

**TOWNSHIP OF CONCORD
121 GROVE STREET
PO BOX 236
CONCORD, MICHIGAN 49237**

(517) 524-6804

February 14, 2022

Concord Township Board Meeting Agenda

- 1) Meeting called to order at 5:30 P.M.
- 2) Pledge of Allegiance
- 3) Minutes for January
- 4) Bills
- 5) Reports
 - a. Treasurer's Report
 - b. Fire Report
 - c. Police Report
 - d. Planning Commission Report
 - e. Assessing Department Report
- 6) Unfinished Business – Meeks certified letter unclaimed
- 7) New Business
 - a. Al Cavasin Work for Hire Agreement
 - b. Eccleton Special Use Permit Letter
 - c. Appointment of new supervisor effective February 28 2022
- 8) Board Members' Comments
 - a. Bohl
 - b. Clark
 - c. Colburn
 - d. Butts
- 9) Supervisor's Comments
- 10) Public Comments



The Concord Township Board met on Monday, February 14, 2022 in the Township Office at 121 Grove Street, Concord, Michigan for a regularly scheduled meeting.

Members present were: Clerk Terri Butts, Treasurer Judy Clark, Supervisor Al Cavasin, and Trustee Colburn. Absent was Bohl.

Also present: County Commissioner Earl Poleski, Richard Kline, Concord Township Deputy Supervisor David Saenz and Concord Township Deputy Sheryll Dishaw and Deputy Larry Jacobson.

Supervisor Al Cavasin called the meeting to order at 5:30 pm.

Pledge of Allegiance was honored led by Treasurer Judy Clark.

Minutes from the January 2021 meeting were approved by consent.

The monthly bills were presented in the amount of \$14,252.34 and approved by Consent.

Reports:

- Treasurer Clark presented the January Revenue and Expenditure Report. Revenues were \$79,562.70 and expenditures were \$33,842.77. The bank balances were: General Fund-\$274,021.92, Roads-\$74,096.78 and Combined Cemetery-\$43,606.54.
- Trustee Colburn presented the December Incident Summary Report. Runs were 28 (13 in the Township, 9 in the Village, 4 Mutual Aid, and 2 Training). Bills for the month including payroll were \$13,189.93. Stabilization fund balance was \$36,724.07 at the end of December. New Business and noted the rescue was back in operation 02/21/2022.
- Deputy Jacobson presented the January Police Blog. Total Dispatches were: 65 (22 in the Village, 30 in the Township and 13 Out of Area/Backup). See the Police Blotter for information on the total dispatched calls and off duty police related situations handled. Talked about people coming on to properties and stealing catalytic converters and other items.
- Assessing Office did not submit or email a January report.
- Planning Commission held a meeting on January 26, 2022. Discussed Special Use Permit and the effect to the neighborhood.

Reports were approved by consent of the Board.

Old Business:

- Ted Meeks stopped in Concord Township office 02/14/2022 and picked up Special Use Permit and talked on the phone with Supervisor Al Cavasin.
- Supervisor Al Cavasin letter of Retirement (dated 12/13/2021) presented at the December Board meeting was never voted or approved by Board. Motion by Clark to approve his retirement/resignation letter and was supported by Butts. Vote: Ayes; Clark and Butts, Nays; Colburn and Cavasin.

New Business:

- Al Cavasin work for hire agreement – no action
- Ecceleton Special Use Permit Letter – approved by consent
- Appointment for new supervisor was not addressed at this meeting.

Board Comments:

- Colburn – Stated he has been doing some research where ARPA funds might be able to be used. Someone may be interested in buying the old engine 1.
- Clark – Collect over 1.6 million dollars in Property Taxes.
- Bohl – Absent
- Butts – None


Supervisor Comments:

- .

Public Comments:

- County Commissioner Poleski updated the Board on the County Commissioners' activities:

Motioned by Clark, supported by Butts to adjourn at 6:15 pm. Motion was approved.


