

**TOWNSHIP OF CONCORD
121 GROVE STREET
PO BOX 236
CONCORD, MICHIGAN 49237**

(517) 524-6804

October 11, 2021

Concord Township Board Meeting Agenda

- 1) Meeting called to order at 5:30 P.M.
- 2) Pledge of Allegiance
- 3) Minutes for September
- 4) Minutes for Special Meeting
- 5) Bills
- 6) Reports
 - a. Treasurer's Report
 - b. Fire Report
 - c. Police Report
- 7) Unfinished Business
 - a. Resolutions for salary increases
 - b. Approval of Audit
 - c. Assessing Update
- 8) New Business
 - a. Budget Amendments
- 9) Board Members' Comments
 - a. Bohl
 - b. Clark
 - c. Colburn
 - d. Dishaw
- 9) Supervisor's Comments
- 10) Public Comments



The Concord Township Board met on Monday, September 20, 2021 in the Township Office at 121 Grove Street, Concord, Michigan for a special meeting.

Members present were: Clerk Sheryll Dishaw, Treasurer Judy Clark, Supervisor Al Cavasin, Trustee Colburn and Trustee Bohl.

Also present: Ruth Scott and Jessica Casler from Sunrise Assessing Services, LLC.

Supervisor Al Cavasin called the special meeting to order at 5:30 pm to discuss the assessing contract.

Pledge of Allegiance was honored led by Trustee Colburn.

Discussion was held on assessing contract with the county, and the issues that the County Equalization Department has been experiencing, such as no assessor of record since July 31st, no clear leadership in the department, no equalization director and is the work being completed correctly and on time.

Board members were made aware that an interim Equalization Director has been hired until November 1st, but is not willing to be the assessor of record. Also, the County Commissioners will be meeting on September 21st to act on hiring a new Equalization Director to begin work November 1st. Clerk Dishaw expressed concern will this new Director be willing to continue the township assessing?

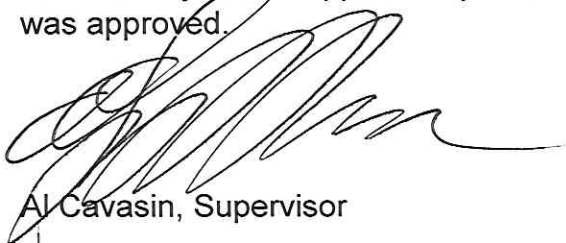
Ruth and Jessica were asked questions about their company; hours they would be available, how residents would be able to meet with them, and the quote they submitted.

Further discussion was held on whether or not the Township had grounds to break the contract with the County before the March 31, 2022 ending date. An email from the Township Attorney expressed the belief that the County was not in breach of the contract just because employees had left the Department, and their recommendation would be to ask the County to voluntarily terminate the contract.

Motioned by Bohl, supported by Dishaw to have the Attorney draft a letter to the County asking to terminate the current assessing contract. Roll Call Vote: Ayes-Colburn, Clark, Bohl, and Dishaw. Nays: None. Abstain: Cavasin. Motion was approved.

Motioned by Colburn, supported by Bohl to accept the contract with Sunrise Assessing Services, LLC if the County releases the Township from the current contract. Roll Call Vote: Ayes: Bohl, Dishaw, Clark, Colburn and Cavasin. Nays: None. Motion was approved.

Motioned by Bohl, supported by Clark to adjourn the special meeting at 6:15 pm. Motion was approved.



Al Cavasin, Supervisor

Date: 9/21/21

The Concord Township Board met on Monday, October 11, 2021 in the Township Office at 121 Grove Street, Concord, Michigan for a regularly scheduled meeting.

Members present were: Clerk Sheryll Dishaw, Treasurer Judy Clark, Trustee Colburn and Trustee Bohl.

Absent: Supervisor Al Cavasin.

Also present: Richard Kline, Linda Kline, County Commissioner Earl Poleski, Russell Carson, Edgar Root, Ken Wyatt, and Deputy Larry Jacobson.

The meeting was called to order with Trustee Bohl leading the Pledge of Allegiance at 5:30 pm.

A motion was made by Treasurer Clark and supported by Trustee Colburn to have the Clerk lead the meeting due to the absence of the Supervisor. Ayes: Four, Nays: None, Absent: One. Motion was approved.

Minutes from the September meeting and the Special Meeting held on September 20th were approved by consent.

The monthly bills were presented in the amount of \$30,228.38 and approved by consent.

