

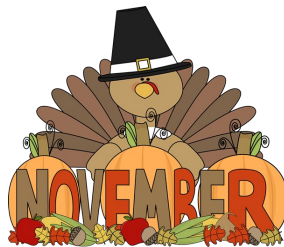
**TOWNSHIP OF CONCORD  
121 GROVE STREET  
PO BOX 236  
CONCORD, MICHIGAN 49237**

**(517) 524-6804**

November 8, 2021

**Concord Township Board Meeting Agenda**

- 1) Meeting called to order at 5:30 P.M.
- 2) Pledge of Allegiance
- 3) Minutes for October
- 4) Bills
- 5) Reports
  - a. Treasurer's Report
  - b. Fire Report
  - c. Police Report
  - d. Planning Commission Report
- 6) Unfinished Business – None
- 7) New Business
  - a. Resolution to Approve Michigan Cooperative Liquid Asset
  - b. Investment Policy
  - c. Prosecutor's Contract
  - d. Interlocal Agreement to form Combined Board of Review
  - e. Supervisor Retirement
- 8) Board Members' Comments
  - a. Bohl
  - b. Clark
  - c. Colburn
  - d. Dishaw
- 9) Supervisor's Comment
- 10) Public Comments



The Concord Township Board met on Monday, November 8, 2021 in the Township Office at 121 Grove Street, Concord, Michigan for a regularly scheduled meeting.

Members present were: Clerk Sheryll Dishaw, Treasurer Judy Clark, Supervisor Al Cvasin, Trustee Colburn and Trustee Bohl.

Also present: County Commissioner Earl Poleski, Richard Kline, Russell Carson, Ken Wyatt, Terri Butts, Pam Jacobson and Deputy Larry Jacobson.

Supervisor Al Cvasin called the meeting to order at 5:30 pm.

Pledge of Allegiance was honored led by Supervisor Cvasin.

Minutes from the October meeting were approved by consent.

The monthly bills were presented by in the amount of \$16,254.66 and approved by Consent.

#### Reports:

- Treasurer Clark presented the October Revenue and Expenditure Report. Revenues were \$33,236.20 and expenditures were \$36,435.76. The bank balances were: General Fund-\$248,525.66, Roads-\$37,925.99 and Combined Cemetery-\$43,561.85.
- Trustee Colburn gave the October Fire Department Report. September runs were 21 (9 in the Township, 8 in the Village, 2 Mutual Aid, and 2 Training. Bills for the month including payroll were \$2796.28. Stabilization fund balance was \$37,698.29 at the end of October. Engine 1 is now scheduled to be delivered at the end of November. The At-large member on the board is up, the Village will run an ad for applications.
- Deputy Jacobson presented the October Police Blog. Total Dispatches were: 40 (15 in the Village, 14 in the Township and 11 Out of Area/Backup. Calls of Note: Reports were made of a pair of white men driving around claiming to be from a lawn facility and were not affiliated with any company; a village resident found a strange man asleep on her porch-he was returned back to Hillsdale County where he came from; a presentation was made by Deputy Jacobson to a group of women at a local church about situational awareness and human trafficking.
- Trustee Bohl presented the October 27th Planning Commission report. The Commission held discussion on the request from Mr. and Mrs. Eccelton about having a lawn care business on their residential property, which is zoned Agricultural and currently the Zoning Ordinance doesn't allow. A public hearing will be held on December 8<sup>th</sup> to consider amending the zoning ordinance to allow such a business as a special land use.

Reports were approved by consent of the Board.

Old Business: None.

New Business:

- A resolution was presented to approve the addition of Michigan Cooperative Liquid Assets Securities System as an approved investment option in the Concord Township Investment Policy. This resolution is needed in order to invest the ARPA money. Motioned by Dishaw, supported by Colburn to approve the resolution as presented. Roll Call Vote: Ayes: Bohl, Dishaw, Clark, Colburn and Cavasin. Nays: None. Resolution was adopted.
- Motioned by Dishaw, supported by Bohl to adopt the newly revised Investment Policy as presented. Roll Call Vote: Ayes: Colburn, Clark, Dishaw, Bohl and Cavasin. Nays: None. Motion was approved.
- The Prosecutor's Contract was not received but discussed. The expired contract was for the prosecutor to prosecute the Township's ordinance violations. Motioned by Bohl, supported by Clark to approve the contract when it appears as long as the cost doesn't exceed \$2000 per year. Ayes: 4, Nays: 1. Motion was approved.
- Motioned by Bohl, supported by Cavasin to adopt the Interlocal Agreement to form a combined Board of Review between Concord and Parma Townships. Ayes: 5, Nays: None. Motion was approved.
- The Supervisor explained that he will be retiring in February 2022 and is currently seeking a replacement. An ad has been placed in The Salesman.