Al Cavasin, Supervisor

Date: February 16, 2022

User: JUDY

DB: Concord

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2022	MONTH 01/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Dept 000						
101-000-282.000	CARES ACT	0.00	0.00	0.00	0.00	0.00
101-000-402.000	PROPERTY TAX REVENUE	70,000.00	39,582.30	30,661.59	30,417.70	56.55
101-000-434.000	TRAILER FEES	200.00	143.00	41.00	57.00	71.50
101-000-447.000	ADMINISTRATION FEE	33,000.00	20,426.96	8,815.95	12,573.04	61.90
101-000-451.000	1 MILL - ROAD	80,000.00	44,863.65	34,750.73	35,136.35	56.08
101-000-475.000	BUILDING PERMITS	13,000.00	5,810.00	575.00	7,190.00	44.69
101-000-477.000	CABLE FRANCHISE FEE	800.00	328.48	0.00	471.52	41.06
101-000-478.000	LIQUOR FEES	350.00	412.50	0.00	(62.50)	117.86
101-000-490.000	PERMIT INSPECTION FEES	0.00	0.00	0.00	0.00	0.00
101-000-502.000	STATE FUNDS	134,000.00	117,346.00	0.00	16,654.00	87.57
101-000-503.000	STATE ED BILLING FEE	4,200.00	4,182.50	0.00	17.50	99.58
101-000-528.000	OTHER FEDERAL GRANTS	0.00	87,032.00	0.00	(87,032.00)	100.00
101-000-573.000	STABILIZATION FUND (STATE)	0.00	0.00	0.00	0.00	0.00
101-000-574.000	STATE SHARED REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-577.000	ARPA	0.00	350.26	350.26	(350.26)	100.00
101-000-626.000	GRAVE OPENINGS	0.00	0.00	0.00	0.00	0.00
101-000-629.000	ZONING AND BOARD OF APPEALS HEARINGS	0.00	350.00	0.00	(350.00)	100.00
101-000-630.000	ELECTIONS	2,000.00	144.96	0.00	1,855.04	7.25
101-000-631.000	LAND SPLITS	500.00	1,085.00	110.00	(585.00)	217.00
101-000-642.000	CEMETERY LOT SALES	0.00	0.00	0.00	0.00	0.00
101-000-657.000	POLICE FINES	0.00	0.00	0.00	0.00	0.00
101-000-658.000	ORDINANCE FEES	250.00	100.00	0.00	150.00	40.00
101-000-665.000	INTEREST	1,500.00	162.67	5.57	1,337.33	10.84
101-000-665.001	SULLIVAN FUND INTEREST	0.00	0.00	0.00	0.00	0.00
101-000-665.002	ARPA FUND INTEREST	0.00	0.00	0.00	0.00	0.00
101-000-673.000	POLICE ASSETS SOLD	0.00	0.00	0.00	0.00	0.00
101-000-677.000	MISCELLANEOUS	1,000.00	546.09	115.00	453.91	54.61
101-000-678.000	COMMUNITY PROMOTION PROCEEDS	2,000.00	2,462.30	10.00	(462.30)	123.12
101-000-687.000	REFUNDS	0.00	35.00	0.00	(35.00)	100.00
101-000-691.000	TO BALANCE BUDGET-USE OF FUND BALANCE	78,041.00	0.00	0.00	78,041.00	0.00
101-000-693.000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
101-000-699.151	CEMETERY	20,000.00	22,258.00	4,127.60	(2,258.00)	111.29
Net - Dept 000		440,841.00	347,621.67	79,562.70	93,219.33	
Dept 101 - TOWNSHIP BOARD						
101-101-704.000	TOWNSHIP BOARD	3,120.00	2,080.00	390.00	1,040.00	66.67
101-101-709.000	FICA	194.00	128.96	24.18	65.04	66.47
101-101-711.000	MEDICARE	46.00	30.16	5.66	15.84	65.57
101-101-801.000	ATTORNEY	3,000.00	1,215.00	0.00	1,785.00	40.50
101-101-801.001	AUDIT	4,800.00	4,800.00	0.00	0.00	100.00
101-101-802.000	OFFICE LEASE	7,200.00	4,200.00	600.00	3,000.00	58.33
101-101-880.000	COMMUNITY PROMOTION	2,500.00	2,000.00	0.00	500.00	80.00
101-101-900.000	PRINTING AND PUBLISHING	1,348.00	239.56	0.00	1,108.44	17.77
101-101-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-101-915.000	MEMBERSHIPS	3,500.00	2,033.20	0.00	1,466.80	58.09
101-101-933.000	SOFTWARE MAINTENANCE AGREEMENT	1,400.00	0.00	0.00	1,400.00	0.00
101-101-935.000	PROPERTY LIABILITY INSURANCE	3,500.00	3,119.00	0.00	381.00	89.11
101-101-935.100	WORKERS COMPENSATION INSURANCE	200.00	200.00	0.00	0.00	100.00
101-101-964.000	REFUNDS AND REBATES	0.00	100.00	0.00	(100.00)	100.00
101-101-985.000	CAPITAL EXPENSES	10,000.00	0.00	0.00	10,000.00	0.00
Net - Dept 101 - TOWNSHIP BOARD		(40,808.00)	(20,145.88)	(1,019.84)	(20,662.12)	

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2022	MONTH 01/31/2022	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Dept 171 - SUPERVISOR						
101-171-703.000	SUPERVISOR	17,500.00	9,166.67	1,666.67	8,333.33	52.38
101-171-704.011	DEPUTY SUPERVISOR	720.00	105.00	105.00	615.00	14.58
101-171-709.000	FICA	700.00	574.84	109.84	125.16	82.12
101-171-711.000	MEDICARE	200.00	134.44	25.69	65.56	67.22
101-171-752.000	SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-171-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-171-911.000	CONFERENCES/TRAINING	200.00	0.00	0.00	200.00	0.00
101-171-912.000	MEETINGS	240.00	0.00	0.00	240.00	0.00
101-171-915.000	MEMBERSHIPS	25.00	0.00	0.00	25.00	0.00
Net - Dept 171 - SUPERVISOR		(19,785.00)	(9,980.95)	(1,907.20)	(9,804.05)	
Dept 215 - CLERK						
101-215-703.002	CLERK	19,325.00	10,991.69	1,666.67	8,333.31	56.88
101-215-704.002	DEPUTY CLERK	2,000.00	675.00	0.00	1,325.00	33.75
101-215-709.000	FICA	1,260.00	723.33	103.33	536.67	57.41
101-215-711.000	MEDICARE	295.00	169.18	24.17	125.82	57.35
101-215-752.000	SUPPLIES	205.00	90.27	3.82	114.73	44.03
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-215-851.000	MAIL/POSTAGE	250.00	182.00	0.00	68.00	72.80
101-215-861.000	MILEAGE REIMBURSEMENT	250.00	78.96	0.00	171.04	31.58
101-215-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-215-912.000	MEETINGS	300.00	112.91	0.00	187.09	37.64
101-215-915.000	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
101-215-933.000	SOFTWARE MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00
Net - Dept 215 - CLERK		(23,885.00)	(13,023.34)	(1,797.99)	(10,861.66)	
Dept 223 - AUDITOR						
101-223-801.001	AUDIT	0.00	0.00	0.00	0.00	0.00
Net - Dept 223 - AUDITOR		0.00	0.00	0.00	0.00	
Dept 247 - BOARD OF REVIEW						
101-247-704.008	BOARD OF REVIEW	1,900.00	400.00	0.00	1,500.00	21.05
101-247-709.000	FICA	118.00	24.80	0.00	93.20	21.02
101-247-711.000	MEDICARE	28.00	5.81	0.00	22.19	20.75
101-247-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-247-911.000	CONFERENCES/TRAINING	200.00	10.08	10.08	189.92	5.04
Net - Dept 247 - BOARD OF REVIEW		(2,246.00)	(440.69)	(10.08)	(1,805.31)	
Dept 253 - TREASURER						
101-253-703.003	TREASURER	19,325.00	10,991.69	1,666.67	8,333.31	56.88
101-253-704.003	DEPUTY TREASURER	500.00	135.00	135.00	365.00	27.00
101-253-709.000	FICA	1,150.00	689.85	111.70	460.15	59.99
101-253-711.000	MEDICARE	270.00	161.32	26.13	108.68	59.75
101-253-752.000	SUPPLIES	1,400.00	1,326.28	10.04	73.72	94.73
101-253-801.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-253-851.000	MAIL/POSTAGE	1,450.00	1,107.24	29.44	342.76	76.36
101-253-861.000	MILEAGE REIMBURSEMENT	500.00	323.96	33.60	176.04	64.79