Reports:

- Treasurer Clark presented the September Revenue and Expenditure Report. Revenues were \$15,322.87 and expenditures were \$19,633.36. The bank balances were: General Fund-\$250,191.25, Roads-\$37,925.99 and Combined Cemetery-\$43,561.85.
- Trustee Colburn gave the September Fire Department Report. August runs were 27 (18 in the Township, 4 in the Village, 4 Mutual Aid, and 1 Training). Monthly bills were \$1,288.18 and payroll was \$3,095.00. Stabilization fund balance as of September 30th was \$36,483.96. Engine 1 is still scheduled to be delivered sometime in October. Repairs are being done to the office/meeting room and the bay with the laying of new vinyl and painting.
- Deputy Jacobson presented the September 2021 Police Department Blotter. Total dispatches were 54 with 20 in the Township, 24 in the Village and 10 calls out of area or as backup. Calls of Note included: domestic situations; motorcycle and vehicle crash on Main Street; an assault report at the high school involving students; custom built car hauler being stolen and a stranger causing problems in the Village.
- Deputy Jacobson updated the Board on the situation on Elm Row Road and the condemned house. The owner is now staying in a chicken coop, but nothing can be done as long as the owner doesn't occupy the house and there aren't minor children involved. The situation on Bath Mills Road is slowly improving. Also, he informed the Board that there are two men going around pretending to look at down trees for removal, but are actually casing houses for potential burglary attempts.

Old Business:

- The Michigan Township Association was contacted concerning the recent pay raises for the Supervisor, Clerk and Treasurer's position. The Board was informed by the Clerk that the pay increases can take affect at any time during the year, but resolutions have to be made for each position and the annual budget would need to be amended.
 - Motioned by Bohl, supported by Colburn to approve the resolution to establish the Township Supervisor's salary to be \$20,000 per year beginning October 1, 2021. Roll Call Vote: Ayes: Bohl, Colburn, Clark and Dishaw; Nays: None; Absent: Cavasin. Resolution was adopted.
 - Motioned by Bohl, supported by Colburn to approve the resolution to establish the Township's Clerk salary to be \$20,000 per year beginning October 1, 2021. Roll Call Vote: Ayes: Bohl, Colburn, Clark and Dishaw; Nays: None; Absent: Cavasin. Resolution was adopted.
 - Motioned by Bohl, supported by Colburn to approve the resolution to establish the Township Treasurer's salary to be \$20,000 per year beginning October 1, 2021. Roll Call Vote: Ayes: Bohl, Colburn, Clark and Dishaw; Nays: None; Absent: Cavasin. Resolution was adopted.
- Motioned by Bohl, supported by Clark to approve the biennial audit. Ayes: Four, Nays: None, Absent: One. Motion was approved.
- The Clerk updated the Board on the assessing situation. The County has agreed to let the Township out of the contract. Therefore, per the decision made at the special meeting, the Township is now contracting with Sunrise Assessing Services beginning October 1, 2021.

New Business:

- The Treasurer submitted the necessary budget amendments needed due to the salary increases. Motioned by Dishaw, supported by Bohl to approve the amendments. Roll Call Vote: Ayes: Colburn, Clark, Dishaw and Bohl; Nays: None; Absent: Cavasin. Motion was approved.

Board Comments:

- Bohl – Reminded Board members the next Planning Commission meeting will now be held at 6:30 pm October 27th, with discussion to be held on a rezoning request.
- Clark –None.
- Colburn – None.
- Dishaw – None.

Supervisor Comments: Due to his absence, none.

Public Comments:

- County Commissioner Earl Poleski updated the Board on the hiring of a new Equalization Director to start November 1st. The County's redistricting has been completed, now the State has to act.

Motioned by Bohl, supported by Colburn to adjourn at 6:06 pm. Motion was approved.



Sheryll A. Dishaw, Clerk

Date: October 13, 2021

SEPTEMBER 30, 2021 FINANCIALS

BANK BALANCE	\$50,899.87	
MONEY MKT	\$115,626.95	
CD - 7113	<u>\$121,590.42</u>	
	\$288,117.24	
LESS ROAD FUNDS	\$37,925.99	
GENERAL FUND BALANCE	\$250,191.25	
CEMETERY FUNDS - RESTRICTED		
COUNTY NATL - CEMETERY FD		\$4,162.94
COUNTY NATL - CHAPEL FD		\$18,340.67
COUNTY NATL - CEMETERY FD		\$20,557.46
COUNTY NATL - CEM FDS	TOTAL	<u>\$43,024.43</u> =====

OCTOBER 2021	
VENDOR	DESCRIPTION
BASORE INSPECTIONS LLC	SEPTEMBER INSPECTIONS
BRIGHAM HARDWARE	PAPER PRODUCTS/TRASH BAGS/CLR
BUTTERS EXCAVATING	BURIALS/TRASH/MILLINGS/MONTHLY FEE
CONSUMERS ENERGY	SEPTEMBER USAGE FOR OFFICE
CONSUMERS ENERGY	SEPTEMBER USAGE FOR CEMETERY
CREDIT CARD	STAMPS/FENCE FOR CEMETERY
DBI	ENVELOPES/YEARLY PLANNING CALENDARS
FAHEY SCHULTZ BURZYCH RHODES	ZONING AND ASSESSING ADVICE
GREENSTONE FARM CREDIT	OCTOBER RENT
HARRY THOMAS ELECTRIC	SEPTEMBER INSPECTIONS
JACKSON COUNTY TREASURER	SEPTEMBER POLICE SERVICES
JACKSON COUNTY TREASURER	GIS YEARLY CONTRIBUTION
JUDY CLARK	SEPTEMBER REIMBURSMENT
LESTER BROTHERS	SEPTEMBER PORTABLE TOILET RENTAL
PRINTER SOURCE PLUS	SEPTEMBER MAINTENANCE
RED LETTER PRODUCTIONS	OCTOBER ANTIVIRUS PROTECTION
SHERYLL DISHAW	SEPTEMBER REIMBURSMENT
SUNRISE ASSESSING SERVICES	OCTOBER SERVICES
THE SALESMAN INC	AD FOR NEW TOWNSHIP CLERK
VILLAGE OF CONCORD	SEPTEMBER USAGE FOR OFFICE
VILLAGE OF CONCORD	SEPTEMBER USAGE FOR CEMETERY
VILLAGE OF CONCORD-FIRE	4TH QUARTER PAYMENT
WOW	INTERNET & PHONE CHARGES
	TOTAL