#### Board Comments:

- Bohl – None.
- Dishaw – Terri Butts was introduced as the new Deputy Clerk, and when the current Clerk submits her official resignation in December, the Board will be asked to appoint Terri as the new Township Clerk effective January 3, 2022.
- Coburn – None.
- Clark – Reminded the only Planning Commission member present that the Treasurer and Clerk were not their maids and please leave the meeting room as they found it.  
The Treasurer also asked the County Commissioner on why Jackson County residents pay a community college millage when the Jackson County is no longer considered a community college?

Supervisor Comments: Explained the condition of the gravel roads and what JDOT has done to them. The Supervisor stated that as of this date it doesn't appear that there will be a Light up Concord contest this year.

#### Public Comments:

- County Commissioner Poleski updated the Board on the County Commissioners' activities: the Sheriff is implanting a new phone service for the jail inmates; \$800,000 has been donated to the Jackson County Parks, Fair

Attendance was up by 31% from 2019 and the Health Department gave a report that a person was 5 times more likely to get COVID without a vaccine. He also gave out 517-788-4468 as the County Immunization contact, and that he would research the Treasurer's question concerning the Jackson Community College millage.

- Ken Wyatt asked about the status of the Albion Road Bridge.
- The rest of the public stated they were present just to observe.

Motioned by Dishaw, supported by Bohl to adjourn at 6:10 pm. Motion was approved.

A handwritten signature in black ink, appearing to read 'Al Cavasin', written in a cursive style.

Al Cavasin, Supervisor

Date: November 9, 2021

OCTOBER 31, 2021 FINANCIALS

BANK BALANCE	\$49,229.69
MONEY MKT	\$115,631.54
CD - 7113	\$121,590.42
	-----
	\$286,451.65
LESS ROAD	\$37,925.99
GENERAL FUND BALAN	\$248,525.66

CEMETERY FUNDS - RESTRICTED

COUNTY NATL - CEME <sup>T</sup>	7328	\$4,288.39
COUNTY NATL - CHAPE	4259	\$18,340.67
COUNTY NATL - CEME <sup>T</sup>	7664	\$20,932.79
COUNTY NATL - CEM FDS	TOTAL	\$43,561.85

<b>NOVEMBER 2021</b>		
<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
BASORE INSPECTIONS LLC	OCTOBER INSPECTIONS	\$180.00
BRIGHAM HARDWARE	CLR	\$6.79
BURNHAM AND FLOWER OF MI	RENEWAL OF BOND	\$321.00
BUTTERS EXCAVATING	BURIALS/TRASH/MILLINGS/TREE TRIMMING/MONTHLY FEE	\$7,105.00
CONSUMERS ENERGY	OCTOBER USAGE FOR OFFICE	\$124.90
CONSUMERS ENERGY	OCTOBER USAGE FOR CEMETERY	\$33.97
DBI	ENVELOPES	\$52.70
GREENSTONE FARM CREDIT	NOVEMBER RENT	\$600.00
HARRY THOMAS ELECTRIC	OCTOBER INSPECTIONS	\$360.00
JACKSON COUNTY TREASURER	OCTOBER POLICE SERVICES	\$3,510.50
JUDY CLARK	OCTOBER REIMBURSEMENT	\$65.49
KITTY HICKS	REIMBURSEMENT FOR CANCELLED PERMIT	\$150.00
LESTER BROTHERS	OCTOBER PORTABLE TOILET RENTAL	\$75.00
PRINTER SOURCE PLUS	OCTOBER MAINTENANCE	\$63.80
RED LETTER PRODUCTIONS	NOVEMBER ANTIVIRUS PROTECTION	\$27.00
REGION 2 PLANNING COMMISSION	2022 MEMBERSHIP DUES	\$451.71
SEMCO ENERGY	OCTOBER USAGE	\$17.63
SHERYLL DISHAW	OCTOBER REIMBURSEMENT	\$89.44
SUNRISE ASSESSING SERVICES	NOVEMBER SERVICES	\$2,670.00
THE SALESMAN INC	AD FOR BOARD OF TRUSTEES	\$33.80
THE WATER STORE INC	NOVEMBER WATER COOLER	\$5.00
VILLAGE OF CONCORD	OCTOBER USAGE FOR OFFICE	\$88.10
VILLAGE OF CONCORD	OCTOBER USAGE FOR CEMETERY	\$53.13
WOW	INTERNET & PHONE CHARGES	\$169.70
	<b>TOTAL</b>	<b>\$16,254.66</b>