User: JUDY

DB: Concord

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-253-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-253-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-253-912.000	MEETINGS	150.00	81.93	0.00	68.07	54.62
101-253-915.000	MEMBERSHIPS	10.00	0.00	0.00	10.00	0.00
101-253-933.000	SOFTWARE MAINTENANCE AGREEMENT	800.00	0.00	0.00	800.00	0.00
Net - Dept 253 - TREASURER		(25,555.00)	(14,817.27)	(2,012.58)	(10,737.73)	
Dept 257 - ASSESSOR						
101-257-703.001	ASSESSOR	0.00	0.00	0.00	0.00	0.00
101-257-704.001	DEPUTY ASSESSOR	0.00	0.00	0.00	0.00	0.00
101-257-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-257-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-257-752.000	SUPPLIES	2,000.00	974.06	0.00	1,025.94	48.70
101-257-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-257-807.000	CONTRACTED	32,800.00	18,680.00	2,670.00	14,120.00	56.95
101-257-851.000	MAIL/POSTAGE	800.00	58.00	0.00	742.00	7.25
101-257-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-257-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-257-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-257-912.000	MEETINGS	0.00	0.00	0.00	0.00	0.00
101-257-915.000	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
101-257-933.000	SOFTWARE MAINTENANCE AGREEMENT	1,200.00	874.00	0.00	326.00	72.83
Net - Dept 257 - ASSESSOR		(36,800.00)	(20,586.06)	(2,670.00)	(16,213.94)	
Dept 262 - ELECTIONS						
101-262-707.000	ELECTION WORKERS	3,500.00	86.25	86.25	3,413.75	2.46
101-262-709.000	FICA	190.00	5.35	5.35	184.65	2.82
101-262-711.000	MEDICARE	90.00	1.25	1.25	88.75	1.39
101-262-752.000	SUPPLIES	1,600.00	59.23	0.00	1,540.77	3.70
101-262-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-262-851.000	MAIL/POSTAGE	1,200.00	0.88	0.00	1,199.12	0.07
101-262-861.000	MILEAGE REIMBURSEMENT	120.00	0.00	0.00	120.00	0.00
101-262-900.000	PRINTING AND PUBLISHING	150.00	0.00	0.00	150.00	0.00
101-262-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-262-933.000	SOFTWARE MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00
101-262-934.000	OTHER REPAIRS AND MAINTENANCE	1,000.00	615.00	615.00	385.00	61.50
Net - Dept 262 - ELECTIONS		(7,850.00)	(767.96)	(707.85)	(7,082.04)	
Dept 265 - BUILDING & GROUNDS						
101-265-704.006	BUILDING & PLANNING	0.00	0.00	0.00	0.00	0.00
101-265-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-265-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-265-752.000	SUPPLIES	2,000.00	824.77	178.89	1,175.23	41.24
101-265-810.000	PERMIT EXPENSE	0.00	0.00	0.00	0.00	0.00
101-265-852.000	INTERNET/PHONE	2,200.00	1,221.31	169.70	978.69	55.51
101-265-854.000	SERVER EXPENSES	1,800.00	243.50	0.00	1,556.50	13.53
101-265-918.000	UTILITIES	4,000.00	1,989.62	352.77	2,010.38	49.74
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	600.00	0.00	0.00	600.00	0.00
101-265-985.000	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Net - Dept 265 - BUILDING & GROUNDS		(10,600.00)	(4,279.20)	(701.36)	(6,320.80)	
Dept 266 - ATTORNEY						
101-266-801.000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
Net - Dept 266 - ATTORNEY		0.00	0.00	0.00	0.00	
Dept 268 - PERMITS						
101-268-704.010	EMPLOYEE INSPECTOR	4,500.00	2,370.00	840.00	2,130.00	52.67
101-268-709.000	FICA	280.00	150.04	55.18	129.96	53.59
101-268-711.000	MEDICARE	70.00	35.09	12.90	34.91	50.13
101-268-752.000	SUPPLIES	300.00	150.00	0.00	150.00	50.00
101-268-810.000	CONTRACTED INSPECTORS	4,000.00	2,203.34	108.34	1,796.66	55.08
101-268-964.000	REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00
Net - Dept 268 - PERMITS		(9,150.00)	(4,908.47)	(1,016.42)	(4,241.53)	
Dept 301 - POLICE						
101-301-804.000	POLICE CONTRACTED SERVICES	42,500.00	22,369.98	3,510.50	20,130.02	52.64
Net - Dept 301 - POLICE		(42,500.00)	(22,369.98)	(3,510.50)	(20,130.02)	
Dept 336 - FIRE						
101-336-704.004	FIRE BOARD MEMBER	1,800.00	750.00	0.00	1,050.00	41.67
101-336-709.000	FICA	120.00	46.50	0.00	73.50	38.75
101-336-711.000	MEDICARE	30.00	10.87	0.00	19.13	36.23
101-336-807.000	CONTRACTED	62,058.00	46,543.14	15,514.38	15,514.86	75.00
Net - Dept 336 - FIRE		(64,008.00)	(47,350.51)	(15,514.38)	(16,657.49)	
Dept 446 - ROADS						
101-446-806.000	ROADS	100,000.00	0.00	0.00	100,000.00	0.00
Net - Dept 446 - ROADS		(100,000.00)	0.00	0.00	(100,000.00)	
Dept 567 - CEMETERY						
101-567-704.005	SEXTON	2,100.00	1,225.00	175.00	875.00	58.33
101-567-709.000	FICA	160.00	75.95	10.85	84.05	47.47
101-567-711.000	MEDICARE	40.00	17.78	2.54	22.22	44.45
101-567-752.000	SUPPLIES	1,000.00	38.99	0.00	961.01	3.90
101-567-807.000	CONTRACTED	32,400.00	18,900.00	2,700.00	13,500.00	58.33
101-567-808.000	BURIALS	6,000.00	5,900.00	0.00	100.00	98.33
101-567-918.000	UTILITIES	1,800.00	1,209.43	86.18	590.57	67.19
101-567-933.000	SOFTWARE MAINTENANCE AGREEMENT	400.00	356.00	0.00	44.00	89.00
101-567-934.000	OTHER REPAIRS AND MAINTENANCE	11,000.00	10,515.65	0.00	484.35	95.60
101-567-985.000	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00
Net - Dept 567 - CEMETERY		(54,900.00)	(38,238.80)	(2,974.57)	(16,661.20)	
Dept 701 - PLANNING						