AMOUNT
\$120.00
\$29.76
\$5,050.00
\$168.56
\$33.10
\$356.65
\$52.26
\$495.00
\$600.00
\$120.00
\$3,510.50
\$860.00
\$80.23
\$75.00
\$19.47
\$27.00
\$48.39
\$2,670.00
\$86.45
\$88.10
\$53.51
\$15,514.38
\$170.02
\$30,228.38

User: JUDY

DB: Concord

PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2021 NORMAL (ABNORMAL)	MONTH 09/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Dept 000						
101-000-282.000	CARES ACT	0.00	0.00	0.00	0.00	0.00
101-000-402.000	PROPERTY TAX REVENUE	70,000.00	0.00	0.00	70,000.00	0.00
101-000-434.000	TRAILER FEES	200.00	60.50	20.50	139.50	30.25
101-000-447.000	ADMINISTRATION FEE	33,000.00	8,608.06	6,479.10	24,391.94	26.09
101-000-451.000	1 MILL - ROAD	80,000.00	0.00	0.00	80,000.00	0.00
101-000-475.000	BUILDING PERMITS	13,000.00	2,685.00	795.00	10,315.00	20.65
101-000-477.000	CABLE FRANCHISE FEE	800.00	189.40	0.00	610.60	23.68
101-000-478.000	LIQUOR FEES	350.00	412.50	0.00	(62.50)	117.86
101-000-502.000	STATE FUNDS	134,000.00	56,795.00	0.00	77,205.00	42.38
101-000-503.000	STATE ED BILLING FEE	4,200.00	4,182.50	4,182.50	17.50	99.58
101-000-573.000	STABILIZATION FUND (STATE)	0.00	0.00	0.00	0.00	0.00
101-000-629.000	ZONING AND BOARD OF APPEALS HEARINGS	0.00	350.00	0.00	(350.00)	100.00
101-000-630.000	ELECTIONS	2,000.00	0.00	0.00	2,000.00	0.00
101-000-631.000	LAND SPLITS	500.00	585.00	195.00	(85.00)	117.00
101-000-657.000	POLICE FINES	0.00	0.00	0.00	0.00	0.00
101-000-658.000	ORDINANCE FEES	250.00	100.00	0.00	150.00	40.00
101-000-665.000	INTEREST	1,500.00	80.71	66.97	1,419.29	5.38
101-000-665.001	SULLIVAN FUND INTEREST	0.00	0.00	0.00	0.00	0.00
101-000-673.000	POLICE ASSETS SOLD	0.00	0.00	0.00	0.00	0.00
101-000-677.000	MISCELLANEOUS	1,000.00	100.00	0.00	900.00	10.00
101-000-678.000	COMMUNITY PROMOTION PROCEEDS	2,000.00	2,452.30	0.00	(452.30)	122.62
101-000-687.000	REFUNDS	0.00	25.00	25.00	(25.00)	100.00
101-000-691.000	TO BALANCE BUDGET-USE OF FUND BALANCE	66,491.00	0.00	0.00	66,491.00	0.00
101-000-693.000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00
101-000-699.151	CEMETERY	20,000.00	10,319.60	3,558.80	9,680.40	51.60
Net - Dept 000		429,291.00	86,945.57	15,322.87	342,345.43	
Dept 101 - TOWNSHIP BOARD						
101-101-704.000	TOWNSHIP BOARD	3,120.00	650.00	260.00	2,470.00	20.83
101-101-709.000	FICA	194.00	40.30	16.12	153.70	20.77
101-101-711.000	MEDICARE	46.00	9.42	3.77	36.58	20.48
101-101-801.000	ATTORNEY	3,000.00	720.00	270.00	2,280.00	24.00
101-101-801.001	AUDIT	4,800.00	4,800.00	4,800.00	0.00	100.00
101-101-802.000	OFFICE LEASE	7,200.00	1,800.00	600.00	5,400.00	25.00
101-101-880.000	COMMUNITY PROMOTION	2,500.00	2,000.00	0.00	500.00	80.00
101-101-900.000	PRINTING AND PUBLISHING	1,348.00	115.76	33.80	1,232.24	8.59
101-101-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-101-915.000	MEMBERSHIPS	3,500.00	1,581.49	0.00	1,918.51	45.19
101-101-933.000	SOFTWARE MAINTENANCE AGREEMENT	1,400.00	0.00	0.00	1,400.00	0.00
101-101-935.000	PROPERTY LIABILITY INSURANCE	3,500.00	3,119.00	0.00	381.00	89.11
101-101-935.100	WORKERS COMPENSATION INSURANCE	200.00	200.00	200.00	0.00	100.00
101-101-964.000	REFUNDS AND REBATES	0.00	100.00	100.00	(100.00)	100.00
101-101-985.000	CAPITAL EXPENSES	10,000.00	0.00	0.00	10,000.00	0.00
Net - Dept 101 - TOWNSHIP BOARD		(40,808.00)	(15,135.97)	(6,283.69)	(25,672.03)	
Dept 171 - SUPERVISOR						
101-171-703.000	SUPERVISOR	10,000.00	2,499.99	833.33	7,500.01	25.00
101-171-704.011	DEPUTY SUPERVISOR	720.00	0.00	0.00	720.00	0.00
101-171-709.000	FICA	700.00	155.00	51.67	545.00	22.14
101-171-711.000	MEDICARE	200.00	36.25	12.08	163.75	18.13
101-171-752.000	SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-171-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00

User: JUDY

DB: Concord

PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2021	MONTH 09/30/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
101-171-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-171-911.000	CONFERENCES/TRAINING	200.00	0.00	0.00	200.00	0.00
101-171-912.000	MEETINGS	240.00	0.00	0.00	240.00	0.00
101-171-915.000	MEMBERSHIPS	25.00	0.00	0.00	25.00	0.00
Net - Dept 171 - SUPERVISOR		(12,285.00)	(2,691.24)	(897.08)	(9,593.76)	
Dept 215 - CLERK						
101-215-703.002	CLERK	17,300.00	4,325.01	1,441.67	12,974.99	25.00
101-215-704.002	DEPUTY CLERK	2,000.00	138.75	0.00	1,861.25	6.94
101-215-709.000	FICA	1,260.00	276.75	89.38	983.25	21.96
101-215-711.000	MEDICARE	295.00	64.73	20.91	230.27	21.94
101-215-752.000	SUPPLIES	205.00	0.00	0.00	205.00	0.00
101-215-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-215-851.000	MAIL/POSTAGE	250.00	36.00	36.00	214.00	14.40
101-215-861.000	MILEAGE REIMBURSEMENT	250.00	45.92	0.00	204.08	18.37
101-215-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-215-912.000	MEETINGS	300.00	59.00	0.00	241.00	19.67
101-215-915.000	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
101-215-933.000	SOFTWARE MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00
Net - Dept 215 - CLERK		(21,860.00)	(4,946.16)	(1,587.96)	(16,913.84)	
Dept 223 - AUDITOR						
101-223-801.001	AUDIT	0.00	0.00	0.00	0.00	0.00
Net - Dept 223 - AUDITOR		0.00	0.00	0.00	0.00	
Dept 247 - BOARD OF REVIEW						
101-247-704.008	BOARD OF REVIEW	1,900.00	250.00	0.00	1,650.00	13.16
101-247-709.000	FICA	118.00	15.50	0.00	102.50	13.14
101-247-711.000	MEDICARE	28.00	3.63	0.00	24.37	12.96
101-247-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-247-911.000	CONFERENCES/TRAINING	200.00	0.00	0.00	200.00	0.00
Net - Dept 247 - BOARD OF REVIEW		(2,246.00)	(269.13)	0.00	(1,976.87)	
Dept 253 - TREASURER						
101-253-703.003	TREASURER	17,300.00	4,325.01	1,441.67	12,974.99	25.00
101-253-704.003	DEPUTY TREASURER	500.00	0.00	0.00	500.00	0.00
101-253-709.000	FICA	1,150.00	268.15	89.38	881.85	23.32
101-253-711.000	MEDICARE	270.00	62.70	20.90	207.30	23.22
101-253-752.000	SUPPLIES	1,400.00	595.24	129.24	804.76	42.52
101-253-801.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-253-851.000	MAIL/POSTAGE	1,450.00	561.80	0.00	888.20	38.74
101-253-861.000	MILEAGE REIMBURSEMENT	500.00	168.84	62.72	331.16	33.77
101-253-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-253-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-253-912.000	MEETINGS	150.00	36.73	12.59	113.27	24.49
101-253-915.000	MEMBERSHIPS	10.00	0.00	0.00	10.00	0.00
101-253-933.000	SOFTWARE MAINTENANCE AGREEMENT	800.00	0.00	0.00	800.00	0.00

