39

Water/Sewer/Garbage – 120.11

Building Maintenance – 150.00

MIOSHA Requirements – 384.19

Capital Expense – 3985.89

Apparatus Fund – 8532.00

**Total Bills Paid: \$26,542.89**

Bills were accepted as printed.

Fire Stabilization report showed \$137,614.73 at the end of December 2019.

**Chief's Report:**

Old Business:

Squad 3 is in service and waiting for a rear box. Material is donated by Alro Plastics and labor is donated by a local manufacturer resulting in a cost of \$.00. Picture of old Rescue is to be posted – For Sale. Chief Mosher asked that the Fire Gear and ½ of Lucas device come out of the 2019 budget as they were ordered before the end of the year. Bush made a motion to purchase the Fire



Gear and ½ of Lucas Device from the 2019 Budget. Meeks supported. Motion carried. The ½ of the Lucas Device is going to be paid for by the Concord Firefighters Club.

New Business:

SCBA Maintenance and Flow Test is scheduled for 2020. Looking to purchase 20 Aluminum SCBA Tanks because they are much lighter. This expenditure will come out of the 2020 budget. Waiting on a quote for new Eaves Trough on the building. Air Conditioner unit is ready to be installed, just waiting on better weather.

An ad was run in the Salesman for an At-Large member and the only interest in the position was Steve Lauer. Clark made a motion for Lauer to continue as the At-Large member on the Fire Board. Norris supported. Motion carried.

Public Comment:

None

Board Comment:

Lauer suggested that the Fire Board send a thank you to the Firefighters Club.

Next meeting is to be held on February 19, 2020 at 6:00 pm. Bush made a motion to adjourn at 6:48 pm. Meeks supported. Motion carried.

Submitted by:

Judy Clark, Secretary

Concord Fire Department  
Incident Summary Listing

December 2019

No.	Date	Time	Type of Run	Address	Municipality	Amount
F19-228	12/2/2019	1636	Mutual Aid- Cancelled Enroute	3117 Dorothy Lane	Spring Arbor Twp	\$120.00
TRAIN	12/2/2019	1900	Training	428 Homer Rd	Twp/ Village	\$240.00
F19-229	12/2/2019	2310	Mutual Aid- Cancelled Enroute	2107 Reynolds Rd	Spring Arbor Twp	\$75.00
R19-230	12/7/2019	1553	Emergency Medical	269 Second St	Village	\$105.00
R19-231	12/7/2019	1808	Emergency Medical	5232 Parsons Rd	TWP	\$135.00
R19-232	12/8/2019	106	Assist JCA	2892 Little Rd	TWP	\$90.00
TRAIN	12/14/2019	800	Training	428 Homer Rd	Twp/ Village	\$160.00
TRAIN	12/15/2019	900	Training	428 Homer Rd	Twp/ Village	\$300.00
R19-233	12/15/2019	2308	Assist JCA	235 Keefer St.	Village	\$60.00
F19-234	12/16/2019	1030	Mutual Aid- Cancelled Enroute	11805 Hubbard Rd	Pulaski Twp	\$30.00
R19-235	12/20/2019	24	Emergency Medical	14505 Homer RD	TWP	\$45.00
R19-236	12/27/2019	1035	Emergency Medical	12830 Spring Arbor Rd	TWP	\$75.00
R19-237	12/29/2019	1206	Assist JCA	11700 Spring Arbor Rd	TWP	\$135.00
R19-238	12/30/2019	232	Emergency Medical	415 Elizabeth Ct	Village	\$90.00

	Village Total Cost	\$255.00
3 Twp Medicals	TWP Total Cost	\$480.00
2 Village Medicals	Twp/ Village	\$700.00
0 Vehicle Accidents(Twp.)	Mutual Aid	\$225.00
0 Vehicle Accidents(Village.)		
0 Village Fire calls	Total	\$1,660.00
3 Public Service Assist- JCA---PD		
0 Twp Fire calls		
0 Mutual Aids		
3 Cancelled Enroute		
3 Training	238 2019 Year Total Calls	
0 False Call	258 2018 Year Total Calls	
0 Hazard/ Weather		

## Fire Stabilization January 31, 2020

Beginning Balance 2020	137,614.73
January Interest	119.72
February Interest	0.00
March Interest	0.00
April Interest	0.00
May Interest	0.00
June Interest	0.00
July Interest	0.00
August Interest	0.00
September Interest	0.00
October Interest	0.00
November Interest	0.00
December Interest	0.00
Public Donations	50.00
1st Quarter Payments	31,028.38
2nd Quarter Payments	0.00
3rd Quarter Payments	0.00
4th Quarter Payments	0.00
Worker's Comp Refund	0.00
Cost Recovery Income	0.00
MML Refund (Liability +Property Pool)	0.00
Miscellaneous	5.00
Total Beginning Balance + Revenues	168,817.83
January Expenses	6,128.60
February Expenses	0.00
March Expenses	0.00
April Expenses	0.00
May Expenses	0.00
June Expenses	0.00
July Expenses	0.00
August Expenses	0.00
September Expenses	0.00
October Expenses	0.00
November Expenses	0.00
December Expenses	0.00
Total Expenses	6,128.60
Balance as of January 31, 2020	162,689.23