User: JUDY

DB: Concord

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	01/31/2022 NORMAL (ABNORMAL)	MONTH 01/31/2022 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-701-704.009	PLANNING MEMBERS	2,000.00	1,705.00	0.00	295.00	85.25
101-701-709.000	FICA	124.00	105.71	0.00	18.29	85.25
101-701-711.000	MEDICARE	30.00	24.73	0.00	5.27	82.43
101-701-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-701-851.000	MAIL/POSTAGE	100.00	35.00	0.00	65.00	35.00
101-701-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-701-900.000	PRINTING AND PUBLISHING	500.00	104.35	0.00	395.65	20.87
101-701-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
Net - Dept 701 - PLANNING		(2,754.00)	(1,974.79)	0.00	(779.21)	
Dept 702 - APPEALS BOARD						
101-702-704.007	APPEALS BOARD MEMBERS	0.00	0.00	0.00	0.00	0.00
101-702-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-702-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-702-851.000	MAIL/POSTAGE	0.00	0.00	0.00	0.00	0.00
101-702-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-702-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-702-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
Net - Dept 702 - APPEALS BOARD		0.00	0.00	0.00	0.00	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		440,841.00	347,621.67	79,562.70	93,219.33	78.85
TOTAL EXPENDITURES		440,841.00	198,883.90	33,842.77	241,957.10	45.11
NET OF REVENUES & EXPENDITURES		0.00	148,737.77	45,719.93	(148,737.77)	100.00

JANUARY 2022 FINANCIALS

BANK BALANCE	\$110,826.13		
MONEY MKT	\$115,641.52		
CD - 7113	<u>\$121,651.05</u>	ARPA FUNDS	\$87,037.37
	\$348,118.70	JANUARY INTEREST	\$3.43
LESS ROAD FUNDS	\$74,096.78		\$87,040.80
GENERAL FUND BALANCE	<u><u>\$274,021.92</u></u>		

CEMETERY FUNDS - RESTRICTED

COUNTY NATL - CEMETERY FD	7328	\$4,320.60
COUNTY NATL - CHAPEL FD	8336	\$18,345.24
COUNTY NATL - CEMETERY FD	7664	<u>\$20,940.70</u>
COUNTY NATL - CEM FDS	TOTAL	<u><u>\$43,606.54</u></u>

		Feb-22	
VENDOR	DESCRIPTION	AMOUNT	
Al Cavasin	Reimbursement - Ballast for copy room	\$49.85	
Brigham Hardware Inc	Invoice for sweeper	\$105.57	
Butters Excavating	Monthly Fee	\$2,700.00	
Butters Excavating	Funerals- Whiting, Miller McNetton and Like	\$2,050.00	
Christi Saenz	Reimbursement for Light Up Concord Inserts	\$45.00	
Consumers Energy	Usage for Cemetery	\$33.72	
Consumers Energy	Usage for Township Office	\$142.12	
Credit Card	Purchases- mailings USPS	\$10.50	
DBI	Office Supplies	\$118.67	
Greenstone Farm	Monthly Rent	\$600.00	
Jackson County Treasurer	Police Services	\$3,564.50	
Judy Clark	Reimbursement-Bank, Treasurer meeting, mileage	\$60.72	
Precise Maching Unlimited, LLC	Plowing and shoveling of Cemetary	\$112.50	
Printer Source Pluse	Maintenance Agreement and Copy Page Charges	\$18.04	
Red Letter Production Inc	Repair Remote Camera Viewing Link -Al's laptop; Give assess to Al's home computer to the server	\$375.00	
Semco Energy	Usage for the Township office	\$135.72	
Spectrum Printer Incc	Election Forms	\$46.86	
Sunrise Assessing Services	Monthly Assessing Service	\$2,670.00	
Sunrise Assessing Services	2022 Personal Property Statements - printing and mailing	\$65.38	
Sunrise Assessing Services	2022 Assessment Notice Mailings	\$803.86	
Terri Butts	Reimbursement - Clerk's meeting and mileage	\$39.34	
The Salesman	Display ads- Board, Seeking Supervisor, Resolution	\$188.02	
The Water Store	Monthly Water Cooler	\$5.00	
Village of Concord	Usage for Cemetery	\$53.62	
Village of Concord	Usage for Township Office	\$89.08	
WOW	Monthly Internet and Phone charges	\$169.27	
	TOTAL	\$14,252.34	