# CONCORD TOWNSHIP INVESTMENT POLICY

This policy is the investment policy of Concord Township, of 121 Grove Street, Concord, Michigan. Throughout this policy Concord Township will be referred to as the “Township”.

## Purpose

It is the policy of the Township to invest its funds in a manner which will ensure the preservation of principal and provide the highest investment return with the maximum security while meeting the daily cash flow needs of the township and complying with all state statutes governing the investment of public funds, and generate market rates of return. It is also the policy of the township Treasurer to invest public funds with banks, investment firms and other financial institutions that comply with all laws, reporting obligations, disclosures, fair practice standards and other regulatory agencies’ requirements.

## Scope

This investment policy applies to all financial assets of the township. These assets are accounted for in various funds of the township and include the general fund, special revenue funds, debt service funds, trust and agency funds, and any new funds established by the township.

## Objectives

The primary objectives of the township’s investment activities in priority order shall be:

**Safety** – Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

**Diversification** – The investments will be diversified by security type and institution in order to reduce overall portfolio risk while obtaining market average rates of return.

**Liquidity** – The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**Return of Investment** – The investment portfolio shall be designed with the objective of obtaining a reasonable rate of return throughout the budgetary and economic cycles, while taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

## Delegation of Authority

Authority to manage the Township’s investment program is derived from the most current investment policy and MCL 129.12 requiring the Township Treasurer to be the custodian of the Township’s funds. Management responsibility for the investment program is hereby delegated to the Concord Township Treasurer, hereafter referred to as “Treasurer”, who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, cash purchase, investment accounting, wire transfer agreements, collateral/depository agreements and banking

service contracts. No person may engage in an investment transaction, except as provided under the terms of this policy and procedures established by the Treasurer. The Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

### **Authorized Investments**

The township is limited to investments authorized by Act 20 of 1943 MCL 129.91 as amended from time to time, and by way of illustration may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, but only if the financial institution is eligible to be a depository of funds belonging to the state under a law or rule of this state or the United States.
- (c) Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- (d) Repurchase agreements consisting of instruments listed in subdivision (a) above. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom Dorr Township has negotiated a Master Repurchase Agreement. \* Repurchase agreements must be signed with the bank or dealer and must contain provisions comparable to those outlined in the Public Security Association's model Master Repurchase Agreement.
- (e) Banker's acceptance of United States banks.
- (f) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- (g) Mutual funds registered under the investment company act 1940, title 1 of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment solely by reason of either of the following:
  - (i) The purchase of securities on a when-issued or delayed delivery basis.
  - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
  - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
  - (iv) Investments in mutual funds shall be limited to securities whose intention is to maintain a net asset value of \$1.00 per share. \*
- (h) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the urban corporations' act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.



- (i) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118.
- (j) The investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150.
- (k) Certificates of Deposit as authorized by MCL 129.91(5) including Certificate of Deposit Account Registry Service (CDARS).

\* This is a requirement of this policy but not required under MCL 129.91

### **Safekeeping and Custody**

All investment transactions, including financial institution deposits, entered into by the Treasurer may be on a cash basis. Securities may be held by a third-party custodian designated by the Treasurer and evidenced by safekeeping receipts as determined by the Treasurer.

### **Prudence**

Investments shall be made with judgment and care, under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs. These decisions are not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

### **Reporting**

The Treasurer shall submit to the Township Board a report of the Townships investment program and investment activity at least quarterly (or more often). In addition, the Treasurer shall, as required by law, present an annual written report to the Board.

### **Conflict of Interest and Ethics**

Officials and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and Board Members shall disclose to the Treasurer, and the Treasurer shall disclose to the Board, any material financial interest in financial institutions that conduct business with the Township. And further, the Board, Employees, and the Treasurer shall disclose any material financial investment position related to the performance of the Township's portfolio.

### **Adoption and Review**

The Township's investment policy shall be adopted by the Township Board. The policy shall be reviewed annually by the Treasurer and any modifications must be approved by the Township Board.

