

CONCORD TOWNSHIP BOARD MINUTES

The Concord Township Board met in the Concord Township Office on January 14, 2019.

Members present: Supervisor Al Cavasin, Treasurer Judy Clark, Clerk Sheryll Dishaw, and Trustee Jim Bush.

Absent: Trustee David Miller.

Also present: Jeff Steers, representing The Albion Recorder, Aaron Losey and County Commissioner Alan Tompkins.

Meeting was called to order by Supervisor Cavasin at 7:30 pm.

Pledge of Allegiance was honored led by Trustee Bush.

Clerk Dishaw presented the December 12, 2018 Board meetings, with no objections Supervisor Cavasin declared the minutes approved.

Public Comment: None.

Clerk Dishaw presented the December 2018 bills in the amount of \$26,025.98. With no questions or objections Supervisor Cavasin declared the bills approved.

Reports:

Treasurer Clark gave the financial condition of the Township with Revenues of \$23,338.44 and Expenditures of \$17,400.84 for period ending December 31, 2018. She also explained the monthly tax collection and disbursement.

The Fire Report was presented by Treasurer Clark. Bills were paid in the amount of \$1,040.56 and payroll of \$2,971.00 for month of November 2018. Fire Stabilization balance for November was \$144,046.11. There were 26 runs in the month of November. The new 800 MHz Radio system still is not in service, apparently the radios that were ordered for the new system are intrinsically safe.

A brief discussion was held that Concord Fire Department is responding to calls for Pulaski Township, because that department has issues with personnel being able respond during the day.

Police Reports for December 2018 and a yearly report for 2018 was submitted. Calls for the Township were 21 and for the year 293 (which was an increase of 22 over 2017). Deputy Larry Jacobson arrived and was able to answer questions concerning the ongoing blight issues and kennel issue.

Trustee Bush present the Planning Commission report from their meeting on January 2nd. Bill Carr has been named the new chair, with Bruce Lowstutter the vice-chair and Candy McCorkle as secretary. Discussion was held on replacing former member Orren Wetzel;

With no objections, Supervisor Cavasin accepted the reports as presented.

County Commissioner Tompkins presented the Supervisor with the new committee appointments for the commission, and Mr. Tompkins will now be on the Health and Human Services Commission.

Unfinished Business: None.

New Business:

Clerk Dishaw made a motion to change the March Board meeting to Monday, March 11th from Wednesday, March 13th, as the Board of Review will meet Tuesday, March 12th from 3 pm to 9 pm and on Wednesday, March 13th from 9 am to 3 pm., supported by Treasurer Clark. Supervisor Cavasin declared the motion approved.


Discussion was held on changing the start of the monthly meeting from 7:30 pm to an earlier time, no action was taken.

Clerk Dishaw presented an e-mail from John McGuire, who asked that it be made part of the meeting's minutes. The e-mail in its entirety will be attached to the minutes. Supervisor Cavasin explained Mr. McGuire's problem to the board which concerns a fence between him and his neighbor. Supervisor Cavasin stated that he would handle the situation, and that part of the problem is more of a civil matter, than a township issue.

Board Comments:

Supervisor Cavasin reported that new tablets for the Trustees came in under budget and are able to be put into service. The search for a new planning commission member is ongoing. Mark Schlegel has submitted paperwork for renewal of his special land use permit for the gravel pit. A Building Code Enforcement Evaluation Report was submitted by ISO and in all sections Concord Township has approved.

Motioned by Treasurer Clark and Trustee Bush to adjourn at 8:18 pm.



Al Cavasin, Supervisor

Date: 4/12/18

Township Clerk

From: <jcmhoss@aol.com>
Date: Sunday, January 13, 2019 7:33 PM
To: <clerk@concordtownshipmi.org>
Subject: Fwd: Article 17, Section 17.1, Ordinance #24 Fence and Wall Standards

Attn: Concord Township Clerk,

I hereby request that you provide a copy of the attached email to each Township Board Member at your next board meeting for their review. Also, I request that said email be inserted into the Board Minutes of said next board meeting.

I am a disabled person confined to my home and physically unable to attend a Board meeting in person to express the above request.

If you have any questions, please feel free to send me an email and I will send you a reply.

Please send me confirmation of the above request(s) when completed.

Thank you for your help.

John C. McGuire
2350 South Parma Road
Parma, Michigan 49269

-----Original Message-----

From: jcmhoss <jcmhoss@aol.com>
To: supervisor <supervisor@concordtownshipmi.org>
Sent: Sun, Jan 13, 2019 2:57 pm
Subject: RE: Article 17, Section 17.1, Ordinance #24 Fence and Wall Standards

Attn: Supervisor Al Cvasin,

On or about June 19, 2018, I called you by phone to file a complaint on my neighbor Amanda Humphrey for a Violation of Ordinance #24 for the erection of a pallet fence that she erected on June 18, 2018. I then requested that you come out to inspect the violation and call me prior to your arrival so that I could show you the area of where the fence was erected. Then about 3-4 weeks passed and I had not received any call from you on when you were coming out for the inspection, so I called you for the status of the issue, you then informed me that about 2 weeks prior you came out to inspect the area (without notice) and you informed me that you did not see any violation. I then ask you why you did not call me prior to doing the inspection for the fact that I could have shown the area of where the fence was erected (this was your fault). I then informed you that I had a photograph on my cell phone of Amanda Humphrey erecting the fence on June 18, 2018, you then asked me to text it to you so I did text it to you on July 17, 2018, you then texted me back and you said "Thanks, I'll be in touch".

On August 4, 2018, I called you to follow up on the violation status and to inform you that the Humphrey land is owned by David Humphrey, Father who is the owner of the Parma Laundromat and resides in an apartment above the Laundromat, the other part owner is Amanda Humphrey, Daughter who resides at the land in question at 2354 South Parma Road. You then informed that you would attempt to contact David Humphrey to speak with him regarding the Township protocol to have the fence removed since he did not have the proper authorization to erect said fence under Ordinance #24. (call ended)

1/14/2019

On August 23, 2018, I called you to follow up on the contact status of David Humphrey, you informed me that no contact had been done and that you had not decided if you would be making a visit with Mr. Humphrey or sending him a letter of notification, (call ended)

On September 5, 2018, I called you to follow up on the contact status of David Humphrey, you informed me that no action had been taken at this time, I then politely asked you about when you would be taking further action on the violation, you then became very disrespectful to me by telling me that you had more important problems to attend to and acting in a manner that my complaint did not matter to you. I then made the comment to you that I was just attempting to know approximately when you would be taking the proper action to contact Mr. Humphrey, you then raised your voice and commented in a sarcastic manner that you would not be taking any action on my complaint until the end of 2018, then you informed me never to call you again and without notice you ended the phone call by hanging up on me.

I wish to comment that I was a student at Concord Schools from 1969 thru 1975 as a graduate, then I purchased my property in Concord Township in 1996 and continue to be a tax paying resident of the Township. I am very disappointed in the very disrespectful manner of treatment that I have received from Mr. Cavasin along with to my knowledge absolutely no action has been taken to this date on my complaint. Is this a proper way for an officer of Concord Township to respect a long time resident?. It is very shameful to have to express the way this complaint has been handled for dereliction of duty by the Township Supervisor.

Therefore, I hereby demand that Concord Township immediately advise David Humphrey and Amanda Humphrey that they are in violation of Township Ordinance #24 and order them to immediately dismantle and remove the fence that they erected on June 18, 2018.

Sincerely,

John C. McGuire
2350 South Parma Road
Parma, Michigan 49269

1/14/2019

Concord Township
Planning Commission Board

1/2/19 Minutes

7:30pm

- I. Meeting called to order at 7:30pm by Vice-Chair Bill Carr.
- II. Pledge of Allegiance recited by commissioners and guests
- III. Commission members present: Bill Carr, Jim Bush, Bruce Lowstuter and Candy McCorkle
- IV. Jim Bush moved to approve the minutes from 12/5/18 with the amendment of the date in Item 5a to reflect the correct date for the January 2019 meeting from January 9, 2019 to January 2, 2019. Bill Carr supported and the motion passed.
- V. Election of Officers for 2019
 - a. Bruce Lowstuter moved to nominate Candy McCorkle as Secretary. Bill Carr supported. A roll call vote was taken with Bruce Lowstuter voting yes, Candy McCorkle voting yes, Jim Bush voting yes and Bill Carr voting yes. The motion passed and Candy McCorkle will serve as the Secretary of the Planning Commission for 2019.
 - b. Candy McCorkle moved to nominate Bruce Lowstuter as Vice-Chair. Bill Carr supported. A roll call vote was taken with Jim Bush voting yes, Candy McCorkle voting yes, Bruce Lowstuter voting yes and Bill Carr voting yes. The motion passed and Bruce Lowstuter will serve as the Vice-Chair of the Planning Commission for 2019.
 - c. Candy McCorkle moved to nominate Bill Carr as Chair. Bruce Lowstuter supported. A roll call vote was taken with Bruce Lowstuter voting yes, Candy McCorkle voting yes, Jim Bush voting yes and Bill Carr voting yes. The motion passed and Bill Carr will serve as the Chair of the Planning Commission for 2019.
- VI. Public Comment
 - a. Guest in attendance: Naomi Carr, Al Cavasin, and Greg Huizar. Al Cavasin shared that Greg Huizar was interested in serving as the newest member of the Commission Board. Greg shared his experience serving in municipalities and his interest in becoming involved in the community.
- VII. Old Business
 - a. The Commission discussed postponing the review of ordinances and will address it under new business.
- VIII. New Business
 - a. Al Cavasin, Township Supervisor, shared that he has some other community members that he will contact re: their interest in serving on the Planning Commission. Greg Huizar community member who expressed an interest in serving on the commission. Bill Carr moved to postpone appointing a new

member to the Planning Commission board until the February 6, 2019 meeting. Jim Bush supported. Motioned passed.

- b. Bill Carr suggested we create focus groups to review and update the ordinances. Al Cavasin will have Cheryl Dishaw, Township Clerk, update the ordinances by correcting grammatical errors, codifying, including language that is aligned with new ordinances written and approved in 2018 and formatting them to align with the Region 2 criteria. After the updates are completed Cheryl will digitize the ordinances so that they can be accessed by the Planning Commission and catalogued in one place. Bruce Lowstuter suggested that once Cheryl has completed her task that we begin working on reviewing and revising the first two ordinances. Candy McCorkle moved that each Planning Commission board member will bring the names of two township residents interested in serving on a focus group. Jim Bush supported. The motion passed. Greg Huizar, the community member present at the meeting, agreed to serve on a focus group.

IX. Board Comments:

- a. Bruce Lowstuter- No comment
 - b. Candy McCorkle asked about the status of the training the board had discussed for January. She asked Al Cavasin if he would follow-up with former board member Orien Wetzel to inquire about the training.
 - c. Jim Bush- No comment
 - d. Bill Carr- No comment
- X. Jim Bush moved to adjourn the meeting. Bruce Lowstuter supported. Motion passed. Meeting was adjourned at 8:15pm.

Respectfully submitted by secretary:
Candy McCorkle



CONCORD BLOTTER 2019

Concord

Jackson County Sheriff's Office Report - Concord Detachment | JANUARY

PATROL DAYS IN JANUARY : 23

PATROL HOURS WORKED : 184

TOTAL DISPATCHES: 55
 Concord TOWNSHIP: 25
 Concord VILLAGE: 24
 Calls OOA (Out of Area / Back-up) 6

	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
Calls for Service	24	25	49
Through 911 Dispatch	8	10	18
Thru Local Means	12	11	23
Traffic Stops	15	8	23
Citations	4	1	5
Verbal Warnings	9	6	15
Motorist Assists	2	1	3
FULL Reports	1	3	4
CHARGE Packages	0	1	1
'Add Narratives'	16	13	29
In-Custody Arrests	0	1	1
Citation Arrests	0	0	0
Warrant / Admin. Arrests	0	1	1
Prop. & Vacation checks	16	19	35
Ordinance Visits	4	2	6
PARKING TICKETS	0	---	0

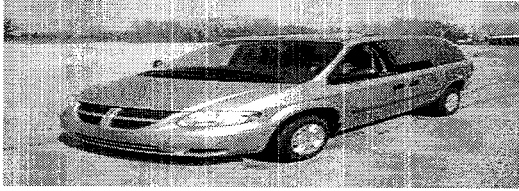
- 911 calls when I was NOT on-duty - 8 (6 village / 2 township)

Deputy Larry Jacobson / Badge# 5606 – Concord Detachment

<i>Type of complaints</i>	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
Larceny Complaints		0	0
Simple Assaults		0	0
Fraud / I.D Theft Complaints		1	1
Animal Complaints		2	6
Verbal Arguments (TWS)		0	0
Domestic Situations		1	0
Child Custody / CPS Complaints		1	0
Drug Complaints		0	1
MDOP Complaints		0	0
Trespassing Issues		0	0
Alarms		1	1
Illegal Dumping Complaints		0	0
Traffic Crashes		4	4
Traffic Issues (Trees, lines)		0	0
B&E (Burglary)		0*	0
Personal Welfare Checks		2	1
Suspicious Situations (BOL's)		4	4
Peace Officer		2	2
Lost/Found Property		0	0
Tagged vehicles (48 hrs to tow)		0	2
VIN Inspections		1	0
Computer Crimes & Scams		0	0
Natural Deaths		0	0
Landlord / Tenant Disputes		0	1
Ordinance Complaints		3	0
<i>Misc. Disp. (Assists)</i>		2	2

The 2 village B&E's took place on my days off and were handled by another county deputy, although her and I have been working together to try and sort it out. I did NOT include those 2 calls in my numbers!

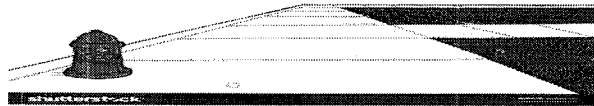
**Deputy Larry Jacobson / Badge# 5606 – Concord
Detachment**



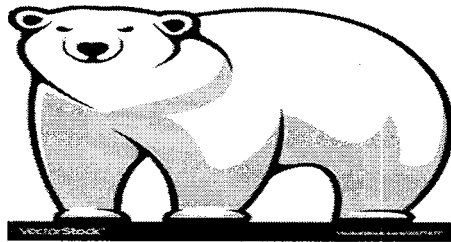
The vehicle used in the Village B&E's (one at Concord Mfg. and the other at the school bus garage) appears to be a 2005 or 2006 Dodge Caravan similar to this one. It's blue, dark green or teal in color. The key is the small black antenna on the roof above the center of the windshield. That's not a common feature and the suspect's van has one PLUS a luggage rack.



Yes, the village is short one really nice, still relatively new vintage light pole as it was taken out during a car crash. The good news is, no one was hurt, the insurance companies will sort it out and it'll be replaced soon.



Once the temperatures are to the point where people aren't at risk of freezing, I will sweep the village and crack down on unshoveled sidewalks!



This is actual dash-cam footage from my patrol vehicle of a polar bear wandering around the township during the arctic freeze last month.

Deputy Larry Jacobson / Badge# 5606 – Concord
Detachment



Jackson County Sheriff's Office 2018 Yearly Report

Concord Village & Concord Township Detachment

Total patrol days worked: 257

Total patrol hours worked: 2,056

Type	Village	Township	(Bulk) TOTAL
Calls for Service	267 (+15)	293 (+22)	560 (+37)
Through 911 Dispatch	94	156	250
Thru Local Means	173	137	310
Traffic Stops	162	148	310 (-54)
Citations	27	22	49 Verbal
Warnings	89	77	166
Motorist Assists	20	30	50
FULL Reports	33	28	61
CHARGE Packages	8	5	13
In-Custody Arrests	3	4	7
Citation Arrests	4	3	7
Warrant / Admin. Arrests	7	7	14
TRAFFIC CRASHES	23	56	79(+)
Prop./Vacation checks	283	257	540(+)
Ordinance Checks	49	52	101(-)