Township Clerk

From: "PCsecretary" <pcsecretary@concordtownshipmi.org>
Date: Wednesday, January 26, 2022 7:20 PM
To: <clerk@concordtownshipmi.org>; <kilbournhsnow@outlook.com>; <gailpsnow@yahoo.com>;
"Supervisor" <supervisor@concordtownshipmi.org>; "PCmember1"
<pcmember1@concordtownshipmi.org>; "PCmember2" <pcmember2@concordtownshipmi.org>;
"Trustee1-KB" <trustee1@concordtownshipmi.org>
Subject: RE: January

Concord Township Planning Commission Meeting 26 January 2021

1. Meeting called to Order 6:32
2. Everyone stood for the Pledge of Allegiance
3. Members present: Brian Kessman and Kevin Bohl. Kristina Coppernoll Mandrelle (Max Clark absent)
4. Gene Clark is voted to lead meeting in placement of vacancy from Kib Snow.
5. Recognition of guests: Al Cavasin, Jeff and Jemi Eccleton, Dave Seinz
6. According to Al what we need to lay out is only how it affects their neighborhood
 1. Equipment must be enclosed within a built structure. The Trucks and associated trailers are not required to be enclosed.
 2. Completed Construction must be completed within 12 months from the date of special use completion. If extension is required the circumstance must be presented to the committee ahead of 1 year deadline.
 3. Review of Special Use permit must be completed in one year. Cadence of the review cycle will be established during the 1st review.
 4. No piles of debris
7. March 2nd will be the next meeting
8. Would like to look at the "Biden Bucks" - \$80k approx available, would like to research the opp for high speed internet.
 1. Masterplan review to set the 5 year plan.
9. Meeting adjourned at 7:15

POLICE BLOTTER



CONCORD DETACHMENT: JANUARY 2022

PATROL DAYS IN JANUARY : 21

PATROL HOURS WORKED : 168

<i>TOTAL DISPATCHES:</i>	<i>65</i>
<i>Concord TOWNSHIP:</i>	<i>30</i>
<i>Concord VILLAGE:</i>	<i>22</i>
<i>Calls Out of Area or as Back-up</i>	<i>13</i>

	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
<i>Calls for Service</i>	22	30	52
<i>Through 911 Dispatch</i>	4	14	18
<i>Thru Local Means</i>	12	4	16
<i>On General Patrol</i>	6	12	18
<i>Traffic Stops</i>	10	9	19
<i>Citations</i>	1	1	2
<i>Verbal Warnings</i>	8	5	13
<i>Motorist Assists</i>	1	3	4
<i>FULL Reports</i>	1	0	1
<i>Supplement Reports</i>	2	1	3
<i>CHARGE Packages</i>	0	0	0
<i>Add Narratives'</i>	11	16	27
<i>Full Custody Arrests</i>	0	0	0
<i>Citation Arrests</i>	0	0	0
<i>Warrant/Admin Arrests</i>	2	0	2
<i>CIVIL CITATIONS</i>	0	2	2
<i>Charges AUTHORIZED</i>	0	0	0
<i>Charges DECLINED</i>	0	0	0
<i>Prop. & Vacation checks</i>	6	17	23
<i>PARKING TICKETS</i>	2	0	2
<i>COURT Appearances</i>	0	0	0

<i>Village</i>	<i>Type of Complaint</i>	<i>Twp.</i>	<i>TOTAL</i>
1	Larceny	1	2
0	Simple Assault	0	0
0	Fraud / Theft	0	0
1	Verbal Argument / Neighbors fighting	0	1
1	Domestic Situations	1	2
0	MDOP	0	0
1	PDA (Crashes)	3	4
1	Conservation (Deer, hunters, animals)	3	3
1	Child Custody / CPS Cases	0	1
0	Trouble w/ subjects & Harassment	2	2
0	Traffic Issues (limbs, etc.)	0	0
0	Illegal Dumping	0	0
0	Trespassing	0	0
1	Alarms	1	1
0	Drug Complaints	0	0
0	SUSP. SITUATIONS	2	2
1	MISC. (Mental Evals, assist fire, etc)	2	3
0	B & E (Burglary)	0	0
2	Personal Welfare Checks	3	5
0	Peace Officer / Civil complaints	2	2
1	Found Property	0	1
0	Tagged vehicles (48 hours to tow)	1	1
2	VIN Inspections (vehicle issues)	0	2
2	Deaths / Natural	0	2
0	Computer Crimes & Scams	0	0
0	Noise Complaints	0	0
0	MISC. DRIVING COMPLAINTS	0	0
0	B O L's	0	0
0	Landlord / Tenant Disputes	0	0
3	FRESH Ordinance Projects	0	3
1 (3x)	PARKING TICKETS	0	3
3	PS's (w/ numbers only)	9	12
0	Threats / reports of... (social media)	0	0
0	Runaway Juveniles	0	0
0	Weapons Offenses / Dangerous Items	0	0



OFF DUTY POLICE RELATED SITUATIONS HANDLED

7 in the village and 7 in the township – 14 TOTAL

((No incident numbers are drawn for these))



1/1 – I assisted Animal Control on Warner Rd. on an aggressive dog complaint. Two aggressive pit bulls (both owned by the residents of the home) got into a brawl with each other. When the owners attempted to break up the fight, they were each bitten and scratched up, requiring medical attention. NOTE: Animal Control will NOT take your aggressive animals to the pound in these situations. The owners must separate the animals and bring them into the pound to work out the ensuing details.



