

The Concord Township Board met in the Township Office at 121 Grove Street, Concord on Monday, July 8, 2019 for a regularly scheduled meeting.

Members present: Supervisor Al Cavasin, Treasurer Judy Clark, Clerk Sheryll Dishaw, Trustee Jim Bush and Trustee Naomi Carr.

Also present: Aaron Losey, the Recorder report Ken Wyatt, Kevin Hoffman and Teresa Karr.

Supervisor Al Cavasin called the meeting to order at 6:01 pm.

Pledge of Allegiance was honored led by Treasurer Clark.

The minutes of the June 2019 meeting were presented. Motioned by Bush, supported by Clark to approve the June 2019 meeting's minutes. Motion was approved.

Public Comment:

- Mr. Wyatt asked if there had been any feedback about the piggery.

Treasurer Clark presented budget revisions. Motioned by Bush, supported by Carr to accept the budget revisions as presented. Motion was approved.

Clerk Dishaw presented bills in the amount of \$33,897.19. With no objections the bills were approved for payment by consent.

Reports:

- Treasurer Clark gave the financial condition of the township: the general fund balance is \$265,556.85. Revenues for June were \$36,530.00 and expenditures in the amount of \$20,540.13.
- Trustee Bush gave the June 2019 Fire Board Report. Runs for May 2019 were 5 in the township, 9 in the village, 1 mutual aid and 3 training for a total of 18. Total bills paid including payroll was \$2,811.02. The 800 MHz Radio System is up and running.
- Deputy Jacobson gave the June 2019 Police Report. There were 51 total dispatches- 23 in the township, 21 in the village and 7 out of area/backup calls. He gave an update on the Warner Road dog kennel situation and the mobile home park on Cornell Road.
- The Planning Commission rescheduled their meeting from July 3rd to July 9th, so no minutes were available.

Reports were accepted by consent.

Unfinished business:

- None.

New business:

- Hammer Lane Leasing LLC. rezoning request. Board members received through email information about the request. Discussion was held on the current rezoning, how it fits into the future master plan, and how if any it would affect the neighbors. Motioned by Bush, supported by Clark to approve the rezoning request, changing the property from Commercial to Light Industrial. Roll call vote: Ayes – Carr, Dishaw, Cavasin, Clark and Bush. The rezoning request was approved.
- Supervisor Cavasin informed the Board that the Concord Township's Community Spirit Mini-Grant request for 'Light Up Concord' has been approved in the amount of \$500.00.
- Informational correspondence was received from Semco Energy, Par-Par news and Burnham & Flower Insurance Company.

Board Comments:

- Trustee Bush mentioned that the Concord Classic Weekend was a success again this year.
- Treasurer Clark mentioned that there is a tree that needs to be removed at the cemetery, but before that happens the power line through it has to be dealt with.
- Trustee Carr – nothing.
- Clerk Dishaw – nothing.

Supervisor Comments:

- It is necessary to determine a fine structure for civil infractions. Motioned by Clark, supported by Bush to accept the following fine structure: first offense \$100, second offense \$250, the third offense \$500 and to incorporate the fine structure into the Township's ordinances. Roll Call Vote: Bush, Clark, Cavasin, Dishaw and Carr. Motion was approved.
- Verbal support was given to start the process of developing a Commercial Corridor from the West Township line to the East Township line along M-60, including the sections in the Village of Concord by Dishaw, Carr and Clark.
- The McGuire/Humphrey situation is still ongoing.

Motioned by Bush, supported by Carr to adjourn at 6:50 pm. Motion was approved.