### **Date Adopted**

**NOVEMBER 8, 2021**

**Appendix #1**

**ACKNOWLEDGEMENT OF RECEIPT OF INVESTMENT POLICY AND AGREEMENT TO COMPLY.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Appendix #1**

**ACKNOWLEDGEMENT OF RECEIPT OF INVESTMENT POLICY AND  
AGREEMENT TO COMPLY**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CONCORD TOWNSHIP, AND PARMA TOWNSHIP  
INTERLOCAL AGREEMENT TO FORM COMBINED BOARD OF REVIEW**

**THIS INTERLOCAL AGREEMENT** (the “Agreement”) is made and entered into pursuant to the General Property Tax Act, 1893 PA 206, as amended, on the 1<sup>st</sup> day of November 2021, among Concord Township, and Parma Township, contiguous Michigan political subdivisions (the “Parties”), to establish a Combined Board of Review (the “CBOR”) to serve as the board of review for all the Parties.

**Premises:**

- a. MCL 211.28(1) requires each Michigan township board to appoint a board of review; and
- b. MCL 211.28(6) allows the township boards of contiguous townships to enter into an interlocal agreement to establish a CBOR composed of 3, 6, or 9 members: and
- c. The Parties are contiguous Michigan political subdivisions authorized to enter into an interlocal agreement to appoint a CBOR; and
- d. The Parties find that entering into this Agreement to establish a CBOR is necessary and in the best interest of the people of Concord Township, and Parma Township.

**NOW, THEREFORE, THE PARTIES AGREE THAT:**

1. **Establishment and Appointment.** The Parties agree to establish a CBOR consisting of three (3) members and two (2) alternate members. The Concord Township Board shall appoint two (2) members of the CBOR and one (1) alternate member of the CBOR. The Parma Township Board shall appoint one (1) member of the CBOR and one (1) alternate member of the CBOR. At least two (2) of the primary CBOR members shall be property taxpayers of their respective Townships. Each alternate member of the CBOR shall be a property taxpayer of their respective Township.
2. **Members and Alternates.**
  - a. **Eligibility.** A member of a township board is not eligible to serve on the CBOR as a member or an alternate. A spouse, mother, father, sister, brother, son, or daughter, including an adopted child, of the assessor is not eligible to serve on the CBOR as a member or an alternate.
  - b. **Oath.** Each member and alternate of the CBOR shall qualify by taking the constitutional oath of office within 10 days after appointment.
  - c. **Duration.** Members and alternates appointed to the CBOR shall serve for terms of two (2) years beginning at noon on January 1 of each odd-numbered year.
  - d. **Attendance.** If a CBOR member or alternate has more than one unexcused absence in a calendar year, the member or alternate shall be removed from his or her position and replaced by the appointing township.

- e. **Vacancies.** If a member or alternate appointed by one of the township boards vacates their position on the CBOR, the appointing township board shall fill that vacancy with a new member or alternate.
- f. **Alternates.** An alternate may be called to perform the duties of a member of the CBOR in the absence of a member. An alternate may also be called to perform the duties of a member of the CBOR for the purpose of reaching a decision in issues protested in which a member has abstained for reasons of conflict of interest.
- g. **Compensation.** The CBOR members and alternates shall each receive compensation paid by their appointing township.

3. **Meetings.**

- a. **Location.** All CBOR meetings will be held at an agreed location and/or may be held virtually for the 2021-2022 years.
- b. **Quorum.** CBOR business or hearings shall not be conducted unless at least two (2) members or alternates of the CBOR are present.

4. **Assessment Roll.** A majority of the CBOR members shall indorse the assessment roll as provided in MCL 211.30.

5. **Training.** Each CBOR member and alternate shall receive board of review training and updates required and approved by the State Tax Commission as required by State law.

6. **Term of Agreement.** This Agreement shall become effective as of the date of its execution and shall continue in effect from the date of execution until 12/31/2022. Thereafter, this Agreement shall continue automatically for successive annual periods, provided such continuance is specifically approved in writing at least annually by the township boards of each of the Parties.

7. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties and supersedes any prior or contemporaneous written or oral agreements or representations between the Parties respecting the subject matter of this Agreement. To the extent this Agreement is silent on a term, the CBOR shall be governed by the General Property Tax Act, 1893 PA 206, as amended.

8. **Amendment.** This Agreement may be amended only in a writing intended for that purpose that is signed and ratified by majority vote of the Parties' township boards.

9. **Waiver.** The waiver of a breach or violation of any provision of this Agreement will not operate as, or be construed to be, a waiver of any subsequent breach.

**IN WITNESS WHEREOF**, after due authorization by the township board of each of the Parties, the Parties' Supervisors have executed this Agreement as of the date first written above.

CONCORD TOWNSHIP

By: \_\_\_\_\_  
Al Cavasin, Township Supervisor

\_\_\_\_\_  
Date

PARMA TOWNSHIP

By: \_\_\_\_\_  
Wendy Chamberlain , Township Supervisor

\_\_\_\_\_  
Date

**CONCORD TOWNSHIP, AND PARMA TOWNSHIP  
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- b. MCL 211.28(6) allows the township boards of contiguous townships to enter into an interlocal agreement to establish a CBOR composed of 3, 6, or 9 members; and
- c. The Parties are contiguous Michigan political subdivisions authorized to enter into an interlocal agreement to appoint a CBOR; and
- d. The Parties find that entering into this Agreement to establish a CBOR is necessary and in the best interest of the people of Concord Township, and Parma Township.

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**2. Members and Alternates.**

- a. **Eligibility.** A member of a township board is not eligible to serve on the CBOR as a member or an alternate. A spouse, mother, father, sister, brother, son, or daughter, including an adopted child, of the assessor is not eligible to serve on the CBOR as a member or an alternate.

- b. **Oath.** Each member and alternate of the CBOR shall qualify by taking the constitutional oath of office within 10 days after appointment.

- c. **Duration.** Members and alternates appointed to the CBOR shall serve for terms of two (2) years beginning at noon on January 1 of each odd-numbered year.

- d. **Attendance.** If a CBOR member or alternate has more than one unexcused absence in a calendar year, the member or alternate shall be removed from his or her position and replaced by the appointing township.

- e. **Vacancies.** If a member or alternate appointed by one of the township boards vacates their position on the CBOR, the appointing township board shall fill that vacancy with a new member or alternate.
- f. **Alternates.** An alternate may be called to perform the duties of a member of the CBOR in the absence of a member. An alternate may also be called to perform the duties of a member of the CBOR for the purpose of reaching a decision in issues protested in which a member has abstained for reasons of conflict of interest.
- g. **Compensation.** The CBOR members and alternates shall each receive compensation paid by their appointing township.
3. **Meetings.**
- a. **Location.** All CBOR meetings will be held at an agreed location and/or may be held virtually for the 2021-2022 years.
- b. **Quorum.** CBOR business or hearings shall not be conducted unless at least two (2) members or alternates of the CBOR are present.
4. **Assessment Roll.** A majority of the CBOR members shall endorse the assessment roll as provided in MCL 211.30.
5. **Training.** Each CBOR member and alternate shall receive board of review training and updates required and approved by the State Tax Commission as required by State law.
6. **Term of Agreement.** This Agreement shall become effective as of the date of its execution and shall continue in effect from the date of execution until 12/31/2022. Thereafter, this Agreement shall continue automatically for successive annual periods, provided such continuance is specifically approved in writing at least annually by the township boards of each of the Parties.
7. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties and supersedes any prior or contemporaneous written or oral agreements or representations between the Parties respecting the subject matter of this Agreement. To the extent this Agreement is silent on a term, the CBOR shall be governed by the General Property Tax Act, 1893 PA 206, as amended.
8. **Amendment.** This Agreement may be amended only in a writing intended for that purpose that is signed and ratified by majority vote of the Parties' township boards.
9. **Waiver.** The waiver of a breach or violation of any provision of this Agreement will not operate as, or be construed to be, a waiver of any subsequent breach.



**IN WITNESS WHEREOF**, after due authorization by the township board of each of the Parties, the Parties' Supervisors have executed this Agreement as of the date first written above.