User: JUDY

DB: Concord

PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2021	MONTH 09/30/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Net - Dept 253 - TREASURER		(23,530.00)	(6,018.47)	(1,756.50)	(17,511.53)	
Dept 257 - ASSESSOR						
101-257-703.001	ASSESSOR	0.00	0.00	0.00	0.00	0.00
101-257-704.001	DEPUTY ASSESSOR	0.00	0.00	0.00	0.00	0.00
101-257-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-257-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-257-752.000	SUPPLIES	2,000.00	114.06	114.06	1,885.94	5.70
101-257-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-257-807.000	CONTRACTED	32,800.00	8,000.00	0.00	24,800.00	24.39
101-257-851.000	MAIL/POSTAGE	800.00	0.00	0.00	800.00	0.00
101-257-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-257-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-257-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-257-912.000	MEETINGS	0.00	0.00	0.00	0.00	0.00
101-257-915.000	MEMBERSHIPS	0.00	0.00	0.00	0.00	0.00
101-257-933.000	SOFTWARE MAINTENANCE AGREEMENT	1,200.00	874.00	0.00	326.00	72.83
Net - Dept 257 - ASSESSOR		(36,800.00)	(8,988.06)	(114.06)	(27,811.94)	
Dept 262 - ELECTIONS						
101-262-707.000	ELECTION WORKERS	3,500.00	0.00	0.00	3,500.00	0.00
101-262-709.000	FICA	190.00	0.00	0.00	190.00	0.00
101-262-711.000	MEDICARE	90.00	0.00	0.00	90.00	0.00
101-262-752.000	SUPPLIES	1,600.00	59.23	0.00	1,540.77	3.70
101-262-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-262-851.000	MAIL/POSTAGE	1,200.00	0.00	0.00	1,200.00	0.00
101-262-861.000	MILEAGE REIMBURSEMENT	120.00	0.00	0.00	120.00	0.00
101-262-900.000	PRINTING AND PUBLISHING	150.00	0.00	0.00	150.00	0.00
101-262-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
101-262-933.000	SOFTWARE MAINTENANCE AGREEMENT	0.00	0.00	0.00	0.00	0.00
101-262-934.000	OTHER REPAIRS AND MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
Net - Dept 262 - ELECTIONS		(7,850.00)	(59.23)	0.00	(7,790.77)	
Dept 265 - BUILDING & GROUNDS						
101-265-704.006	BUILDING & PLANNING	0.00	0.00	0.00	0.00	0.00
101-265-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-265-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-265-752.000	SUPPLIES	2,000.00	171.62	94.78	1,828.38	8.58
101-265-810.000	PERMIT EXPENSE	0.00	0.00	0.00	0.00	0.00
101-265-852.000	INTERNET/PHONE	2,200.00	542.19	170.02	1,657.81	24.65
101-265-854.000	SERVER EXPENSES	1,800.00	132.50	30.00	1,667.50	7.36
101-265-918.000	UTILITIES	4,000.00	788.60	273.01	3,211.40	19.72
101-265-934.000	OTHER REPAIRS AND MAINTENANCE	600.00	0.00	0.00	600.00	0.00
101-265-985.000	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00
Net - Dept 265 - BUILDING & GROUNDS		(10,600.00)	(1,634.91)	(567.81)	(8,965.09)	
Dept 266 - ATTORNEY						
101-266-801.000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
Net - Dept 266 - ATTORNEY		0.00	0.00	0.00	0.00	

PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	09/30/2021 NORMAL (ABNORMAL)	MONTH 09/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Dept 268 - PERMITS						
101-268-704.010	EMPLOYEE INSPECTOR	4,500.00	990.00	570.00	3,510.00	22.00
101-268-709.000	FICA	280.00	61.38	35.34	218.62	21.92
101-268-711.000	MEDICARE	70.00	14.36	8.27	55.64	20.51
101-268-752.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-268-810.000	CONTRACTED INSPECTORS	4,000.00	950.00	240.00	3,050.00	23.75
Net - Dept 268 - PERMITS		(9,150.00)	(2,015.74)	(853.61)	(7,134.26)	
Dept 301 - POLICE						
101-301-804.000	POLICE CONTRACTED SERVICES	42,500.00	8,327.98	1,306.98	34,172.02	19.60
Net - Dept 301 - POLICE		(42,500.00)	(8,327.98)	(1,306.98)	(34,172.02)	
Dept 336 - FIRE						
101-336-704.004	FIRE BOARD MEMBER	1,800.00	300.00	300.00	1,500.00	16.67
101-336-709.000	FICA	120.00	18.60	18.60	101.40	15.50
101-336-711.000	MEDICARE	30.00	4.35	4.35	25.65	14.50
101-336-807.000	CONTRACTED	62,058.00	15,514.38	0.00	46,543.62	25.00
Net - Dept 336 - FIRE		(64,008.00)	(15,837.33)	(322.95)	(48,170.67)	
Dept 446 - ROADS						
101-446-806.000	ROADS	100,000.00	0.00	0.00	100,000.00	0.00
Net - Dept 446 - ROADS		(100,000.00)	0.00	0.00	(100,000.00)	
Dept 567 - CEMETERY						
101-567-704.005	SEXTON	2,100.00	525.00	175.00	1,575.00	25.00
101-567-709.000	FICA	160.00	32.55	10.85	127.45	20.34
101-567-711.000	MEDICARE	40.00	7.62	2.54	32.38	19.05
101-567-752.000	SUPPLIES	1,000.00	38.99	0.00	961.01	3.90
101-567-807.000	CONTRACTED	32,400.00	8,100.00	2,700.00	24,300.00	25.00
101-567-808.000	BURIALS	6,000.00	3,025.00	900.00	2,975.00	50.42
101-567-918.000	UTILITIES	1,800.00	636.11	161.25	1,163.89	35.34
101-567-933.000	SOFTWARE MAINTENANCE AGREEMENT	400.00	356.00	0.00	44.00	89.00
101-567-934.000	OTHER REPAIRS AND MAINTENANCE	11,000.00	5,180.00	1,256.00	5,820.00	47.09
101-567-985.000	CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00
Net - Dept 567 - CEMETERY		(54,900.00)	(17,901.27)	(5,205.64)	(36,998.73)	
Dept 701 - PLANNING						
101-701-704.009	PLANNING MEMBERS	2,000.00	1,000.00	600.00	1,000.00	50.00
101-701-709.000	FICA	124.00	62.00	37.20	62.00	50.00
101-701-711.000	MEDICARE	30.00	14.50	8.69	15.50	48.33
101-701-791.000	SUBSCRIPTIONS AND PUBLICATIONS	0.00	0.00	0.00	0.00	0.00
101-701-851.000	MAIL/POSTAGE	100.00	35.00	35.00	65.00	35.00
101-701-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-701-900.000	PRINTING AND PUBLISHING	500.00	56.19	56.19	443.81	11.24
101-701-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00

User: JUDY

DB: Concord

PERIOD ENDING 09/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	09/30/2021	MONTH 09/30/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Net - Dept 701 - PLANNING		(2,754.00)	(1,167.69)	(737.08)	(1,586.31)	
Dept 702 - APPEALS BOARD						
101-702-704.007	APPEALS BOARD MEMBERS	0.00	0.00	0.00	0.00	0.00
101-702-709.000	FICA	0.00	0.00	0.00	0.00	0.00
101-702-711.000	MEDICARE	0.00	0.00	0.00	0.00	0.00
101-702-851.000	MAIL/POSTAGE	0.00	0.00	0.00	0.00	0.00
101-702-861.000	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
101-702-900.000	PRINTING AND PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-702-911.000	CONFERENCES/TRAINING	0.00	0.00	0.00	0.00	0.00
Net - Dept 702 - APPEALS BOARD		0.00	0.00	0.00	0.00	
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		429,291.00	86,945.57	15,322.87	342,345.43	20.25
TOTAL EXPENDITURES		429,291.00	84,993.18	19,633.36	344,297.82	19.80
NET OF REVENUES & EXPENDITURES		0.00	1,952.39	(4,310.49)	(1,952.39)	100.00

BUDGET REVISION FOR SALARIES – OCTOBER 1, 2021

Supervisor Salary	\$7,500.00
Clerk Salary	2,025.00
Treasurer Salary	<u>2,025.00</u>
Total Revision	\$11,550.00

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of clerk is warranted;

THEREFORE BE IT RESOLVED that as of October 1, 2021, the salary of the office of clerk shall be as follows: \$20,000 per year.

The foregoing resolution offered by board member Kevin Bohl.

Supported by board member Guthrie Colburn.

Upon a roll call vote, the following voted: Ayes – Bohl, Colburn, Clark and Dishaw.

Nays – None.

Absent – Cavasin.

The Clerk declared the resolution adopted in absence of Supervisor.

_____, Clerk

October 13, 2021.

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of supervisor is warranted;

THEREFORE BE IT RESOLVED that as of October 1, 2021, the salary of the office of supervisor shall be as follows: \$20,000 per year.

The foregoing resolution offered by board member Kevin Bohl.

Supported by board member Guthrie Colburn.

Upon a roll call vote, the following voted: Ayes – Bohl, Colburn, Clark and Dishaw.

Nays – None.

Absent: Cavašin.

The Clerk declared the resolution adopted in absence of Supervisor.

_____, Clerk

October 13, 2021

RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board; and

WHEREAS, the township board deems that an adjustment in the salary of the office of treasurer is warranted;

THEREFORE BE IT RESOLVED that as of October 1, 2021, the salary of the office of treasurer shall be as follows: \$20,000 per year.

The foregoing resolution offered by board member Kevin Bohl.

Supported by board member Guthrie Colburn.

Upon a roll call vote, the following voted: Ayes – Bohl, Colburn, Clark and Dishaw.

Nays – None.

Absent – Cavasin.

The Clerk declared the resolution adopted in absence of Supervisor.

