

## Concord Township Board Minutes

The Concord Township Board met in the Meeting Room at the Concord Township Office February 12, 2018 at 7:30 P.M.

Members present: Supervisor Al Cavasin, Clerk Judy Clark, Treasurer Robert Jacokes, Trustees David Miller and Jim Bush

Absent: None

Also Present: Larry Jacobson, Jackson County Deputy, Ken Wyatt, Aaron Losey, Kevin & Sandy Brooks, owners of Selective Data Systems, Orien Wetzel & Bob Schleede.

The meeting was called to order by Supervisor Cavasin at 7:30 P.M.

The Pledge of Allegiance was honored.

Clark presented the board with the January 8, 2018 Concord Township Board minutes for approval.

Bush made a motion to accept the minutes, Jacokes supported. Motion carried.

Assessor Sheryll Dishaw gave her annual assessing report. Report is attached to these minutes.

Public Comment:

Orien Wetzel asked permission to get in touch with the Township attorney regarding the Gravel Pit Ordinance and whether the \$6,500.00 road usage fee is legal along with a couple more areas of the ordinance. Clark asked about why Carr Brothers had not renewed their land use that expired the end of 2017 and she was told that because of the ordinance and the uncertainty of it Supervisor Cavasin has extended the deadline,

Clark presented the Board with the January 2018 bills in the amount of \$10,094.08. Bush made a motion to accept the bills as submitted. Miller supported. Motion carried.

Reports:

Jacokes gave the financial condition of the township, the revenues and expenditures for the month of January 2018.

Fire report was given by Clerk Clark. Financial report showed a balance of \$136,482.64 in the fire fund as of January 31, 2018. There were 22 total calls in December with a payroll of \$2,129.75. Chief Mosher still waiting on numbers from DH Roberts Construction for the apparatus walls. Fire Chief's Association is writing a grant for other equipment that fell short of the County's list for each department. If the grant is approved there will be a 10% match. Rescue has new front brakes and brake hoses and will have new tires by the end of January. Replaced a light module on Tanker at a cost of \$75.00.

Deputy Larry Jacobson gave the Police report. Talked about the unemployment scam that is going on right now. Some of the scammers are getting some unemployment checks before they are getting stopped. Most of the time Human Resources Departments catches wind of it before anything is paid out. There is also a fraudulent outfit out of California that is getting into computers and locking them up and after someone pays out what they want, somewhere around \$600 then the computer is magically working again. Turn computer off for a couple of minutes and then turn it back on and everything should be okay.

Jim Bush gave the Planning Commission report. Kennel work group is having some a little trouble completing the ordinance, so Candy McCorkle has agreed to work with them to finish it up. Work group for renewable energy is working on a draft for Wind energy. Training in January was a success. Planning Commission has taken on the task of reformatting ordinances #25, #26, #27, #28, and #29. This project will make it easier to find and amend sections of ordinances. Mark Schlagle has asked if he could operate under the old ordinance pertaining to the "Road Usage Fee". The Planning Commission explained to him that everyone is going to be in compliance with the new ordinance and will keep it fair for business owners and the Township to avoid any type of litigation.

Clark made a motion to accept the reports as presented. Miller supported. Motion carried.

Unfinished business:

Discussion on BS&A Software. Clark thinks that in the near future that the State will make it mandatory that everyone have some kind of software to do general ledger, payables and payroll. Everything is done by hand right now. The longer we wait the more expensive it will be. Bush made a motion to purchase the BS&A Software for \$24,005.00. Clark supported. Roll call vote:

Ayes: Bush, Jacokes, Miller, Clark & Cvasin

Nays: None

Motion passed.

Discussion on awarding Selective Data Systems, Inc. to install the server that is needed for the BS&A Software and to network the office. Al made the motion to award the contract to Selective Data Systems, Inc. Jacokes supported. Roll call vote:

Ayes: Miller, Clark, Cvasin, Jacokes and Bush

Nays: None

Motion passed.

Al said that he wanted to back out the camera at this time. He will be trying to get a grant to install cameras on the inside and outside of the building, Al made a motion to do a consent resolution from the Board for Security Installation. Jacokes supported. Motion carried.

New Business:

Supervisor Cvasin presented the Board with a Policy Manual. After a lengthy discussion and with some Board members not in favor of such a big manual, it was decided that we would go through the first 3 sections at the Board meeting in February.

Supervisor Cvasin feels that all of the work that the Planning Commission is accomplishing that there is a need for an increase in the pay. Miller asked what he was recommending, Al said that he was suggesting \$75.00 per meeting. After some discussion Al made a motion to increase the pay from \$50.00 per meeting to \$75.00 per meeting beginning April 1, 2018. Miller supported. Motion carried.

Treasurer Jacokes presented a Budget Revision to the 2017-2018 Budget. Expenditures need to be increased by \$350.00 for elections, by \$20,000 for cemetery and increase permit expenses by \$3,000. Revenues to increased were state funds by \$5,000 and increase the amount needed to balance budget by \$18,350. Al made a motion to accept the Budget Revision as presented. Bush supported. Motion carried.

Board Member Comments:

Clark asked the Board if anyone had written to our State Representatives about HB4362 which states that "Local units would get state reimbursement for property tax revenue losses due to the exemption offered to disabled military veterans." If they had not she asked them to please email them and ask them to support HB4362.

Clark also reminded the Board that the March meeting will be Wednesday, March 14, 2018 due to the Board of Review. She also asked for permission to have check ready to go in the mail when the meeting is over. They will be mailed in the mail box on way home from meeting, Permission was given.

Supervisor Comments:

Community Clean Up day is set for May 12, 2018 from 9:00 am to 1:00 pm. At Gottschalk Park. Subsequently, it is set for the 2<sup>nd</sup> Saturday in May through 2020. Emmons will be the garbage disposal.

He spoke with Dustin Moore of Burnham & Flower and found out that they do risk management assessments on request for their par-plan customers. He has requested that they do one for us as soon as they can.

Spoke with Scott Ambs of GIS who informed us that they are going through each township of the county to correct addresses in problem areas. He has requested they place us on their list.

Talked with Grant Bauman from Region II to discuss the possible commercial corridor idea and the master plan, He has issues with the corridor and will be invited to any meetings we may host on the subject. Mr. Bauman related that he had been involved with the joint project with the Village and Township several years ago and was willing to help again for \$7,000.

Cavasin spoke with Jeromy Bush on working together with the Township on the Master Plan. He is favor and don't think that they need the help from Region II and save the \$7,000.

Bush made a motion to adjourn. Cavasin supported. Meeting adjourned at 9:20 P.M.

Judy Clark, Concord Township Clerk

02/12/2018

Supervisor Al Cavasin:

