

## Concord Township Board Minutes

The Concord Township Board met in the Meeting Room at the Concord Township Office October 8, 2018 at 7:30 P.M.

Members present: Supervisor Al Cavasin, Treasurer Robert Jacokes, Clerk Judy Clark, Trustee David Miller and Trustee Jim Bush

Absent: None

Also Present: Larry Jacobson, Jackson County Deputy, Ken Wyatt, Alan Tompkins County Commissioner, and Sheryll Dishaw.

The meeting was called to order by Supervisor Cavasin at 7:30 P.M.

Pledge of Allegiance was honored lead by Trustee Miller.

Clark presented the board with the September 10, 2018 Concord Township Board minutes for approval. Bush made a motion to approve the minutes. Jacokes supported. Motion carried.

### Public Comment:

Ken Wyatt asked for an update on the Business Corridor issue. Supervisor Cavasin it is still ongoing and that all things happen in good time. Commissioner Tompkins said that there wasn't much going on at the County level. Only that the 911 will no longer be reporting to the Sheriff's Office they will report to an Admin Committee which has been formed.

Clark presented the Board with the bills for September in the amount of \$25,208.45. Clark made a motion to approve the bills as presented. Cavasin supported. Motion carried.

### Reports:

Jacokes gave the financial condition of the township, the revenues and expenditures for the month of September 2018.

Miller gave the Fire Report. Bills were paid for August in the amount of \$309.32 Fire Stabilization report showed a balance of \$141,596.45 at the end of August 2018. There were 27 runs in the month of August with a payroll of \$2,488.00. Transitioning now with the 800 MHz Radio System and is not working really well. FEMA grant was denied, but will be submitting more grants in the near future.

Deputy Larry Jacobson gave the Police report. Reported that he had been working on blight issues in the Township and monitoring Van Wert Road for truck traffic.

Trustee Bush gave the Planning Commission report from October 3, 2018. Supervisor Cavasin shared with the Commission that the Township will be hosting a Light Up Concord outdoor holiday light competition. There will be 3 prizes for 1<sup>st</sup> place \$250, 2<sup>nd</sup> place \$150.00 and 3<sup>rd</sup> place \$100.00. Robert Schleede resigned from the Planning Commission and the Commission accepted his resignation with regrets. Candy McCorkle volunteered to take over the Secretarial duties until the 1<sup>st</sup> of the year. Bush will be the liaison to work with the Village on the Master Plan. The Commission also decided to stay with a 5-person Commission instead of going to a 7-person Commission. Al Cavasin recommended Bruce Lowstuter as a possible candidate to the Commission. He was approved by the Planning Commission.

Clark made a motion to accept the reports as presented. Bush supported. Motion carried.

Unfinished business:

None

New Business:

Clark presented the Board with a request for Grant of Franchise to SEMCO Energy Ordinance that will be good for 30 years. Clark made a motion to adopt the Ordinance as written. Bush supported. Roll call vote:

Ayes: Bush, Jacokes, Miller, Clark & Cavasin

Nays: None

Ordinance adopted.

Due to the resignation of Treasurer Jacokes and needing new names as check signers. Bush made a motion to add Judy Clark the newly appointed Treasurer, and Sheryll Dishaw the newly appointed Clerk to start signing checks on December 1, 2018, and to remove the current Treasurer, Robert Jacokes as a check signer on that same date. Jacokes supported. Roll call vote:

Ayes: Miller, Bush, Jacokes, Clark & Cavasin

Nays: None

Supervisor Cavasin declared the resolution approved.

Cavasin recommended Bruce Lowstuter as a new member on the Planning Commission due to the resignation of Robert Schleede. Cavasin made a motion to approve his appointment. Jacokes supported. Motion carried.

Board Member Comments:

Bush asked about the travel trailer on S. Parma Road and what is being done about it. Deputy Jacobson said that he would be checking into it.

Supervisor Comments:

Cavasin has advertised for volunteer's tor the Planning Commission.

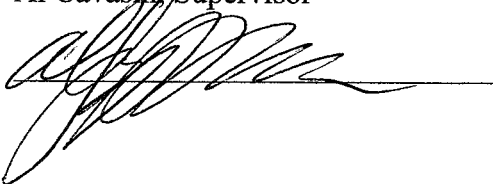
Christmas Contest is going well. Has several businesses in town that are sponsoring the effort and has some residents already signed up.

Knights of Columbus would like to put a Veteran's Memorial in Maple Grove Cemetery. All the Township has to do is give them the permission and land to construct the Memorial. More to come!

Bush made a motion to adjourn. Jacokes supported. Meeting adjourned at 8:07 P.M.

Al Cavasin, Supervisor

10/8//2018

A handwritten signature in black ink, appearing to read 'Al Cavasin', with a long horizontal line extending to the right.

**Concord Township**  
**Commission Planning Commission**

**Public Meeting Minutes**

**October 3, 2018**

**7:30pm**

1. Meeting called to order at 7:30pm by Orien Wetzel
2. Commission Members present: Bill Carr, Jim Bush, Orien Wetzel and Candy McCorkle (arrived at 7:45pm)
3. Bill Carr moved that the September minutes be approved, Orien Wetzel supported and the motion passed.
4. Jim Bush moved to accept the agenda for October 3, 2018 meeting. Orien Wetzel supported and motion passed.
5. Al Cavasin shared that Concord Township will host Lights Up Concord outdoor holiday light competition. There are three cash prizes for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners. Mr. Cavasin passed out a flyer detailing the competition. The flyer was given to the Township clerk as well for recording.
6. Unfinished Business
  - a. Al Cavasin presented an email from Robert Schleede denoting Mr. Schleede's resignation from the Township Planning Commission. Orien Wetzel read the resignation aloud to the commission. Candy McCorkle offered to serve as the secretary for the Commission in lieu of Mr. Schleede's resignation. Jim Bush moved that we accepted Mr. Schleede's resignation. Bill Carr supported and the motion passed. Jim Bush moved to elect Candy McCorkle serve as the Planning Commission interim secretary for the remainder of 2018. Bill Carr supported and motion passed.
  - b. In lieu of Robert Schleede's resignation, Jim Bush agreed to serve as the Planning Commission's liaison to the Concord Village Master Planning committee.
  - c. The commission amended section 3.2 of the by-laws to read that the commission meets on the first Wednesday of each month and section 5.6 that each person has 3 minutes to speak during public comments. Section 5.6 also was amended to inform the public that the commission will not respond to public comment during the public comment portion other than for clarification. The amendments were given to the township clerk for recording.
  - d. Township does not have a Parks and Recreation committee. If given a land donated that is specified to use a park or recreational area the Township will have 3 months after donation to create a Parks and Recreation committee. The commission discussed whether or not to move to a 7- member board or remain

a 5-member board. Candy McCorkle moved that the commission remain a 5-member board and Jim Bush supported. The motion passed. The holiday light competition was discussed under Public Comment section.

7. New Business

- a. The planning commission agreed to accept Al Cavasin's appointment of Bruce Lowstuter to the serve on the Planning Commission in lieu of Robert Schleede's resignation. The commission also decided to have Al Cavasin to post publicly a notice inviting community members interested in serving on the commission to attend meetings to learn more about the work of the commission.
8. The Planning Commission Board had not comments or discussion.
  9. Jim Bush moved to adjourn meeting at 8:30pm. Bill Carr supported and motion passed.

Submitted respectfully by Candy McCorkle, Secretary

## **Concord Township Election Commission Committee**

October 8, 2018

The Concord Township Election Commission Committee met at 8:08 PM at Concord Township Office Meeting Room at 121 Grove Street, Concord, MI, on October 8, 2018.

Members present: Supervisor Al Cavasin, Treasurer Robert Jacokes, and Clerk Judy Clark.

Meeting called to order by Clerk Clark at 8:08 PM.

Clark presented the board a list of election workers for the November 6., 2018 General Election. The list of election workers are Melissa Brandell, Chairperson, Mary Mattice, Judy Snay, Nancy Salvatore and Judy Clark. Receiving Board workers will be Sheryll Dishaw and Patti Couling. Sheryll and Patti will be doing the absentee ballots also. Cavasin made a motion to approve the list, Jacokes supported. Motion carried.

Public accuracy test will be on Wednesday, October 31, 2018 at 9:00 AM at the Concord Township Office Meeting Room at 121 Grove Street, Concord, MI 49237