_____, Clerk

October 13, 2021



CONCORD BLOTTER



Jackson County Office of the Sheriff – Concord Detachment Monthly Report

SEPTEMBER 2021

PATROL DAYS IN SEPTEMBER : 22

PATROL HOURS WORKED : 176

TOTAL DISPATCHES:	54
Concord VILLAGE:	24
Concord TOWNSHIP:	20
Calls Out of Area or as Back-up	10

	<i>Village</i>	<i>Township</i>	<i>TOTAL</i>
Calls for Service	24	20	44
Through 911 Dispatch	12	10	22
Thru Local Means	11	5	16
On Patrol	1	5	6
Traffic Stops	10	6	16
Citations	3	0	3
Verbal Warnings	7	4	11
Motorist Assists	0	2	2
FULL Reports	4	0	4
Supplement Reports	1	1	2
CHARGE Packages	1	0	1
Add Narratives'	18	12	30
Full Custody Arrests	0	0	0
Citation Arrests	2	0	2
Warrant/Admin Arrests	0	0	0
CIVIL CITATIONS	2	0	2
Charges AUTHORIZED	1	0	1
Charges DECLINED	0	1	1
Prop. & Vacation checks	23	17	40
PARKING TICKETS	0	--	0
COURT Appearances	1	1	2

<i>Type of complaints</i>	<i>Village</i>	<i>Twp.</i>	<i>TOTAL</i>
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Larceny Complaints	1	0	1
Simple Assaults	1	0	1
Fraud / I.D Theft Complaints	0	0	0
Verbal Arguments	1	0	1
Domestic Situations	2	1	3
MDOP Complaints	0	0	0
Traffic Crashes	1	1	2
Animal Complaints (Conservation)	0	1	1
Child Custody / CPS Complaints	0	0	0
Trouble w/ subjects / Harassment	0	1	1
Traffic Issues (Trees, lines)	0	1	1
Illegal Dumping Complaints	0	0	0
Trespassing Issues	1	0	1
Alarms	0	1	1
Drug Complaints	0	0	0
Suspicious Situations (BOL's)	1	0	1
Mental Evaluations / Assists (Fire)	2	1	3
B&E (Burglary)	0	0	0
Personal Welfare Checks	4	4	8
Peace Officer / Neighbor Disputes	0	1	1
Lost/Found Property	1	0	1
Tagged vehicles (48 hrs to tow)	0	1	1
VIN Inspections	1	0	1
Natural Deaths	0	1	1
Computer Crimes & Scams	1	0	1
Noise Complaints	1	0	1
Landlord / Tenant Disputes	1	0	1
Ordinance Complaints (NEW)	1	3	4
Runaway Juveniles	0	0	0
Threats	2	0	2
Weapons Complaints	0	0	0
Property Checks w/ inc. numbers	1	3	4
Stolen Vehicles (UDAA's)	1	0	1
Sexual oriented crimes	0	0	0



OFF DUTY POLICE RELATED SITUATIONS HANDLED

3 in the village and 8 in the township – 11 TOTAL

((No incident numbers are drawn for these)))

CALLS OF NOTE



9/3 – I assisted agencies from Allegan and Grand Rapids in searching for a subject who attempted to abduct a pair of high school girls in those areas. A subject from our area was THOUGHT to be involved. Thankfully, he was not!



9/4 - A busy day for domestic situations. It started with one along Erie Rd. in the township and then led to backing up other units in Pulaski and Spring Arbor on similar calls.



9/7 - I handled a crash on Main St. in front of the Lightning Quick. A southbound vehicle pulled into the parking lot, but right in front of a northbound cycle. The driver of the motorcycle was taken to the hospital and treated for his injuries.



9/8- I handled an assault report at the high school. Charges were sought and approved against one student in the case.



9/10- I assisted – in phase one – of a wild hogs situation down in Pulaski. Unlike the fun-loving heroes in the Tim Allen movie 'Wild Hogs,' these real-life wild hogs are mean, ravenous and love to procreate.



9/14- A local gentleman had his custom-built car hauler trailer stolen from his business. The suspect(s) used bolt cutters to snap away the chain and lock, attached the trailer to their own vehicle and drove off.



9/21- I was dispatched to a domestic situation on Cornell Rd.



9/28 – A stranger in town was walking around local business parking lots, acting very strange and even approaching people and speaking gibberish. I made contact with him and even had state aid come to the scene to try and get him temporary housing. He refused, however, to stay anywhere but in a Holiday Inn and also wouldn't provide any information to the aid worker. Ultimately he walked into a local business and refused to leave. At that point he was arrested and taken away.

TALES FROM THE RADAR GUN

73/55 southbound on N. Concord Rd. from King Rd.

The driver: 'I'm on my way to an emergency.'

Me: 'What's the emergency?'

The driver: 'I haven't thought of it yet.'



Deputy Larry Jacobson / Badge# 5606 – Concord Detachment

Concord Fire Department
Incident Summary Listing

August 2021

<u>No.</u>	<u>Date</u>	<u>Time</u>	<u>Type of Run</u>	<u>Address</u>	<u>Municipality</u>	<u>Amount</u>
R21-172	8/2/2021	946	Assist ACA	3800 Bath Mills RD	TWP	\$30.00
TRAIN	8/2/2019	900	Training	428 Homer RD	Twp/ Village	\$320.00
R21-173	8/6/2021	2216	Assist JCA	11723 King Rd	TWP	\$75.00
R21-174	8/7/2021	1134	Lift Assist	11250 Keeeler RD	TWP	\$75.00
F21-175	8/8/2021	1010	Tree Down	Warner & Mann	TWP	\$75.00
F21-176	8/10/2021	1032	Cancelled Enroute	4945 Parsons RD	TWP	\$75.00
F21-177	8/11/2021	350	Traffic Hazard	Albion rd & Bath Mills	TWP	\$30.00
F21-178	8/11/2021	419	Traffic Hazard	Bath Mills S of Erie	TWP	\$30.00
F21-179	8/11/2021	608	Wires Down	Shultz @ Vanwert	Albion Twp	\$45.00
F21-180	8/11/2021	1422	Fire Alarm	211 Harmon St	Village	\$105.00
F21-181	8/11/2021	1422	Storm Clean Up/ Many calls	428 Homer RD	Village	\$600.00
F21-182	8/11/2021	1422	Storm Clean Up/ Many calls	428 Homer RD	TWP	\$600.00
F21-183	8/12/2021	1610	Co Alarm	289 3rd St	Village	\$60.00
R21-184	8/13/2021	1342	Emergency Medical	5256 Albion RD	TWP	\$60.00
F21-185	8/13/2021	2005	Cancelled Enroute- Structure Fire	732 Mercury Dr	Parma Twp	\$135.00
R21-186	8/17/2021	45	Assist ACA	235 Keefer St	Village	\$60.00
F21-187	8/17/2021	1250	False Call	12126 Spring Arbor Rd	Twp	\$60.00
F21-188	8/17/2021	1638	Tree Limb on Wires	Spring Arbor @ Parsons	TWP	\$75.00
F21-189	8/19/2021	1725	Emergency Medical	3320 French Rd	TWP	\$60.00
F21-190	8/19/2021	1125	Mutual Aid- Structure Fire	908 Mercury Dr	Parma Twp	\$105.00
R21-191	8/21/2021	1821	Mutual Aid- Medical	12364 Folks Rd	Pulaski Twp	\$30.00
R21-192	8/22/2021	1623	Assist ACA	14289 Hutchisson Rd	TWP	\$90.00
R21-193	8/25/2021	1315	Lift Assist	10935 Warner Rd	TWP	\$60.00
R21-194	8/25/2021	2026	Emergency Medical	11723 King Rd	TWP	\$90.00
R21-195	8/26/2021	727	Emergency Medical	14125 Behling Rd	TWP	\$75.00
F21-196	8/30/2021	351	Moped PI- Assist JCA	N Concord RD	TWP	\$75.00
R21-197	8/31/2021	942	Cancelled Enroute	2892 Litle Rd	TWP	\$60.00

	Village Total Cost	\$765.00
	TWP Total Cost	\$1,695.00
	Twp/ Village	\$320.00
	Mutual Aid	\$315.00
4 Twp Medicals		
0 Village Medicals		
0 Vehicle Accidents(Twp.)		
0 Vehicle Accidents(Village.)		
2 Village Fire calls		
7 Public Service Assist- JCA---PD		
0 Twp Fire calls		
3 Mutual Aids		
2 Cancelled Enroute		
1 Training		
1 False Call		
7 Hazard/ Weather		
Total		\$3,095.00

Concord Fire Board Minutes – September 15, 2021

Board Members Present: Meeks, Norris, Colburn, & Clark

Board Members Absent: Lauer

Other Present: None

The Fire Board Meeting was held on September 15, 2021. Meeting was call to order at 6:00 pm. The Pledge of Allegiance was honored, a quorum declared and agenda approved. Minutes for the August, 2021 meeting were approved. Norris made a motion to approve the minutes. Colburn supported. Motion carried.

Chief's Agenda for September 2021:

Review of runs for the month of August 2021: 27 Runs (18 Township, 4 Village, 4 Mutual Aid & 1 training) with a payroll of \$3,095.00

Review of bills for August 2021

Operating Supplies – 135.65

Vehicle Supplies - Fuel – 33.74

Internet/phone – 86.31

Electric – 215.89

Natural Gas – 32.62

Water/Sewer/Garbage – 122.36

Equipment Maintenance – 611.57

Miosha Requirements – 50.04

Total Bills Paid: \$1,288.18

Fire Stabilization report showed \$37,566.53 at the end of August 2021.

Old Business:

Engine 1 is still scheduled to be delivered the first week October 2021.

New Business:

Renovations to office/meeting room and the bay will begin Thursday, September 16, 2021.

Board Comment:

There were no board comments.

Next meeting is to be held on October 20, 2021, 2021 at 6:00 pm.

Clark made a motion to adjourn. Meeks supported. Motion carried. Meeting adjourned at 6:35 pm.

Submitted by:

Judy Clark, Secretary