1/4 – I handled a rollover traffic crash on Albion Rd. near the train tracks on a very snowy and icy morning. The vehicle's lone occupant was not injured.



1/5 – A utility / display stand left out overnight at the Open Door Free Store was stolen. No suspects.



1/6- I assisted the Calhoun County Sheriff's Office on an attempted suicide on Albion Rd. A subject parked his pickup truck in a field overnight, left the windows down and drank himself into oblivion in an attempt to freeze to death. He failed at this and was taken to the hospital for medical attention.



1/12- The utility trailer stolen from the church in the village WAS recovered in Bowling Green, Ohio. It had been used as part of a large burglary operation involving storage facilities. Charges will be sought against both parties in this.



1/13- I assisted Hillsdale County on a burglary there at an abandoned factory. A \$38,000 forklift was stolen from the factory, and a Concord High School student's cell phone was recovered in the spot where the forklift had been parked. No status updates yet.



1/19- Tough day for raccoons. I handled 3 calls for sick ones in the township and one that had been run over by a vehicle but hadn't died yet. I assisted these animals in going to the light.



1/22- I handled a domestic case on Warner Rd. involving a juvenile who, after being disciplined by his parents, fled his home in rubber boots and shorts, despite the temperature being 8 degrees out. He didn't make it very far and returned home.



1/23 – I was dispatched to an address on Elm Row Rd. for a 'known drug user' that had overdosed. Upon arrival, the 'known drug user' was merely an elderly woman who had suffered a seizure and an allergic reaction to her PRESCRIBED MEDICATION. She was transported by ambulance for medical assistance.



1/26- A woman was driving southbound on Mann Rd. at speed and did not stop when the road ended there at M-60. It was later determined she had a medical emergency that caused this. She careened through the stop sign (narrowly missing a semi) and slammed into the embankment near Blossom Farms and the cemetery. Myself and two citizens covered her with blankets to keep her warm until rescue units arrived – until the vehicle caught on fire. At that point we had no choice but to move her to safety, which we did, prior to the vehicle's tires and air bag canisters exploding. Ultimately the woman was transported to the hospital. She suffered a broken sternum, broken ribs, a broken ankle and a fractured leg – but she'll be okay.



Deputy L. Jacobson #5606 / Concord Detachment

The Concord Township Board met on Tuesday, January 18, 2022 in the Township Office at 121 Grove Street, Concord, Michigan for a special meeting.

Members present were: Clerk: Terri Butts, Treasurer: Judy Clark, Supervisor: Al Cavasin, and Trustee Kevin Bohl.

Members Absent were: Guthrie Colburn.

Supervisor Al Cavasin called the special meeting to order at 9:00 am to discuss the Meeks request to live in a trailer/camper while they build their home.


Pledge of Allegiance was honored and led by Treasurer Clark.

Discussion was held on granting permission for the Meeks to live in a camper on their property subject to several conditions for one year.

Board members were sent a draft letter created by Supervisor granting permission with several conditions to review and advise of any recommended changes before today's special meeting. Letter was approved with only 2 changes; Remove clerk name Dishaw and replaced with Butts and change Terry Meeks to Ted Meeks. Approved letter will go out certified mail to the Meeks at 2585 Van Wert Road, Albion, Michigan, 49224.

Motioned by Bohl, supported by Clark, to approve Meeks request. Motion was approved by all.

Motioned by Bohl, supported by Clark to adjourn the special meeting at 9:05 am. Motion was approved.



Al Cavasin, Supervisor

1/18/22
Date:

Concord Fire Board Minutes – January 19, 2022

Board Members Present: Meeks, Colburn, Lauer, Norris & Clark

Board Members Absent: None

Other Present: Ryan Betz

The Fire Board Meeting was held on January 19, 2022. Meeting was call to order at 6:00 pm. The Pledge of Allegiance was honored, a quorum declared and agenda approved. Minutes for the December 2021 meeting were approved. Colburn made a motion to approve the minutes. Meeks supported. Motion carried.

Chief's Agenda for January 2022:

Review of runs for the month of December 2021: 28 Runs (13 Township, 9 Village, 4 Mutual Aid & 2 training) with a payroll of \$3,837.50

Review of bills for December 2021

Salaries – Firefighters – 3030.00

Salaries – Officers – 3180.00

Salaries – Training -2010.00

Social Security – 628.83

Internet/phone – 86.17

Electric – 81.19

Natural Gas – 65.00

Water/Sewer/Garbage – 121.24

Building Maintenance - 150

Total Bills Paid: \$9,352.43

Fire Stabilization report showed \$36,724.07 at the end of December 2021.

Old Business:

Chief Mosher reported that in 2019 the annual run total was 238, in 2020 the annual run total was 270 and the annual run total for 2021 was 268. Chief Mosher also commented on wanting everyone to be ready for his annual review in February.

New Business:

The rescue was to be back in operation on Friday, January 21, 2022.

Board Comment:

Clark asked if in the absence of applications, was Steve Lauer still our At Large member on the Fire Board. Answer to that was yes for another 2 years.

Next meeting is to be held on February 16, 2022, at 6:00 pm.

Meeks made a motion to adjourn. Colburn supported. Motion carried. Meeting adjourned at 6:34 pm.