CONCORD TOWNSHIP

By: \_\_\_\_\_

Al Cavasin, Township Supervisor

\_\_\_\_\_  
Date

PARMA TOWNSHIP

By: \_\_\_\_\_

Wendy Chamberlain, Township Supervisor

\_\_\_\_\_  
Date

**CONCORD TOWNSHIP  
RESOLUTION TO APPROVE THE ADDITION OF MICHIGAN COOPERATIVE LIQUID  
ASSETS SECURITIES SYSTEM AS AN APPROVED INVESTMENT OPTION IN THE  
CONCORD TOWNSHIP INVESTMENT POLICY**

**WHEREAS**, the Michigan Cooperative Liquid Assets Securities System (Michigan Class) is compliant with Public Act 20, and;

**WHEREAS**, the Michigan CLASS Board of Trustees oversees the pool and directs the pool administrator, Public Trust Advisors, to emphasize safety, liquidity, and convenience while providing diversification of investments and the advantage of a competitive return, and;

**WHEREAS**, Michigan CLASS investments are fully compliant with all appropriate Michigan Investment laws, and;

**WHEREAS**, Michigan CLASS has over 500 funded participants ranging from the very large to the very small, with nearly \$2.5 billion in shares outstanding, and;

**WHEREAS**, this investment had no restrictions regarding withdrawals or contributions, affording Concord Township the ability to use Michigan CLASS as it best suits our individual needs.

**NOW THEREFORE BE IT HEREBY RESOLVED** that Concord Township Board approves the Michigan CLASS Investment Pool as an authorized Investment Institution, authorizes the Township Treasurer to complete the necessary paperwork to enroll in the pool, and approves the addition of Michigan CLASS to the Concord Township Investment Policy.

Motion was made by \_\_\_\_\_ supported by \_\_\_\_\_ to adopt the foregoing Resolution.

Upon Roll call vote the following voted "Aye":

\_\_\_\_\_

The following voted "Nay": \_\_\_\_\_

The following were absent: \_\_\_\_\_

The motion carried and the resolution was duly adopted.

**CERTIFICATE**

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted at a regular meeting of the Concord Township Board held on November 8, 2021, that the meeting was conducted and public notice of the meeting was given pursuant to and in compliance with the Michigan Open Meetings Act; that a quorum of the Board was present and voted in favor of the resolution; and the minutes of the meeting will be or have been made available as required by the Open Meetings Act.

\_\_\_\_\_  
Sheryll Dishaw  
Concord Township Clerk  
Jackson County, MI

10/27/21

Called to Order 6:30

Pledge

Requested Eccelton's to state their case (Refer to Letter here)

- Plans to build suitable structure in 12 to 24.
- License was awarded through MDART as their industry falls under agriculture
- Tend lawns as well as spray herbicides and fertilizes
- service and install irrigation
- Don't store chemicals or fertilizers on property
- When they collect trailer loads they dispose of it in Jackson.
- The large tree that was burned from their own yard.
- The Garage we will build will match the house.
- We send all vehicles to Extreme Dodge or Watson's Diesel service.
- We Don't start until 8 or 8:30 in the morning, they will do blade sharpening and that sort of thing no earlier than 8:00
- Will Start with 24 x 40 and add on later. This will contain plows equipment etc. This wouldn't contain the pick ups, that would potentially be part of phase 2.
- Currently we 5 pick ups for the service. 2 plows and 1 salter.
- They cut their neighbors lawn as well as put up their privacy fence.
- Only drivers come to the location, try to keep it organized

Advised the Eccelton's that we will need to have a public forum and they should reach out to Cheryl this week to begin the process of application. Appreciated the consideration and departed.

Additional Notes:

The property in question is currently agriculture but as future state would be residential.

We should recommend that he get the surrounding neighbors agreement is in support of considering a Special Use permit. Will call (letters to be sent and posted in paper) a public meeting for neighbors and others to have a voice.

However more research needs to be done in regards to the limitations of agriculture vs commercial. Kilbourn will follow-up and provide back to us research prior to meeting.



# CONCORD BLOTTER

Jackson County Office of the Sheriff – Concord Detachment Monthly Report

**OCTOBER 2021**

**PATROL DAYS IN OCTOBER: 22**

**PATROL HOURS WORKED : 176**

<b>TOTAL DISPATCHES:</b>	<b>40</b>
<b>Concord VILLAGE:</b>	<b>15</b>
<b>Concord TOWNSHIP:</b>	<b>14</b>
<b>Calls Out of Area or as Back-up</b>	<b>11</b>

	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
<b>Calls for Service</b>	<b>15</b>	<b>14</b>	<b>29</b>
<b>Through 911 Dispatch</b>	<b>4</b>	<b>8</b>	<b>12</b>
<b>Thru Local Means</b>	<b>10</b>	<b>3</b>	<b>13</b>
<b>On Patrol</b>	<b>1</b>	<b>3</b>	<b>4</b>
<b>Traffic Stops</b>	<b>14</b>	<b>7</b>	<b>21</b>
<b>Citations</b>	<b>5</b>	<b>1</b>	<b>6</b>
<b>Verbal Warnings</b>	<b>9</b>	<b>4</b>	<b>13</b>
<b>Motorist Assists</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>FULL Reports</b>	<b>3</b>	<b>1</b>	<b>4</b>
<b>Supplement Reports</b>	<b>2</b>	<b>1</b>	<b>3</b>
<b>CHARGE Packages</b>	<b>1</b>	<b>1</b>	<b>2</b>
<b>Add Narratives'</b>	<b>14</b>	<b>14</b>	<b>28</b>
<b>Full Custody Arrests</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Citation Arrests</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Warrant/Admin Arrests</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>CIVIL CITATIONS</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Charges AUTHORIZED</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Charges DECLINED</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Prop. &amp; Vacation checks</b>	<b>13</b>	<b>16</b>	<b>29</b>
<b>PARKING TICKETS</b>	<b>0</b>	<b>--</b>	<b>0</b>
<b>COURT Appearances</b>	<b>0</b>	<b>2</b>	<b>2</b>

<b><i>Type of complaints</i></b>	<b><i>Village</i></b>	<b><i>Twp.</i></b>	<b><i>TOTAL</i></b>
Larceny Complaints	1	1	2
Simple Assaults	0	0	0
Fraud / I.D Theft Complaints	0	0	0
Verbal Arguments	2	0	1
Domestic Situations	1	3	4
MDOP Complaints	0	0	0
Traffic Crashes	1	1	2
Animal Complaints (Conservation)	1	1	2
Child Custody / CPS Complaints	0	0	0
Trouble w/ subjects / Harassment	1	1	2
Traffic Issues (Trees, lines)	1	0	1
Illegal Dumping Complaints	0	0	0
Trespassing Issues	0	0	0
Alarms	0	0	0
Drug Complaints	1	0	1
Suspicious Situations (BOL's)	3	2	5
Mental Evaluations / Assists (Fire)	0	0	0
B&E (Burglary)	0	0	0
Personal Welfare Checks	0	2	2
Peace Officer / Neighbor Disputes	0	0	0
Lost/Found Property	0	0	0
Tagged vehicles (48 hrs to tow)	1	0	1
VIN Inspections	0	0	0
Natural Deaths	0	0	0
Computer Crimes & Scams	0	0	0
Noise Complaints	0	0	0
Landlord / Tenant Disputes	0	0	0
Ordinance Complaints (NEW)	2	0	2
Runaway Juveniles	0	0	0
Threats	0	0	0
Weapons Complaints	0	0	0
Property Checks w/ inc. numbers	0	3	3
Stolen Vehicles (UDAA's)	0	0	0
Sexual oriented crimes	0	0	0



**OFF DUTY POLICE RELATED SITUATIONS HANDLED**

**9 in the village and 4 in the township – 13 TOTAL**

(( No incident numbers are drawn for these )))

## CALLS OF NOTE



10/1 – Two residents reported a pair of white men with beards – driving a dark gray Ford Ranger – around homes during the daylight and looking into windows. When confronted, they claimed to be from a lawn care facility. **UPDATE:** The subjects were identified and advised NOT to do this as they are NOT affiliated with any lawn care or tree service agency.



10/7 - The Jackson County Prosecutor's Office approved assault charges reference two separate cases at the high school.



10/17- I conducted a traffic stop on a white pickup truck at Hanover St. and Michigan St. The driver was arrested for multiple warrants out of several agencies and his vehicle was impounded.



10/20- A village resident got up to drink her delicious morning coffee, only to discover a strange man asleep on her porch. He was from Hillsdale County and looking for 'Joe.' Because there was no 'Joe' at the residence and he had no other apparent issues, he was kindly driven BACK to Hillsdale County.



10/22- I assisted the Somerset Police Department w/ arresting a township resident on Mann Rd. for violation of a conditional bond order in a domestic assault case.



10/26 – I gave a presentation to a group of women at a local church about situational awareness and human trafficking. I think it was pretty well received although, at the end, one of them approached me and asked, 'is that it...?'



10/29- I handled 4 car/deer crashes before 9am on this dreary day – all from the same aggressive and angry deer. (That parts a joke. Four separate crashes, four different dead deer.)