Motion by Clark supported by Cavasin to adjourn 8:10 PM

Judy Clark, Concord Township Clerk 10/8/2018

2018 FIRE REPORT  
 SEPTEMBER 30, 2018

REVENUES	2018 BUDGET	TO DATE	BUDGET BALANCE
GRANT REIMBURSEMENT		0	
FROM VIL LAGE	60557.50	45420.00	15137.50
FROM CONCORD TWP	60557.50	45418.14	15139.36
INTEREST INCOME-BK ACCT		322.57	
INTEREST INT ICS	0.00	0.00	0.00
PUBLIC CONT		100.00	-100.00
MISCELLANEOUS	0.00	40.00	-40.00
<b>TOTAL REVENUES</b>	<b>121115.00</b>	<b>91300.71</b>	<b>29814.29</b>
 <b>EXPENSES</b>			
SALARIES - FIREFIGHTERS	25000.00	11596.50	13403.50
SALARIES - OFFICERS	10500.00	5800.00	4700.00
SALARIES - TRAINING	7000.00	3110.00	3890.00
SALARIES - FIRE BOARD	0.00	0.00	0.00
SOCIAL SECURITY	3265.00	1568.76	1696.24
UNIFORMS	0.00	0.00	0.00
OFFICE SUPPLIES	0.00	0.00	0.00
OPERATING SUPPLIES	1200.00	167.70	1032.30
MATERIALS TRAINING	800.00	0.00	800.00
MEDICAL SUPPLIES	500.00	0.00	500.00
VEHICLE SUPPLIES-FUEL	2000.00	1228.57	771.43
AUDIT	700.00	0.00	700.00
INSURANCE - BLDGS	300.00	185.00	115.00
INSURANCE - AUTO & LIAB	3800.00	3833.00	-33.00
INSURANCE - WORKMENS COMP	1600.00	1326.15	273.85
DUES & TRAINING	2000.00	1974.21	25.79
HEALTH SERVICES	500.00	0.00	500.00
TELEPHONE	0.00	0.00	0.00
INTERNET	1000.00	725.51	274.49
ELECTRICITY	1750.00	800.88	949.12
HEAT	1500.00	1198.54	301.46
WATER & SEWER	1200.00	944.00	256.00
VEHICLE MAINT	2500.00	2467.87	32.13
EQUIPMENT MAINT	5500.00	1009.79	4490.21
BLDG MAINT	5900.00	2868.39	3031.61
MISOHA REQUIREMENTS	700.00	705.59	-5.59
FEMA GRANT EQUIP	0.00	0.00	0.00
MISCELLANEOUS	700.00	0.00	700.00
FEMA GRANT MATCH		0.00	0.00
 <b>TOTAL OPER EXP</b>	 <b>79915.00</b>	 <b>41510.46</b>	 <b>38404.54</b>
 OPERATING CAPITAL EXP	 9800.00	 22525.00	 -12725.00
LOAN PRINCIPAL	0.00	0.00	
INTEREST ON LOAN	0.00	0.00	
 <b>GRAND TOTAL</b>	 <b>89715.00</b>	 <b>64035.46</b>	 <b>25679.54</b>
 <b>FUND BALANCE</b>		 ----- <b>27265.25</b>	
 STABILIZATION FUND	 12/31/2017	 113231.96	
-			
STABILIZATION FUND	9/30/2018	140497.21	
		=====	
 BANK ACCT		 0.00	
ICS ACCOUNT		140497.21	
 <b>TOTAL</b>		 <b>140497.21</b>	
		=====	



*Concord*

## CONCORD BLOTTER

Jackson County Sheriff's Office Report - Concord Detachment SEPTEMBER 2018

**PATROL DAYS IN SEPTEMBER: 23**

**PATROL HOURS WORKED: 168**

	<u>Village</u>	<u>Township</u>	<u>TOTAL</u>
Calls for Service	18	29	47
Through 911 Dispatch	7	14	21
Thru Local Means	11	15	26
Traffic Stops	8	6	14
Citations	1	1	2
Verbal Warnings	4	3	7
Motorist Assists	3	2	5
FULL Reports	3	6	9
CHARGE Packages	0	0	0
'Add Narratives'	11	14	25
In-Custody Arrests	0	1	1
Citation Arrests	0	2	2
Warrant / Admin. Arrests	0	0	0
Prop. & Vacation checks	19	31	50
Ordinance Visits	3	5	8
PARKING TICKETS	0	2	2
Marijuana Compliance	0	0	0

- As backup unit elsewhere

6 times

**Deputy Larry Jacobson - Badge 5003 - Concord Detachment**

<i>Type of complaints</i>	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
Larceny Complaints	1	1	2
Simple Assaults	1	0	1
Fraud / I.D Theft Complaints	0	1	1
Animal Complaints	1	1	2
Verbal Arguments (TWS)	1	1	2
Domestic Situations	1	1	2
Child Custody / CPS Complaints	2	2	4
Drug Complaints	1	0	1
MDDP Complaints	0	1	1
Trespassing Issues	0	0	0
Alarms	0	1	1
Illegal Dumping Complaints	0	0	0
Traffic Crashes	2	4	6
Traffic Issues (Trees, lines)	1	6	7
B&E (Burglary)	0	2	2
Personal Welfare Checks	1	1	2
Suspicious Situations & Scams	2	2	4
Peace Officer	4	1	5
Lost/Found Property	0	0	0
Tagged vehicles (48 hrs to tow)	0	1	1
VIN Inspections	0	0	0
Computer Crimes	0	0	0
Natural Deaths	0	0	0
Misc. Disp. (Assists)	0	3	3



I've spent time at the main 4-way stop in the village trying to monitor traffic there, possibly cruising right through with stopping or slowing down. I've made 4 traffic stops but no one has truly warranted a citation. People DO roll it, but I'm not seeing a rampant disregard for safety and no one – even when I've been outside of my vehicle and watching from seclusion – has 'cruised right through.'



True, random burglaries are a rarity. An overwhelming number of these (in the high 90 percentile) are done by someone who has been IN THE HOME previously with a friend or family member. When looking for a suspect the search always begins close to home – the key is finding who the culprit is.