Submitted by:

Judy Clark, Secretary

Concord Fire Department
Incident Summary Listing

December 2021

<u>No.</u>	<u>Date</u>	<u>Time</u>	<u>Type of Run</u>	<u>Address</u>	<u>Municipality</u>	<u>Amount</u>
R21-243	12/1/2021	1551	Emergency Medical	2864 Litle Rd	TWP	\$45.00
F21-244	12/2/2021	1910	Mutual Aid- Cancelled Enroute	7974 Sunnysdale	Spring Arbor Twp	\$135.00
R21-245	12/3/2021	2353	Emergency Medical	2892 Lite Rd	TWP	\$60.00
R21-246	12/6/2021	1319	Assist JCA	405 S Main St/ Elementary	Village	\$45.00
R21-247	12/6/2022	1417	Assist JCA	4219 N Concord Rd	TWP	\$45.00
TRAIN	12/6/2021	1900	Training	428 Homer Rd	TWP/ Village	\$320.00
F21-248	12/6/2021	1925	PDA- Slide Off	12280 Spring Arbor Rd	TWP	\$225.00
R21-249	12/8/2021	552	False Call	110 Hanover St	Village	\$60.00
R21-250	12/8/2021	1054	Emergency Medical	303 W Center St	Village	\$30.00
R21-251	12/8/2021	1843	Emergency Medical	13748 Homer Rd	TWP	\$60.00
R21-252	12/11/2021	149	Emergency Medical	124 S Concord St	Village	\$60.00
R21-253	12/11/2021	224	Emergency Medical	501 Apt 5 Homer Rd	Village	\$60.00
F21-254	12/11/2021	603	Hazard in Roadway	W of 16606 Shultz Rd	TWP	\$75.00
R21-255	12/12/2021	1149	Emergency Medical	6750 Pulaski Rd	TWP	\$105.00
R21-256	12/12/2021	2047	Emergency Medical	202 Monroe St	Village	\$90.00
R21-257	12/13/2021	607	Assist JCA	13246 Warner Rd	TWP	\$45.00
R21-258	12/15/2021	804	False Call	202 W Jackson RD	Village	\$180.00
R21-259	12/16/2021	1849	Assist JCA	2892 Litle Rd	TWP	\$75.00
R21-260	12/17/2021	1352	Assist JCA	214 Railroad St	Village	\$60.00
R21-261	12/18/2021	945	Emergency Medical	289 Village Ln	Village	\$45.00
TRAIN	12/19/2021	900	Training	428 Homer Rd	TWP/ Village	\$300.00
F21-262	12/20/2021	1902	Mutual Aid- Cancelled Enroute	2535 Luczak Ln	Parma Twp	\$120.00
F21-263	12/20/2022	2222	PDA- Car Vs Deer	M60 & Parsons	TWP	\$60.00
F21-264	12/21/2021	2208	Mutual Aid- Structure Fire	9600 Sears Rd	Spring Arbor Twp	\$1,237.50
R21-265	12/27/2021	1744	Assist JCA	13404 Cornell Rd	TWP	\$60.00
R21-266	12/29/2021	901	Assist JCA	15574 Erie Rd	TWP	\$75.00
F21-267	12/30/2021	923	Mutual Aid- Cancelled Enroute	7290 W Michigan Ave	Parma Twp	\$105.00
R21-268	12/31/2021	1735	Emergency Medical	14965 Elm Row Rd	TWP	\$60.00

5 Twp Medicals	Village Total Cost	\$630.00
5 Village Medicals	TWP Total Cost	\$990.00
2 Vehicle Accidents(Twp.)	Twp/ Village	\$620.00
0 Vehicle Accidents(Village.)	Mutual Aid	\$1,597.50
0 Village Fire calls	Total	\$3,837.50
7 Public Service Assist- JCA---PD		
0 Twp Fire calls		
1 Mutual Aids		
3 Cancelled Enroute		
2 Training	238 2019 Year Total Calls	
2 False Call	270 2020 Year Total Calls	
1 Hazard/ Weather		

Agreement for Prosecution Services

Recitals

Whereas, the Township of Concord (the "Township") is a municipal corporation with the responsibility of enforcing municipal ordinances within the Township; and

Whereas, the Michigan Attorney General has determined that a county prosecuting attorney may act as counsel for the Township for the purpose of a prosecuting Township criminal ordinance cases; and

Whereas, the township and the prosecutor and the County (together the "Parties") have agreed that it is in the best interest of the citizens of Concord Township and the County of Jackson that the Prosecutor, and those on his staff, shall be empowered by the Township to enforce Concord criminal ordinances;

Therefore, in consideration of the foregoing and Township's payment to the County of compensation hereinafter provided, the Parties agree as follows:

1. Performance of Services

- a. Prosecutor will prosecute misdemeanor crimes, including traffic offenses, and criminal ordinance violations occurring within the Township limits for which an arrest is made or a ticket is filed with the district court.
- b. In addition, Prosecutor agrees to provide the Township with the following specific services:
 - i. Render legal advice, when requested, to the Township police agency and police officer enforcing township ordinances on a 24 hour/ 7 days per week basis (insofar as possible)
 - ii. Officer consultation concerning the filing of charges.
 - iii. Review complaint requests, arrests, search warrants and matters related to criminal charges.
 - iv. Prepare for and conduct all court hearings or motions scheduled for hearing in any case within the scope of the Agreement and any appeal thereof from a magistrate to a district court, consistent with local practices and need as determined by the Prosecutor. Such hearings include, but are not limited to, arraignments, pretrials, and motions to suppress.
 - v. Prepare and conduct all trials in any case within the scope of this Agreement, whether such trial shall be by bench or by jury, and any appeal thereof.
 - vi. Keep informed of new developments in criminal law and criminal procedure.
 - vii. Handle all forfeitures pursuant to the Michigan Controlled Substances Act on behalf of Concord Township pursuant to and in accordance with a Letter of Understanding between the Jackson County Prosecuting Attorney and the police agency enforcing township ordinances;

- c. The inclusion of any services by specific reference in the Agreement is not intended as an exclusion of other services necessary and proper to the fulfillment of this Agreement.
- d. Township agrees that it shall provide the prosecutor the assistance of legal support, if requested, for clerical needs for matters covered by this Agreement. The support services shall include typing and preparing warrants, pleadings. Subpoenas and other matters associated with the clerical needs to prosecute the matters subject to this Agreement.