Al Cavasin, Supervisor

Date:



CONCORD BLOTTER 2019



Jackson County Sheriff's Office Report - Concord Detachment J U L Y 2 0 1 9

PATROL DAYS IN JULY: 22

PATROL HOURS WORKED : 176

TOTAL DISPATCHES:	50
Concord VILLAGE:	22
Concord TOWNSHIP:	21
Calls OOA (Out of Area / Back-up)	7

	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
Calls for Service	22	21	43
Through 911 Dispatch	6	11	17
Thru Local Means	16	10	26
Traffic Stops	12	6	18
Citations	2	1	3
Verbal Warnings	10	4	14
Motorist Assists	0	1	1
FULL Reports	2	1	3
CHARGE Packages	2	1	3
'Add Narratives'	18	10	28
In-Custody Arrests	(1)	0	1
Citation Arrests	0	0	0
Warrant / Admin. Arrests	0	0	0
CIVIL CITATIONS	1	2	3
Charges AUTHORIZED	0	0	0
Charges DECLINED	1	1	2
Prop. & Vacation checks	16	11	27
Ordinance Visits	6	3	9
PARKING TICKETS	0	---	0
COURT Appearances	0	0	0

- 911 calls when I was NOT on-duty - 9 (4 village / 5 township)
- 85% of the calls occurred when I was ON-DUTY

<i>Type of complaints</i>	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
Larceny Complaints	1	1	2
Simple Assaults	0	0	0
Fraud / I.D Theft Complaints	0	1	1
Animal Complaints	5	1	6
Verbal Arguments (TWS)	0	1	1
Domestic Situations	1	1	2
Child Custody / CPS Complaints	0	0	0
Drug Complaints	0	0	0
MDOP Complaints	0	0	0
Trespassing Issues	1	1	2
Alarms	0	1	1
Illegal Dumping Complaints	0	1	1
Traffic Crashes	1	2	3
Traffic Issues (Trees, lines)	0	3	3
B&E (Burglary)	0	0	0
Personal Welfare Checks	1	2	3
Suspicious Situations (BOL's)	1	1	2
Peace Officer	3	1	4
Lost/Found Property	0	1	1
Tagged vehicles (48 hrs to tow)	0	0	0
VIN Inspections	2	0	2
Computer Crimes & Scams	0	0	0
Natural Deaths	0	0	0
Landlord / Tenant Disputes	1	1	2
Ordinance Complaints (NEW)	5	2	7
Noise Complaints	0	0	0
<i>Misc. Disp. (Assists)</i>	0	0	0



OFF DUTY POLICE RELATED CALLS

((These are phone calls, text messages or chat conversations about police related needs while I'm NOT on duty))

7 Village / 5 Township – 12 TOTAL

Deputy Larry Jacobson / Badge# 5606 – Concord Detachment

Concord Township
Planning Commission Board

7/9/19 Minutes

7:30pm

- I. Meeting called to order at 7:40pm by Vice Chair, Naomi Carr
- II. The Planning Commission members and guest recited the Pledge of Allegiance
- III. Planning Commission members present: Brian Kessman, Naomi Carr, and Candy McCorkle. Members absent: Bill Carr and Cindy Franssen (excused due to attending MTA training.)
- IV. Candy McCorkle moved to approve the agenda and Brian Kessman supported. The motion passed by consent vote.
- V. Brian Kessman moved to approve the May minutes and Naomi Carr supported. The motion passed by consent vote.
- VI. Old Business
 - a. Brian Kessman attended the Village Zoning/Planning Committee meeting to review the Master Plan. He shared that after reviewing the draft of the Master Plan that it was well written.
 - b. Al Cavasin shared that the flag design has been adopted by the Township board and a company has been found to digitize the flag design so that it can be transferred onto nylon. Al will bring samples of the flag to the August meeting and eventually offer the flags to be purchased by community members.
 - c. Al Cavasin provide a copy of upcoming MTA training sessions.
- VII. New Business
 - a. Cindy Franssen emailed ordinances 12, 13, 14 & 15 that she revised to format in the updated format.
 - b. The ordinance that addresses the setback needs to be revised to reflect the changes made to the property setbacks in 2015 requiring a 60 feet setback in the front of the property and 10 feet in the back of the property. Before the ordinance can be revised a clarification is needed regarding if the setback is measured from the center or the edge of the roadway.
 - c. Al Cavasin emailed the land use map to Bill Carr and will provide the other members of the Planning Commission Board with an updated future land use map, at the August meeting, once received from Scott Aimes.
 - d. Planning Commission Board is to review the Master Plan Appendix D to become familiar with its content.
- VIII. Township Supervisor's Report
 - a. All Cavasin shared that Bill Carr submitted his resignation to the Planning Commission Board. Kibby Snow and Kevin Bohl have agreed to replace Candy