(((Bulk calls by popular total)	<u>Village</u>	<u>Township</u>	<u>Total</u>
PDA's (Traffic CRASHES)	21 (+1)	55(+11)	76(+12)
Traffic Issues (Trees/lines)	17	52	69
Animal Complaints	24 (-7)	44 (-1)	68 (-8)
Suspicious Situations	29 (+2)	13 (-7)	42 (-5)
Peace Officer Calls	21 (+1)	16 (+10)	37 (+11)
Misc. Dispatches	19 (-1)	17 (+5)	36 (+4)
Verbal Arguments	19 (+6)	9 (+2)	28 (+8)
Personal Welfare Checks	13 (+2)	10 (+5)	23 (+7)
Larcenies	11 (-5)	11 (-4)	22 (-9)
Domestic Situations	13	9 (-7)	22 (-9)
Fraud / I.D Thefts	12 (+6)	10 (+2)	22 (+8)
Trouble w/ Subject (Harassment)	13	4	17
Vehicle Tags (48 hrs to tow)	7	7	14
Alarms	8 (-3)	6 (-10)	14 (-13)
Child Custody / CPS Complaints	6 (-1)	8 (-1)	14 (-3)
VIN Inspections	3	6	9
Drug Complaints	7 (-1)	1 (-2)	8 (-3)
B&E (Burglaries)	1 (-1)	5 (+5)	6 (+4)
Simple Assaults	4 (+1)	1	5 (+1)
Dest. Of Property Complaints	3 (-4)	2	5 (-4)
Parking Tickets (Village Only)	5 (-1)	-	5 (-1)
Illegal Dumping Complaints	2 (-8)	2 (-4)	4 (-12)
Computer Crimes/Scams	2	2	4
Landlord/Tenant Disputes	2	1	3
Trespassing Complaints	2	1 (-2)	3 (-3)
Lost/Found Property	2	0 (-1)	2 (-1)
Natural Deaths	1	1	2

Concord Fire Board Minutes – January 16, 2019

Board Members Present: Meeks, Lauer & Clark

Board Members Absent: Miller & Norris

Other Present: Chief Lloyd Mosher & Lorrie Mosher

The January 16, 2019 meeting was called to order at 6:00 pm. The Pledge of Allegiance was honored, a quorum declared and agenda approved. Minutes for the December meeting were approved.

Chief's Agenda:

Review of runs for the month of December 2018: 33 Runs (11 Township, 10 Village, 10 Mutual Aid & 2 training) with a payroll of \$3,258.00.

Review of bills for December 2018

Salaries – Firefighters – 6,438.50

Salaries – Officers – 2,870.00

Salaries – Training – 1,560.00

Social Security – 831.45

Dues & Training – 2,136.73

Internet & Phone (Bundle) – 81.26

Electric – 83.44

Natural Gas – 52.98

Water/Sewer/Garbage – 120.86

Building Maintenance – 225.00

Equipment Maintenance – 795.48

MIOSHA Requirements – 102.00

Total Bills Paid: \$15,297.70

Bills were accepted as printed.

Fire Stabilization report showed \$144,046.11 at the end of December 2018.

Chief's Report:

Old Business:

Chief Mosher had nothing to say on the 800 MHz Radio System. New startup date is March 1, 2019. Motorola is to replace all radios at no additional charge.

New Business:

After a lengthy discussion on the Stabilization fund and the money that was suppose to come from that fund instead of the budget for gear, it was decided that the Fire Board would like to see a line item stating "Transfer from Stabilization Fund". In 2018 it looks like Fire Department budget was overspent by \$16,278 and it actually had a surplus of \$6,247.00.

Public Comment:

None

Board Comment:
None

Next meeting is to be held on February 20, 2019 at 6:00 pm.

Meeks made a motion to adjourn at 7:25 pm. Lauer supported. Motion carried.

Submitted by:
Judy Clark, Secretary