2. Payment for Service

Township is responsible to pay directly any and all costs of prosecution of their respective cases including but not limited to, witness fees, travel costs, and transcription costs. In exchange for the service in the Agreement, the Township shall pay the County a flat fee of \$1,500 annually. Payments shall be made quarterly.

3. Term of Agreement

This Agreement shall be in full force and effect from December 2021 through December 2022, and extend thereafter on a yearly basis without necessity of notice or renewal. Either party may terminate this Agreement upon 60 days written notice.

4. Miscellaneous Provisions

- a. **Independent Contractor.** The Parties to this Agreement intend that the relationship of the Township and Prosecutor shall be that of independent contractor.
- b. **Conflict of Interest.** If Prosecutor determines, in his sole discretion, that the prosecution of a Township matter subject to this Agreement creates or will create a potential or actual conflict of interest or may be inconsistent with the duties of the Jackson County Prosecutor, Michigan Law, State Bar ethics rules, or that the interests of justice requires it, the Prosecutor may refuse to prosecute such case and shall promptly notify the Township. The Township agrees that it shall arrange and pay for the prosecution of that particular case.
- c. **Discretion.** Prosecutor shall have the ultimate discretion in all charging decisions; plea agreements and dispositions of cases prosecuted on behalf of the Township, but will consider the request of input from the Township or his/her designee with regard to a particular case.
- d. **Compliance with Law.** The Parties shall comply with all federal, state, and local laws.
- e. **Headings.** The Headings in this Agreement are inserted for convenience and identification only and are in no way intended to describe, interpret, or define or limit the scope of extent or intent of this Agreement or any provisions hereof.
- f. **Severability.** Every Provision of this Agreement is intended to be severable. If any term or provision hereof is deemed invalid or unenforceable by a court of competent jurisdiction, such decision or decisions shall not affect the validity of the remaining portions hereof, which shall continue in full force and effect and applicable to all circumstances to which it may validly apply.

- g. Binding Agreement.** This Agreement and the terms and provisions hereof shall inure to the benefit of and be binding upon the respective successors and assigns of the parties hereof.
- h. Interpretation.** This Agreement shall be liberally construed in accordance with the general purposes of this Agreement and the laws of the State of Michigan.
- i. No presumption.** No presumption shall exist in favor of or against any party to this Agreement as the result of drafting and preparation of this document.
- j. Execution.** This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original, but all together shall constitute one and the same instrument.
- k. Authority.** The Township hereby represents and acknowledges that the execution of this Agreement has been duly authorized.

5. Acceptance

The Parties fully understand all of the provisions of this Agreement and believe them to be fair, just, adequate and reasonable and accordingly accept the provisions of this Agreement freely and voluntarily.

In Witness of the parties hereto have made and executed this Agreement the day and year above written.

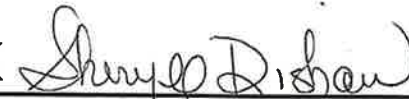
By the Township of Concord

Approved as to Substance:

X 

Al Cavasin, Township Supervisor
For the Township

Approved As to Form:

X 


Sheryll Dishaw, Township Clerk

Approved as to Sufficiency of Funds:

X 

Judy Clark, Township Treasurer

Jackson County

X 

Jerard M. Jarzynka, Prosecuting Attorney

X 

James E. Shotwell, Jr, Chairperson

WORK FOR HIRE AGREEMENT

This Work for Hire Agreement (this "Agreement") is made effective as of March 01, 2022, by and between **Concord Township**, of 121 Grove St. P.O. Box #236, Concord, Michigan 49237, and **Aurora Borealis Group, LLC.**, of 13997 Cornell Rd., Concord, Michigan 48237. In this Agreement, the party who is contracting to receive the services shall be referred to as "Township", and the party who will be providing the services shall be referred to as "ABGP".

1. DESCRIPTION OF SERVICES. Beginning on March 01, 2022, ABGP will provide the following services (collectively, the "Services"):

- Routine Website Maintenance,
- Posting Meeting Minutes,
- Updating Personnel Changes,
- Adding, Removing, Changing Page Content,
- Posting Required Notices in conformance with the law,
- Maintaining Documents (i.e.: permits, history, forms, links, etc.
- Maintaining Township Email Program,
- Maintaining Home Page Display,
- Maintaining Supervisor's Blog.
- Developing and Distributing Township E-news letter.
- Maintaining Township Face Book Page.

2. PAYMENT FOR SERVICES. Township will compensate ABGP for the Services at the rate of \$400.00 per month.

3. TERM/TERMINATION. This Agreement may be terminated by either party for any reason upon 15 days written notice to the other party.

4. RELATIONSHIP OF PARTIES. It is understood by the parties that ABGP is an independent contractor with respect to Township, and not an employee of Township. Township will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of ABGP.

5. WORK PRODUCT OWNERSHIP. Any copyrightable works, ideas, discoveries, inventions, patents, products, or other information (collectively, the "Work Product") developed in whole or in part by ABGP in connection with the Services shall be the exclusive property of Township. Upon request, ABGP shall sign all documents necessary to confirm or perfect the exclusive ownership of Township to the Work Product.

6. ENTIRE AGREEMENT. This Agreement contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written.

7. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and

enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

8. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of Michigan.

PARTY CONTRACTING SERVICES:
Concord Township

By: _____
David Saenz
Supervisor
For the Board of Trustees

SERVICE PROVIDER:
Aurora Borealis Group, LLC.

By: _____
Aurora Borealis Group, LLC.
Al Cavasin, President