**TALES FROM THE RADAR GUN**

*Man, people were NOT creative in their responses last month!*



**Deputy Larry Jacobson / Badge# 5606 – Concord Detachment**

Concord Fire Department  
Incident Summary Listing

September 2021

<u>No.</u>	<u>Date</u>	<u>Time</u>	<u>Type of Run</u>	<u>Address</u>	<u>Municipality</u>	<u>Amount</u>
R21-198	9/1/2021	1128	Emergency Medical	13800 Spring Arbor Rd	Twp	\$45.00
R21-199	9/2/2021	2116	Emergency Medical	10331 Sears Rd	Twp	\$90.00
F21-200	9/7/2021	1737	PI Accident	133 N Main St	Village	\$225.00
R21-201	9/8/2021	1649	Cancelled Enroute	15001 Erie Rd	Twp	\$60.00
R21-202	9/11/2021	1033	Cancelled Enroute	1632 S Parma Rd	Twp	\$105.00
R21-203	9/12/2021	2141	Assist JCA	11150 Keeler Rd	Twp	\$90.00
R21-204	9/13/2021	1037	Cancelled Enroute	126 Pelham St	Village	\$45.00
F21-205	9/13/2021	1055	Mutual Aid- Emergency Medical	562 Swains Lake Dr	Pulaski Twp	\$45.00
F21-206	9/14/2021	310	Tree Down	Behling & Bathmills	Twp	\$45.00
F21-207	9/14/2021	938	Mutual Aid- Cancelled Enroute	303 W Main St	Spring Arbor Twp	\$45.00
R21-208	9/15/2021	1714	Emergency Medical	219 Monroe St	Village	\$45.00
R21-209	9/19/2021	9	Assist EMS	210 S Main St	Village	\$75.00
TRAIN	9/18/2021	800	Training	Parma Fire	Parma Twp	\$80.00
TRAIN	9/19/2021	900	Training	428 Homer RD	Twp/ Village	\$270.00
F21-210	9/22/2021	2345	Tree Down	Homer Rd	Twp	\$60.00
R21-211	9/24/2021	2311	Assist JCA	219 Monroe St	Village	\$60.00
R21-212	9/27/2021	1153	Emergency Medical	13404 Cornell Rd	Twp	\$45.00
R21-213	9/28/2021	913	Emergency Medical	13330 Cornell Rd	Twp	\$30.00
R21-214	9/28/2021	515	Emergency Medical	219 Monroe St	Village	\$105.00
R21-215	9/29/2021	330	Emergency Medical	420 Hanover St	Village	\$75.00
R21-216	9/29/2021	1755	Emergency Medical	101 W Jackson Rd	Village	\$60.00

					Village Total Cost	\$690.00
					TWP Total Cost	\$570.00
4	Twp	Medicals			Twp/ Village	\$350.00
4	Village	Medicals			Mutual Aid	\$90.00
0	Vehicle	Accidents(Twp.)				
1	Vehicle	Accidents(Village.)				
0	Village	Fire calls			Total	\$1,700.00
3	Public	Service Assist- JCA---PD				
0	Twp	Fire calls				
2	Mutual	Aids				
3	Cancelled	Enroute				
2	Training					
0	False	Call				
2	Hazard/	Weather				



## Fire Stabilization October 31, 2021

Beginning Balance 2021	148,633.03
January Interest	21.34
February Interest	20.36
March Interest	15.31
April Interest	2.28
May Interest	1.81
June Interest	1.18
July Interest	3.98
August Interest	1.43
September Interest	13.71
October Interest	5.61
November Interest	
December Interest	
Public Donations	1,000.00
1st Quarter Payments	31,028.38
2nd Quarter Payments	31,028.38
3rd Quarter Payments	31,028.38
4th Quarter Payments	31,029.88
Worker's Comp Refund	
Cost Recovery Income	
MML Refund (Liability +Property Pool)	
Miscellaneous	625.00
Loan Proceeds	127,716.00
Total Beginning Balance + Revenues	402,176.06
January Expenses	5,778.46
February Expenses	2,918.90
March Expenses	5,102.95
April Expenses	296,816.49
May Expenses	2,953.98
June Expenses	3,952.28
July Expenses	14,749.09
August Expenses	1,288.18
September Expenses	1,096.28
October Expenses	19,821.16
November Expenses	
December Expenses	
Total Expenses	354,477.77
Balance as of October 31, 2021	47,698.29