McCorkle and Bill Carr on the Planning Commission Board. Al Cavasin will present Mr. Snow and Mr. Bohl to the Township Board for appointment to the Planning Commission Board at the August Township Board meeting. Al Cavasin asked Candy McCorkle if she would remain on the Planning Commission Board until September 30, 2019 in order to on-board the next secretary. She agreed. The Planning Commission Board will need to elect new officers at its August meeting. Al Cavasin shared that the township is approaching a state of financial concern and needs to find an innovative means of creating diverse sources of income. One idea is to create mix use zoning for the south side of M-60 from the east and west township borders as residential and commercial use. This will create more opportunities for property owners to sell and for prospective buyers to purchase without re-zoning. This mix use corridor will be included in the Master Plan as part of the future land use map.

- IX. Planning Commission Board Comments:
 - a. Candy McCorkle- No comment
 - b. Naomi Carr- No comment
 - c. Brian Kessman- No comment
- X. Naomi Carr moved to adjourned the meeting and Brian Kessman supported. The motion passed. The meeting was adjourned at 8:09pm by Naomi Carr.

Meeting Minutes respectfully submitted by Candy McCorkle, secretary.

Concord Fire Board Minutes – July 17, 2019

Board Members Present: Meeks, Norris, Bush, Clark & Lauer

Board Members Absent: None

Other Present: Chief Lloyd Mosher & Ryan

The July 17, 2019 meeting was called to order at 6:00 pm. The Pledge of Allegiance was honored, a quorum declared and agenda approved. Minutes for the June meeting were presented, Lauer made a motion to accept the minutes as printed. Meeks supported. Minutes approved.

Chief's Agenda:

Review of runs for the month of June 2019: 18 Runs (10 Township, 8 Village, 1 Mutual Aid & 3 training) with a payroll of \$2,405.00.

Review of bills for June 2019

Vehicle Supplies – Fuel – 109.22

Worker's Comp – 1196.70.

Dues & Training – 208.00

Internet & Phone (Bundle) – 81.20

Electric – 75.77

Natural Gas –86.36

Water/Sewer/Garbage – 122.72

Equipment Repairs & Maintenance – 3.87

Equipment Maintenance – (81.85)

Total Bills Paid: \$1,801.99

Bills were accepted as printed.

Fire Stabilization report showed \$178,245.54 at the end of June 2019.

Chief's Report:

Old Business:

Chief Mosher reported that the 800MHz Radio System still has programming issues. An air conditioner for the fire barn office and meeting room has been donated. There will a cost to hook it up.

New Business:

None

Public Comment:

None

Board Comment:

Bush thanked the Fire Department for all of the hard work for the Concord Classic weekend and Clark thanked the Fireman's Club for all of the help on Trash Day.

Next meeting is to be held on August 21, 2019 at 6:00 pm. Meeks made a motion to adjourn at 6:17 pm. Bush supported. Motion carried.

Submitted by:

Judy Clark, Secretary

Concord Fire Department
Incident Summary Listing

June 2019

<u>No.</u>	<u>Date</u>	<u>Time</u>	<u>Type of Run</u>	<u>Address</u>	<u>Municipality</u>	<u>Amount</u>
R19-092	6/2/2019	1156	Emergency Medical	202 W Jackson Rd	Village	\$45.00
F19-093	6/2/2019	1412	Hazard In Roadway	Elm Row & Gibbs Rd	TWP	\$90.00
TRAIN	6/3/2019	1900	Training	428 Homer Rd	TWP/ Village	\$280.00
R19-094	6/4/2019	634	Emergency Medical	121 Coxon	Village	\$45.00
R19-095	6/5/2019	650	Emergency Medical	3893 French Rd	TWP	\$30.00
F19-096	6/7/2019	2242	Wire Down	4011 Albion Rd	TWP	\$135.00
R19-097	6/8/2019	2051	Emergency Medical	220 Hanover St	Village	\$60.00
F19-098	6/10/2019	1835	Mutual Aid- Hanover	12885 Moscow Rd	Hanover Twp	\$225.00
R19-099	6/15/2019	1324	Emergency Medical	2005 Bath Mills Rd	TWP	\$60.00
R19-100	6/15/2019	2021	Emergency Medical	3893 French Rd	TWP	\$60.00
TRAIN	6/16/2019	900	Training	428 Homer Rd	TWP/ Village	\$410.00
R19-101	6/20/2019	2359	Emergency Medical	501 Homer Rd Apt 7	Village	\$60.00
TRAIN	6/21/2019	700	Training/ Hose/ Pump Test	Downtown	TWP/ Village	\$80.00
F19-102	6/21/2019	1308	MVA W/ Injuries	M60& Main St	Village	\$135.00
F19-103	6/21/2019	1320	Fire Alarm	219 Monroe St	Village	\$90.00
R19-104	6/22/2019	815	Assist JCA	16221 Erie Rd	TWP	\$165.00
F19-105	6/23/2019	1130	Possible Vehicle Fire	M60 W Of Wheeler	TWP	\$135.00
R19-106	6/26/2019	857	Emergency Medical	443 Hanover St	Village	\$60.00
R19-107	6/27/2019	820	Emergency Medical	533 Hanover St	Village	\$45.00
R19-108	6/28/2019	342	Assist JCA	16221 Erie Rd	TWP	\$45.00
F19-109	6/28/2019	1515	Tree In Roadway	Behling & Vanwert	TWP	\$60.00
R19-110	6/29/2019	1954	Emergency Medical	12533 Spring Arbor Rd	TWP	\$90.00

4 Twp Medicals	Village Total Cost	\$540.00
6 Village Medicals	TWP Total Cost	\$870.00
0 Vehicle Accidents(Twp.)	Twp/ Village	\$770.00
1 Vehicle Accidents(Village.)	Mutual Aid	\$225.00
1 Village Fire calls	Total	\$2,405.00
2 Public Service Assist- JCA---PD		
2 Twp Fire calls		
1 Mutual Aids		
0 Cancelled Enroute		
3 Training		
0 False Call		
2 Hazard/ Weather		

AUGUST 2019		
VENDOR	DESCRIPTION	AMOUNT
BASORE INSPECTIONS LLC	PLUMBING INSPECTIONS FOR JULY	\$ 60.00
BS&A	ASSESSOR & CEMETERY SOFTWARE MAINTENANCE	\$ 1,190.00
BUTTERS EXCAVATING & LAWN	MONTHLY FEES/PAINTING GARAGAGE/TREE/TRASH	\$ 4,833.33
CONSUMERS	JULY USAGE FOR OFFICE	\$ 181.77
CONSUMERS	JULY USAGE FOR CEMETERY	\$ 31.32
CREDIT CARD	PLANNING COMMISSION TRAINING 8/14	\$ 188.00
GREENSTONE	AUGUST RENT	\$ 600.00
H. THOMAS	JULY ELECTRICAL INSPECTIONS	\$ 60.00
JACKSON COUNTY TREASURER	JULY POLICE CHARGES	\$ 3,414.77
LESTER BROTHERS	PORTABLE TOILET SERVICES FOR CEMETERY	\$ 75.00
PRINTER SOURCE PLUS	JULY MAINTENANCE AGREEMENT	\$ 27.79
SELECTIVE DATA SERVICES	CONNECTING ASSESSOR TO SERVER	\$ 100.00
SEMCO ENERGY	JULY USAGE FOR OFFICE	\$ 14.81
VILLAGE OF CONCORD	WATER/GARAGE FOR CEMETERY	\$ 54.79
VILLAGE OF CONCORD	WATER/SEWER/GARAGE FOR OFFICE	\$ 86.60
WOW	INTERNET & PHONE CHARGES	\$ 139.14
	TOTALS	\$ 11,057.32

BUDGET REVISION 08/12/2019

To Balance Budget - Use of Fund Balance	DR	CR
101-000-691.000		\$1,000.00

Planning		
101-701-911.000	CONFERENCE & TRAINING	\$1,000.00

To Increase Annual Budget to cover Planning
Commission Training